

**MINUTES OF MEETING
POINCIANA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Poinciana West Community Development District was held Wednesday, October 18, 2017 at 12:05 p.m. in the Starlite Ballroom, located at 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

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| Charles Case | Chairman |
| Leonard Vento | Vice Chairman |
| Bill Brown | Assistant Secretary |
| Sidney Rosenberg | Assistant Secretary |
| Shirley Bzdewka | Assistant Secretary |

Also present were:

| | |
|--------------------|-------------------|
| Chuck Walter | District Manager |
| Michael Eckert | District Counsel |
| Lindsay Whelan | District Counsel |
| Michael Dell'Isola | District Engineer |
| Russell Simmons | Field Manager |
| Residents | |

The following is a summary of the discussions and actions taken at the October 18, 2017 Meeting of the Board of Supervisors of the Poinciana West Community Development District.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Case called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments

Hearing no comments from the audience, the next order of business followed.

FOURTH ORDER OF BUSINESS

Approval of the August 16, 2017 Meeting Minutes

Mr. Case stated each Board member received a copy of the minutes of the August 16, 2017 meeting and requested any additions, corrections or deletions.

There not being any,

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the minutes of the August 16, 2017 meeting were approved.

FIFTH ORDER OF BUSINESS

District Manager's Report

A. Presentation of Financials and Check Register

The Financial Report for the period ending September 30, 2017 and check register were presented.

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the September 30, 2017 Financial Statements were accepted and the Check Register was approved.

B. Resolution 2018-04 Amending the General Fund Budget for FY 2017

On MOTION by Mr. Vento seconded by Ms. Bzdewka with all in favor Resolution 2018-04 a budget amendment amending the general fund budgets for fiscal year 2017 was adopted.

C. Motion Assigning Fund Balance as of September 30, 2017

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor motion assigning fund balance of \$65,156 to fund fiscal year 2017 operations as of September 30, 2017, was approved.

D. Discussion and Ratification of Fiscal Year 2018 Insurance Policy

- Due to time constraints, the fiscal year 2018 insurance policy was renewed for one year at the current terms and conditions. The next renewal in July will be brought back to the Board for review.

- The Board will review current insurance policies and renewal dates.

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the action by the District Manager to renew the insurance policy for fiscal year 2018 was ratified.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

Kathy Leo is no longer with Atkins. Michael Dell’Isola will be the representative from Atkins working with the District.

C. Field Manager

i. Discussion of Floralawn Agreement – Expires 10/31/17

- The Floralawn contract was discussed and the Board would like to renew the contract with certain terms and conditions.
- A scope of services will be prepared including decreasing fertilization cycles around the ponds from four to two per year; and mowing of pond banks uphill, not throwing grass clippings into the ponds.
- Floralawn will be invited to the JOINT Poinciana and Poinciana West meeting to discuss scope of services.

On MOTION by Ms. Bzdewka seconded by Mr. Brown with all in favor staff was authorized to send letter to Floralawn requesting an extension of the contract for additional one month period(s) to allow the contractor to prepare a revised scope of services.

- Proceeding with a FEMA claim regarding damage to skimmer boards caused by Hurricane Irma was discussed. The repair cost of a few thousand dollars is the same as the cost of filing a FEMA claim; therefore, it was agreed not to file with FEMA.

ii. Field Report

iii. Requests for Service

- Field reports were included in the agenda package.
- The Board requested a *Pending Item List* be included with the report.
- The Floralawn report is to separately identify Poinciana and Poinciana West ponds.

- It was requested the Board be notified when requests/issues from residents are resolved by staff.
- The issue of midge and mosquitoes on the ponds was discussed.
- Mr. Eckert commented a report by the University of Florida was done on this for the Districts and it may be beneficial to have the representative of the University revisit this issue.
- This item will be addressed at the joint meeting.

SEVENTH ORDER OF BUSINESS

Supervisor Comments

There not being any, the next order of business followed.

EIGHTH ORDER OF BUSINESS

Audience Comments


Hearing no comments from the audience, the next order of business followed.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the meeting was adjourned at approximately 12:45 p.m.



Assistant Secretary



Charles W. Case, III
Chairman