POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT AUDIT COMMITTEE AND REGULAR BOARD MEETING

AGENDA PACKAGE

JANUARY 17, 2018

Poinciana West Community Development District

Inframark, Infrastructure Management Services

210 N. University Drive • Suite 702 • Coral Springs, Florida 33071 Tel: (954) 603-0033 • Fax: (954) 345-1292

January 10, 2018

Board of Supervisors

Poinciana West Community Development District

Dear Board Members:

The Audit Committee meeting and the regular meeting of the Board of Supervisors of the Poinciana West Community Development District will be held at 11:30 a.m. on Wednesday, January 17, 2018 in the **Starlite Ballroom** at 384 Village Drive, Poinciana, Florida. The following are the advance agendas for the meetings:

Audit Committee Meeting

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Audience Comments
- 4. Approval of January 3, 2018 Meeting Minutes
- 5. Consideration of Audit RFP Submissions
- 6. Adjournment

Board Meeting

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Audience Comments
- 4. Approval of the December 13, 2017 Meeting Minutes
- 5. Consideration of Engineering RFQ Submissions
- 6. Consideration of Audit Committee Recommendation
- 7. Consideration of Addendum to GMS District Management Agreement for Website and Dissemination Agent Services
- 8. District Manager's Report
 - A. Presentation of Financial Statements
- 9. Staff Reports
 - A. Attorney
 - i. Litigation Update
 - B. Engineer
 - C. Field Manager
- 10. Supervisor Comments
- 11. Audience Comments
- 12. Adjournment

I look forward to seeing you at the meeting. If you need anything in the meantime, please do not hesitate to contact me.

Sincerely,

Robert Koncar

District Manager

Audit Committee Meeting

Fourth Order of Business

MINUTES OF THE AUDIT SELECTION COMMITTEE MEETING POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

The audit selection committee meeting of the Poinciana West Community Development District was held on Wednesday, January 3, 2018 at 11:30 a.m. at the Starlite Ballroom, located at 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Charles Case, III Chairman
Leonard Vento Vice Chairman
Bill Brown Assistant Secretary
Sidney Rosenberg Assistant Secretary

Also present were:

Bob Nanni District Manager, Inframark Lindsay Whelan District Counsel (via telephone)

Residents

The following is a summary of the discussions and actions taken at the January 3, 2018 Poinciana West Community Development District's Audit Selection Committee Meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Case called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments

Hearing no comments from the audience, the next order of business followed.

FOURTH ORDER OF BUSINESS

Establishment of RFP Evaluation Criteria

- Discussion ensued and the following changes were requested to the Evaluation Criteria:
 - ➤ Ability of Personnel increased to 25 Points
 - > Proposer's Experience increased to 25 Points

- ➤ Understanding of Scope of Work increased to 25 Points
- ➤ Ability to Furnish the Required Services reduced to 15 Points
- ➤ Price reduced to 10 Points

On MOTION by Mr. Rosenberg seconded by Mr. Brown with all in favor the evaluation criteria was accepted as amended.

FIFTH ORDER OF BUSINESS

Authorization to Proceed with RFP

- Discussion ensued and the following changes were requested to the Instructions to Proposers:
 - Amend Section 4 to include a statement the proposer should provide an affirmative statement that they have not defaulted on any previous contract.
 - Amend verbiage in Section 12D from *lump sum* to *fixed fee*.

On MOTION by Mr. Rosenberg seconded by Mr. Brown with all in favor the prior motion was approved with the changes as discussed.

Hearing no comments from the audience, the next order of business followed.

SIXTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Vento seconded by Mr. Brown with all in favor the audit selection committee meeting was adjourned.

	Charles W. Case, III
Secretary	Chairman

Fifth Order of Business

Poinciana West Community Development District

Ranking Sheet for Auditing Proposals

Firm Name (1)	Ability of Personnel	Proposer's Experience	Understanding of Scope of Work	Ability to Furnish the Required Services	Price	Total Score	Ranking
	(25 points)	(25 points)	(25 points)	(15 points)	(10 points)	(100 points)	

AUDITOR SELECTION EVALUATION CRITERIA

1. Ability of Personnel.

(25 Points)

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)

2. Proposer's Experience.

(25 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

3. Understanding of Scope of Work.

(25 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. Ability to Furnish the Required Services.

(15 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g., the existence of any natural disaster plan for business operations).

5 Price. (10 Points)

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS

District Auditing Services for Fiscal Year 2017, 2018 and 2019 Polk County, Florida

INSTRUCTIONS TO PROPOSERS

- **SECTION 1. DUE DATE.** Sealed proposals must be received no later than noon on January 12, 2018, at the offices of the District Manager, located at 210 North University Drive, Suite 702, Coral Springs, FL 33071. Proposals will be publicly opened at that time.
- **SECTION 2. FAMILIARITY WITH THE LAW.** By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.
- **SECTION 3. QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.
- SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization. A Proposer shall provide an affirmative statement in its proposal that it has not colluded with any of the Proposers, the Proposer has not defaulted on any previous contract, it is not in arrears on any previous or existing contract, and that it has demonstrated proper licensure and business organization.
- **SECTION 5. SUBMISSION OF PROPOSAL.** Submit seven (7) copies of the Proposal Documents as well as one (1) electronic copy on a flash drive, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services "Poinciana West Community Development District" on the face of it.
- **SECTION 6. MODIFICATION AND WITHDRAWAL.** Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.
- **SECTION 7. PROPOSAL DOCUMENTS.** The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

- **SECTION 8. PROPOSAL.** In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.
- **SECTION 9. BASIS OF AWARD/RIGHT TO REJECT.** The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.
- **SECTION 10. CONTRACT AWARD.** Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.
- **SECTION 11. LIMITATION OF LIABILITY.** Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.
- **SECTION 12. MISCELLANEOUS.** All proposals shall include the following information in addition to any other requirements of the proposal documents.
 - A. List position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.
 - B. Describe proposed staffing levels, including resumes with applicable certifications.
 - C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
 - D. The fixed fee of the provision of the services under the proposal
 - E. Must perform the audit fieldwork at the office where the District records are maintained.

SECTION 13. PROTESTS. Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the proposed contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid contract award.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

AUDIT RFP SUBMISSIONS WILL BE PROVIDED UNDER SEPARATE COVER

Regular Meeting

Fourth Order of Business

MINUTES OF MEETING POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Poinciana West Community Development District was held Wednesday, December 13, 2017 at 11:30 a.m. in the Starlite Ballroom, located at 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Charles Case Chairman

Sidney Rosenberg **Assistant Secretary** Shirley Bzdewka **Assistant Secretary**

Also present were:

Robert Koncar District Manager Michael Eckert District Counsel Michael Dell'Isola District Engineer

Residents

The following is a summary of the discussions and actions taken at the December 13, 2017 Meeting of the Board of Supervisors of the Poinciana West Community Development District.

FIRST ORDER OF BUSINESS Call to Order and Roll Call

Mr. Case called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS Pledge of Allegiance

The Pledge of Allegiance was previously recited.

THIRD ORDER OF BUSINESS **Audience Comments**

Hearing no comments from the audience, the next order of business followed.

FOURTH ORDER OF BUSINESS Approval of the October 18, 2017 Meeting

Minutes

Mr. Case stated each Board member received a copy of the minutes of the October 18, 2017 meeting and requested any additions, corrections or deletions.

There not being any,

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the minutes of the October 18, 2017 meeting were approved.

FIFTH ORDER OF BUSINESS

Consideration of Amendment to Agreement with Floralawn, Inc. Regarding Revised Maintenance Scope

Mr. Eckert commented the pricing is the same as last year. This is an amendment to an existing agreement.

On MOTION by Mr. Rosenberg seconded by Ms. Bzdewka with all in favor the Amendment to Agreement with Floralawn, Inc. Regarding Revised Maintenance Scope was approved.

SIXTH ORDER OF BUSINESS

Consideration of District Management Agreement with Governmental Management Services-Central Florida, LLC

Mr. Eckert addressed two items that are not in the agreement. The Website Administration in the amount of \$1,500 per year and the Dissemination Agent Services in the amount of \$5,000 per year. Both fees were consistent with the proposal. The Addenda will be brought back in the next meeting for ratification.

On MOTION by Mr. Rosenberg seconded by Ms. Bzdewka with all in favor the District Manager's Agreement with Governmental Management Services-Central Florida, LLC was approved.

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the Addenda for the Website Administration in the amount of \$1,500 per year and the Dissemination of Agent Services in the amount of \$5,000 per year with Governmental Management Services-Central Florida, LLC was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2018-06, Removing and Appointment of Officers of the District

On MOTION by Mr. Rosenberg seconded by Ms. Bzdewka with all in favor Resolution 2018-06, Removing and Appointment of Officers of the District was adopted.

EIGHTH ORDER OF BUSINESS

District Manager's Report

A. Presentation of Financial Statements

The Financial Report and Check Register for the period ending October 31, 2017 were presented.

There being no questions, the next item followed.

B. Appointment of an Audit Committee and Scheduling of Initial Audit Committee Meeting

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the Appointment of the current Board Members as the Audit Committee was approved.

Mr. Eckert recommended setting two Audit Committee Meetings, one on December 18, 2017 based on the availability of the room and Notice being submitted; and another on January 3, 2018.

On MOTION by Mr. Rosenberg seconded by Ms. Bzdewka with all in favor the two Audit Committee Meetings On December 18, 2017 and January 3, 2018 at 11:00 a.m. were approved.

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor Amending the Time for the Audit Committee Meeting on January 3, 2018 to 11:30 a.m. was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

 Mr. Eckert reported he has been working with the incoming and existing Managers to allow a smooth transition. The official transition is scheduled for January 25, 2017.

- Inframark will be preparing the agenda package for the January meeting.
- Mr. Eckert will review the report provided by Mr. Koncar to indicate how the services will be prorated.
- A quorum could not be obtained for December 18, 2017. Therefore, the Audit Committee Meeting will be held on January 3, 2018.

B. Engineer

Mr. Dell'Isola reported he is working on obtaining an accurate list of the Ponds the CDD is maintaining.

C. Field Manager

• Field Reports were included in the agenda packages.

TENTH ORDER OF BUSINESS

Supervisor Comments

There not being any, the next order of business followed.

ELEVENTH ORDER OF BUSINESSAudience Comments

A Resident presented a question regarding Floralawn running over his sprinkler heads.
He wished to know who is responsible for the fee of replacing them. Ms. Bzdewka
responded to his question by stating it is in the contract that Floralawn is responsible for
them.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Bzdewka seconded by Mr. Rosenberg with all in favor the meeting was adjourned at approximately 12:00 p.m.

	Charles W. Case, III
Assistant Secretary	Chairman

Fifth Order of Business

REQUEST FOR QUALIFICATIONS ("RFQ") FOR ENGINEERING SERVICES FOR THE POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

The Poinciana West Community Development District ("**District**"), located in Polk County, Florida, announces that professional engineering services will be required on a continuing basis for the District. The engineering firm selected will act in the general capacity of District Engineer and, if so authorized, may provide general engineering services as well as engineering services for the design and construction administration associated with the District's existing and future capital improvement plan.

Any firm or individual ("Applicant") desiring to provide professional services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("Qualification Statement") of its qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standard Form No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel; b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with Polk County; e) the geographic location of the Applicant's headquarters and offices; f) the current and projected workloads of the Applicant; and g) the volume of work previously awarded to the Applicant by the District. Further, each Applicant must identify the specific individual affiliated with the Applicant who would be handling District meetings, construction services, and other engineering tasks.

The District will review all Applicants and will comply with Florida law, including the Consultant's Competitive Negotiations Act, Chapter 287, *Florida Statutes* ("CCNA"). All Applicants must submit eight (8) copies of Standard Form No. 330 and Qualification Statement by 12:00 p.m. on December 4, 2017, to the attention of Severn Trent Management Services, Attn: Chuck Walter, 313 Campus Street, Celebration, Florida 34747 ("**District Manager's Office**").

The Board of Supervisors shall select and rank the Applicants using the requirements set forth in the CCNA and the evaluation criteria on file with the District Manager's Office, and the highest ranked Applicant will be requested to enter into contract negotiations. If an agreement cannot be reached between the District and the highest ranked Applicant, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant. The District reserves the right to reject any and all Qualification Statements. Additionally, there is no express or implied obligation for the District to reimburse Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

Any protest regarding the terms of this Notice, or the evaluation criteria on file with the District Manager's Office, must be filed in writing with the District Manager's Office, within seventy-two (72) hours after the publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid Notice or evaluation criteria provisions. Any person who files a notice of protest shall provide to the District, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the District and in the amount of Ten Thousand

Dollars (\$10,000.00). Additional information and requirements regarding protests are set forth in the District's Rules of Procedure, which are available from the District Manager's Office.

Any and all questions relative to this RFQ shall be directed in writing by e-mail only to Chuck Walter at Chuck.Walter@stservices.com with e-mail copies to Lindsay Whelan at LWhelan@hgslaw.com.

Chuck Walter District Manager

Publish on November 16, 2017 (must be published at least 14 days prior to submittal deadline)

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT ENGINEER REQUEST FOR QUALIFICATIONS

COMPETITIVE SELECTION CRITERIA

1) Ability and Adequacy of Professional Personnel

Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.

2) Consultant's Past Performance

Past performance for other Community Development Districts in other contracts; amount of experience on similar projects; character, integrity, reputation of respondent; etc.

3) Geographic Location

Consider the geographic location of the firm's headquarters, offices and personnel in relation to the project.

4) Willingness to Meet Time and Budget Requirements

Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects; etc.

5) Certified Minority Business Enterprise

Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.

6) Recent, Current and Projected Workloads

Consider the recent, current and projected workloads of the firm.

7) Volume of Work Previously Awarded to Consultant by District

Consider the desire to diversify the firms that receive work from the District; etc.

(Weight: 25 Points)

(Weight: 25 Points)

(Weight: 20 Points)

(Weight: 15 Points)

(Weight: 5 Points)

(Weight: 5 Points)

(Weight: 5 Points)

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT SCORING MATRIX FOR DISTRICT ENGNEER

GAI Consultants, Inc.

Hanson Walter and Associates, Inc.

Ability and Adequacy of Professional Personnel (Weight 25 Points)

Consultants Past Performance (Weight 35 Points)

Geographic Location (Weight 10 Points)

Willingness to Meet Time and Budget Requirements (Weight 15 Points)

Certified Minority Business Enterprise (Weight 5 Points)

Recent, Current, and Projected Workloads (Weight 5 Points)

Volume of Work Previously Awarded to Consultant by District (Weight 5 Points)

TOTAL POINTS

THE POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT December 4, 201 7





GAI Consultants, Inc. 618 E. South Street Suite 700 Orlando, FL 32801 407.423.8398 | gaiconsultants.com



December 4, 2017

Severn Trent Management Services Attn: District Manager's Office 313 Campus Street Celebration, Florida 34747

District Engineer Request for Qualifications

Dear Board of Supervisors:

GAI understands that Poinciana West Community Development District (PWCDD) is seeking a firm that can be proactive in stormwater maintenance and has the capability to support the amenity acquisition process and potentially those facilities in the future. GAI will serve as your advocate, and has been providing professional engineering services for nearly 60 years.

Uniquely Qualified Team

GAI has assembled a team with the specific knowledge of the project and experience working with CDDs. This team will provide continuity and efficiency, to make quality of life in Solivita a priority. The team consists of:

- Kathy Leo, PE, Lead District Engineer she will provide support directly to you, the Board of Supervisors, and leadership for the GAI team.
- Anthony Call, PE, Civil Engineer served as design engineer for many portions of Solivita with a previous employer, he can provide helpful maintenance insight with the ponds.
- Kristen Caborn, CPRE, FCP Amenity Support as former Parks Director for the City of St. Cloud, will provide hand-on, operational experience to the PWCDD for the pending acquisitions.

Looking to the Future

In a changing world, we understand that the way things have been done in the past may not be good enough looking forward. As the CDD matures we will adapt to those needs.

- We are committed to servicing the needs of the PWCDD in a timely manner. We have worked closely with the Severn Trent staff in the past, and know this role will soon change. GAI has worked together successfully the incoming District Manager, George Flint, from Governmental Management Services. As our locations are located merely blocks from each other, we look forward to being able to coordinate projects efficiently with you.
- We will work together with Brian Smith, Field Manager from Governmental Management Services, and closely coordinate the field maintenance activities. In the last month, I have organized field maintenance conference calls—and expanded them to include those who manage the HOA contracts— to take a more holistic approach to stormwater management and, specifically, midge control. These calls would become a regular occurrence.
- We look forward to making more of the stormwater pond information digitally available and providing linkages on the PWCDD website.

In addition to our qualifications and for a smooth transition, Atkins has agreed to support GAI as a subconsultant, if necessary. This amicable working relationship will give the PWCDD the continuity needed while many matters are still in progress

The GAI team is fully committed to performing the work in accordance with the terms of this proposal, and looks forward to the opportunity to be part of the PWDD staff. We will be committed resources whenever necessary throughout the duration of this contract. We stand ready to help you find innovative solutions for stormwater maintenance and management; articulate a vision for success; and anticipate varied requirements of designing, permitting, and constructing with the potential amenity acquisition.

You have my personnel commitment that GAI will serve the PWCDD with the utmost respect and professionalism, while seamlessly performing the required duties of the District Engineer.

Sincerely,

GAI Consultants, Inc.

Kathleen Leo, PE Principal in Charge

Firm License and Statement Firm state license and authorized to do business in Florida

GAI Consultants, Inc., is a corporation organized under the laws of the State of Pennsylvania since 1958, and has been licensed to conduct business in the State of Florida since 1974.

State of Florida Department of State

I certify from the records of this office that G-A-I CONSULTANTS, INC. is a Pennsylvania corporation authorized to transact business in the State of Florida, qualified on December 11, 1974.

The document number of this corporation is 833525.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on February 10, 2017, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Tenth day of February, 2017



Secretary of State

Tracking Number: CC5744803885

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfS tatus/CertificateAuthentication

Licenses

Professional Certification/Licenses

GAI Consultants, Inc. - Engineering

State of Florida

Board Professional Engineers

Angus this GAI Consultants, Inc.

FBPE

Is authorized under the provisions of the control of the public through a Professional Profess, and professional Professio

CA Lic. No: 9951

Anthony Call, PE

State of Florida

Board of Professional Engineers

Anthony S. Call, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes
Expiration: 2/28/2019
Audit No: 228201925513 R F.B. Lic. No:
67370

Kathy Leo, PE

State of Florida

Board of Professional Engineers

Kathleen S. Leo, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes
Expiration: 2/28/2019
Audit No: 228201909555 R
E.E. Lic. No:
51419

Kristin Caborn, CPRE, FCP



Kristin Caborn, CPRE, FCP

National Recreation and Park Association



G. Nick Leyva, PE

State of Florida

Board of Professional Engineers

Attests that

Gabriel N. Leyva, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes
Expiration: 2/28/2019

Ref. Lic. No:
20201930458 R

66891

Keith Haugdahl, PE

State of Florida

Board of Professional Engineers

Attests that

Keith Sigurd Haugdahl, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes
Expiration: 2/28/2019
Audit No: 228201930407 R 66570

Ryan Seacrist, LA





ARCHITECT – ENGINEER QUALIFICATIONS

gai consultants

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

				A. C	ONTRAC	TINFORMATION	
			ION (City and State) vices for The Poinciar	na West Community	y Develop	ment	
		017	ATE			3. SOLICITATION OR PROJECT NUMBER N/A	ER
				B. ARCHITEC	CT-ENGIN	EER POINT OF CONTACT	
		and title en Leo, Vi	ice President				
		of FIRM Insultants	, Inc.			(6)	
	6 TELEPHONE NUMBER 7. FAX NUMBER 8. E-MAIL ADDRESS 407-423-8398 407-843-1070 k.leo@gaiconsultants.com						
				(Complete this section		OSED TEAM e contractor and all key subcontractors.)	
	(CHECK)					
	PRIME	J-V PARTNER SUBCON- TRACTOR	9. FIRM N	IAME		10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	✓		GAI Cons		618	E. South Street, Suite 700 Orlando, FL 32801	Civil Engineering Services
b.		✓	Apex Engi	-	(PO Box 568891 Orlando, Florida 32856	Survey Services
D.	ORG	GANIZAT	IONAL CHART OF P	ROPOSED TEAM			(Attached)

AUTHORIZED FOR LOCAL REPRODUCTION

Organizational Chart

The Poinciana West Community Development District

> Kathleen Leo, PE Lead District Engineer Principal-In-Charge

INFRASTRUCTURE/STORMWATER

Civil - Stormwater

Anthony Call, PE

Civil - Permitting

Keith Haugdahl, PE

Landscape Architect - Park Planning and Design

Ryan A. Seacrist, LA

Civil - Construction Services

Nick Leyva, PE

Ecology and Environmental

DJ Silverberg, MS, PWS, REP

Survey

Russell A Brach, PSM*

AMENITIES OPERATION/MAINTENANCE

Parks and Recreation Kristin Caborn, CPRE, FCP

^{*}Subconsultant - Apex Engineering (MWBE)



2. N	AME	13. ROLE IN THIS CONTRACT		. YEARS EXPERIENCE			
K a	thleen Leo, PE	Lead District Manager Principal in Charge	a. TOTAL	b. WITH CURRENT FIRM			
5. F	IRM NAME AND LOCATION (City and State)	M					
GΑ	l Consultants, Orlando, FL						
6. E	DUCATION (Degree and Specialization)	17. CURRENT PROFES	SSIONAL REGISTRATION (S	ate and Discipline)			
BS	i, Environmental Engineering, , Environmental Engineering	FL, Professional	Engineer (PE)				
	OTHER PROFESSIONAL QUALIFICATIONS (Publications, C	-					
fed has of in Ma AF Net	Leo is part of GAI's Infrastructure group. With eral markets. Ms. Leo is well versed in tradition been involved in over a dozen CDDs in Florida infrastructure by a CDD. She has authored number ager. FILIATIONS: ASCE, Regional Vice President, 2 work (CREW), Member; East Central Florida Bijineering Society (FES); Lake County Bicycle a	al, design-build, and integrated project a throughout her career. She understand terous Engineer's Reports and has wor 2002; Association of Florida Communit tranch, Past-President, 2001; East Cer	delivery (IPD) contract nds the process from contract rked closely with District y Developers; Commer	ing methods. Ms. Leo intruction to acceptance t Attorneys and District cial Real Estate Women			
		19. RELEVANT PROJECTS					
	(1) TITLE AND LOCATION (City and State)		(2) YEAF	COMPLETED			
	Poinciana Community Development Dist	rict (PCDD), Poinciana, FL	PROFESSIONAL SERVICE	CONSTRUCTION (If applica			
			2000-2017	N/A			
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI	D SPECIFIC ROLE	Check if project perform	ed with current firm			
	District Engineer for continuing professional engineering services for PCDD, which included providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, and budget assistance. As District Engineer we prepared the engineering reports, which presented information pertinent to the financing of proposed improvements within the PCDD.						
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED				
	Poinciana West Community Development District (PWCDD), Poinciana, FL		PROFESSIONAL SERVICE	Ī			
		2006-2017	N/A				
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	D SPECIFIC ROLE	Check if project perform	ed with current firm			
	District Engineer for continuing professional engineering services for PCDD, which included providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, and budget assistance. As District Engineer we prepared the engineering reports, which presented information pertinent to the financing of proposed improvements within the PCDD.						
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED				
	Enterprise Community Development Dis	tricts (ECDD), Celebration, FL	PROFESSIONAL SERVICE	CONSTRUCTION (If applica			
			2000-2017	N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	D SPECIFIC ROLE	Check if project perform	ed with current firm			
C.	Project Manager for services including prepari proposed improvements within the districts, an facilities. This project involved providing inform before the Florida Land and Water Adjudicator Chapter 190, "Community Development Districts"	ng the engineering report that presented for district engineering services, openation, maps, graphics, legal description y Commission in accordance with Cha	ed information pertinent erations assistance, and ns, and sketches in su	to the financing of maintenance of district port of the petition filed			
	(1) TITLE AND LOCATION (City and State)		(2) YEAF	COMPLETED			
	Urban Orlando CDD, Orlando, FL		PROFESSIONAL SERVICE	T -			
			2008-2016	N/A			
	(3) BRIEF DESCRIPTION (Brief scope size cost etc.) AN	D SPECIFIC ROLF					
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm As Civil Engineer, worked with the CDD as part of a firm, along with 24 others in Central Florida, to write project worksheets for disaster recovery work completed following the 2004 hurricane season. Almost \$2 million of funding was requested from the Federal Emergency Management Agency (FEMA) for disaster work in this locale. The firm also assisted this community with any appeal effort						

Agenda Page 3

10	gai	consultants					
		transforming	Ideas	Into	reality		

4		(Complete one Section E for each key person.)				
	AME	13. ROLE IN THIS CONTRACT			YEARS EXPERIENCE	
Kr	istin Caborn, CPRE, FCP	Project Manager	[a. 10	OTAL 16	b. WITH CURRENT FIRM	
15. F	FIRM NAME AND LOCATION (City and State)					
	Al Consultants, Orlando, FL	41				
	EDUCATION (Degree and Specialization)	17. CURRENT PROFES				
MS	S, Recreational Studies, BS, Recreation	FL, FCP, Florida National Recrea			ning Institute, CPRE, on	
Ms dol Ca wh Pai nair (FF Pai Pra	CTHER PROFESSIONAL QUALIFICATIONS (Publications, Caborn has 16 years of extensive parks and rear parks and recreation projects, and providing born thoroughly understands the municipal parters she was actively involved in all aspects of the kand Recreation Executive (CPRE), Florida (Marchael President), Florida (Marchael President), Florida (Marchael President), Florida (Marchael President), President, 2013—2013—2013—2013—2013—2013—2013—2013—	ecreation management and planning exing master plan implementation and phack planning process through her experies park planning, including extensive put Crime Prevention Through Environment Top 20 under 40 in 2015. AFFILIAT 1,4 Member of the first class of Certified on, a Crime Prevention Through Environment Association 19. RELEVANT PROJECTS hts, and Construction Park, Polk County, FL	asing plans servicence as a previous cince as a previous clic involvement a ntal Design (CPTE TIONS Florida Red Park and Recremental Design (CPTE PROFESSIONAL SE 2012	ces for ps Parks and facilities Pracecreation Exception ation Exception (PTED) 2) YEAR CORVICES	oublic sector clients. Ms. and Recreation Director, tation. She is a Certified ctitioner (FCP), and was and Parks Association ecutives through NRPA, Network, Florida CPTED OMPLETED CONSTRUCTION (If applicable) 2015	
	Project Manager. Design services for a conceptual plan of Poinciana Park, located in Polk County. Tasks included a site visit, meeting with Poinciana residents, a draft conceptual plan, development of a final, rendered conceptual plan, and park standard list for the 29-acre Poinciana Park.					
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
	Parks, Recreation, Pathways and Open Spaces Master Plan, Casselbe FL		PROFESSIONAL SE	RVICES	CONSTRUCTION (If applicable)	
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ID SPECIFIC ROLE	Check if project performed with current firm			
J.	Project Manager/Park Planner. GAI's Community Solutions Group (CSG), as a subconsultant, provided professional parks and recreation planning services to prepare a comprehensive Parks, Recreation, Pathways, and Open Spaces Master Plan for the City. Scope of services included master planning, inventory and analysis, needs assessment, visioning, implementation, and the Parks and Recreation Master Plan Final Report.					
	(1) TITLE AND LOCATION (City and State)		(2) YEAR C	OMPLETED	
	Parks and Recreation Continuing Service	es Contract, Osceola County, FL	PROFESSIONAL SE	RVICES	CONSTRUCTION (If applicable)	
			2016		N/A	
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ID SPECIFIC ROLE	Check if project p	performed	with current firm	
	Project Manager for this continuing services contract with Osceola County, which involved professional planning, design, and othe support services for the County's Park and Recreation Department. Service included system master or sectional planning, site designs, landscape designs, architecture and engineering, environmental planning and engineering, permitting, natural resource management planning, and construction management or administration.					
	(1) TITLE AND LOCATION (City and State)		(2) YEAR C	OMPLETED	
	Mary Jane Arrington Gym and Aquati Poinciana, FL	c Center - Vance Harmon Park,	PROFESSIONAL SE	RVICES	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ID SPECIEIC BOLE	Check if project	nerformed		
d.	Park Planner. The new 16,000-square-foot (si warming kitchen. Outside features include a cactivities, an event lawn, and an outdoor pavil completion of this new facility.	f) indoor facility includes a gym, fitness competition pool, fitness trail around the	room, meeting ro	oms, loc e lawn fo	cker rooms, and a or sports and outdoor	



(Complete one Section E for each key person.)

		(00)	Stion L for each key person.)				
	IAME	13. ROLE IN THIS			YEARS EXPERIENCE		
An	thony Call, PE, LEED AP	Site/Civil Des	sign	a. TOTAL 24	b. WITH CURRENT FIRM		
15. F	FIRM NAME AND LOCATION (City and State)				1		
GA	N Consultants, Orlando, FL						
16. E	EDUCATION (Degree and Specialization)		17. CURRENT PROFES	SIONAL REGISTRATION (Sta	te and Discipline)		
	S, Civil Engineering Water Resources Ma S, Civil Engineering	anagement,	FL, Professional	Engineer (PE)			
18. 0	OTHER PROFESSIONAL QUALIFICATIONS (Publications	s, Organizations, Traini	ing, Awards, etc.)				
ove a u pro He act follo	Call specializes in civil engineering for land dersees the design, plan production, and permitility designer for residential and commercial jects. Additionally, Mr. Call has been respons a capable client representative at meeting ivities. Mr. Call also performs shop drawing resowing areas: residential roadways, earthwork inchised utility design, and lot layout. AFFILIA	itting for commerce sites includes: consible for design and approvement and mass grading and mass grading	cial/retail property develonceptual design, civil eand permitting, as well apposals and amendmentals and site walk-througg, stormwater, potable w	opment and other designgineer services, and cas staff management, buts, and leads design, eah, and prepares plan parater, reclaimed/reuse w	n projects. His abilities as ost estimates for planning udgeting, and schedules entitlement and permitting ckages. He is adept in the ater, wastewater systems,		
		19. RELEV	ANT PROJECTS				
	(1) TITLE AND LOCATION (City and State)			(2) YEAR	COMPLETED		
	Solivita West, Polk County, FL			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
				2000	2008		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		Check if project performe	d with current firm		
	detention ponds and lakes and stormwater of and interconnecting ponds, stormwater colle area. The project was permitted through Pol	tention and detention sy	stems, as well as a +25	0 ac wetland restoration			
	(1) TITLE AND LOCATION (City and State) Wildlight Development, Nassua Count			COMPLETED			
	who in the veropment, Nassua Count		PROFESSIONAL SERVICES	1			
				2017 2018			
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)			Check if project performe			
	Project Manager for a 2,900-acre master planned community. Project includes single-family residential, multi-family residential, office and commercial / retail. Services included: site planning, conceptual master planning, master utility design, lot grading, roadway design, mass grading, stormwater design including nutrient removal calculations.						
	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED			
	Sereno Phase 2, Poinciana, FL			PROFESSIONAL SERVICES	T		
				2005	2006		
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		✓ Check if project performed with current firm			
	Project Manager for services including, planning access roadways, stormwater collection systems, water, sanitary, and reclaimed water systems. The realignment of previously designed roadways into adjacent residential and industrial tracts was also required.						
	(1) TITLE AND LOCATION (City and State)			(2) YEAR	COMPLETED		
	Maitland West - Wright PD Concept Pla	anning, Maitland	d, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
				2014	ongoing		
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		✓ Check if project performe	d with current firm		
	Project Manager for a 34-acre mixed use de included: site planning, conceptual master p design.	evelopment includ	ing commercial/retail, m	ulti-family residential, a	nd mini storage. Services		



(Complete one Section E for each key person.)

	NAME	13. ROLE IN THIS CONTRACT		14. \ . TOTAL	YEARS EXPERIENCE b. WITH CURRENT FIRM	
Ke	eith Haugdahl, PE	Design/Permitting	7	15	15	
15.	FIRM NAME AND LOCATION (City and State)					
G	Al Consultants, Orlando, FL					
16.	EDUCATION (Degree and Specialization)	17. CURREN	PROFESSIONAL REGISTS	RATION (State	e and Discipline)	
BS	S, Civil Engineering	FL, Profe	ssional Engineer (PE	Ξ)		
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publication	s, Organizations, Training, Awards, etc.)				
en spe pre Mr Or	. Haugdahl specializes in engineering design tertainment, retail, and real estate clients. He is deling and design, grading design, horizont ecification writing, shop drawing review, conseparation. . Haugdahl assists with permitting for SJRWI lando and Orange County, state government rmitting.	s experienced in the following disc tal layout and control, utility coo struction monitoring, permitting, e	ciplines: stormwater ma rdination, quantity take xfiltration design, traffic s with local governmen	nagement, e-offs, cost c control, a	water, sanitary analysi t estimating, scheduling and construction drawing g required by the City	
-		19. RELEVANT PROJEC	TS			
	(1) TITLE AND LOCATION (City and State)			(2) VEAD 0	OMPLETED ,	
	Eustis Master Stormwater Plan, Eustis,	FL	PROFESSIONAL	` '		
	Editionate Stormwater Flam, Edition,		2012		2012	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Lead Project Engineer. The City of Eustis co			•	with current firm	
	stormwater is discharged into Lake Eustis with minimal treatment and attenuation. GAl's objective of the project was to "clean up" downtown stormwater runoff, including drainage flows from city, state, and county roads. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED					
	Victory Pointe Park, Clermont, FL		PROFESSIONAL			
			2016	,	N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE	Check if project	ect performed	with current firm	
b.	Project Manager. One of the initial key cataly	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des	town Master Plan proc for a new stormwater for amenity that will provi sive stormwater from a signed to mimic native	ess comple acility on the de recreat significant Florida env	eted by GAI's Communine west side of the city.ion, a wildlife habitat are portion of the downtowironments—just part of	
b.	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des	town Master Plan proc for a new stormwater for amenity that will provi sive stormwater from a signed to mimic native	ess comple acility on the de recreat significant Florida env Minneola	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments.	
b.	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State)	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will receign filter marsh treatment areas desiring developed to help improve we	town Master Plan proc for a new stormwater fa amenity that will provi eive stormwater from a signed to mimic native ater quality within Lake	ess comple acility on the de recreat significant Florida en Minneola	eted by GAI's Communine west side of the city. ion, a wildlife habitat art portion of the downtow vironments—just part of and expand developments.	
b.	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown.	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will receign filter marsh treatment areas desiring developed to help improve we	town Master Plan procior a new stormwater for amenity that will provisive stormwater from a signed to mimic native ater quality within Lake	ess comple acility on the de recreat significant Florida env Minneola	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments—OMPLETED	
	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of Cit	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL	town Master Plan procior a new stormwater fa amenity that will provi eive stormwater from a signed to mimic native ater quality within Lake	ess comple acility on the de recreat significant Florida en Minneola (2) YEAR C SERVICES	eted by GAI's Communine west side of the city. ion, a wildlife habitat art portion of the downtow vironments—just part of and expand developments—OMPLETED CONSTRUCTION (If applicable N/A)	
b.	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Sec. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	yst projects identified in the Down he project is rooted in the need t approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL	town Master Plan procior a new stormwater faramenity that will proviewe stormwater from a signed to mimic native later quality within Lake PROFESSIONAL 2014	ess comple acility on the de recreat significant Florida env Minneola (2) YEAR C SERVICES	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments. OMPLETED CONSTRUCTION (If applicable N/A) with current firm	
	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of DeBary General Engineering Series of Control of City of Cit	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL AND SPECIFIC ROLE al engineering services, including	town Master Plan procion a new stormwater faramenity that will provisive stormwater from a signed to mimic native later quality within Lake PROFESSIONAL 2014 Check if projections a survey (topographic),	ess comple acility on the de recreat significant Florida env Minneola (2) YEAR C SERVICES	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments. OMPLETED CONSTRUCTION (If applicable N/A) with current firm	
	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Se (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A Lead Project Engineer. GAI provided general	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL AND SPECIFIC ROLE al engineering services, including	town Master Plan procion a new stormwater faramenity that will provisive stormwater from a signed to mimic native later quality within Lake PROFESSIONAL 2014 Check if projections a survey (topographic),	ess comple acility on the de recreat significant Florida env Minneola (2) YEAR C SERVICES	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments. OMPLETED CONSTRUCTION (If applicable N/A) with current firm	
	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Second State (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A Lead Project Engineer. GAI provided general permitting, and construction services), and (1) TITLE AND LOCATION (City and State)	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL AND SPECIFIC ROLE al engineering services, including growth management (land develo	town Master Plan procior a new stormwater faramenity that will provisive stormwater from a signed to mimic native later quality within Lake PROFESSIONAL 2014 Check if projective propersurvey (topographic), appment).	ess comple acility on the de recreat significant Florida env Minneola (2) YEAR C SERVICES ect performed civil engine	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments. OMPLETED CONSTRUCTION (If applicable N/A) with current firm deering (design,	
	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Second State (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Lead Project Engineer. GAI provided general permitting, and construction services), and general states (1) and construction services (2) and general services (3) and general services (4) and general services (5) and general services (6) and general services (7) and general services (yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL AND SPECIFIC ROLE al engineering services, including growth management (land develo	professional	ess comple acility on the de recreat significant Florida env Minneola (2) YEAR C SERVICES civil engine (2) YEAR C SERVICES	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments. OMPLETED CONSTRUCTION (If applicable with current firm design,	
	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. T re-envisioned the typical stormwater pond a a signature address for adjacent future devistreets and will include a series of cascading series of innovative stormwater strategies be opportunities downtown. (1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Second State (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A Lead Project Engineer. GAI provided general permitting, and construction services), and (1) TITLE AND LOCATION (City and State)	yst projects identified in the Down he project is rooted in the need to approach to create a community elopment. The new park will rece g filter marsh treatment areas des eing developed to help improve w ervices, DeBary, FL AND SPECIFIC ROLE al engineering services, including growth management (land develo	town Master Plan procior a new stormwater faramenity that will provisive stormwater from a signed to mimic native later quality within Lake PROFESSIONAL 2014 Check if projective propersurvey (topographic), appment).	ess comple acility on the de recreat significant Florida env Minneola (2) YEAR C SERVICES civil engine (2) YEAR C	eted by GAI's Communine west side of the city. ion, a wildlife habitat are portion of the downtow vironments—just part of and expand developments. OMPLETED CONSTRUCTION (If applicable with current firm deering (design,	



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

			,			
12. N	IAME	13. ROLE IN THIS CONTRACT			YEARS EXPERIENCE	
Ry	an A. Seacrist, PLA	Park Planning and Design	a. To	OTAL 15	b. WITH CURRENT FIRM 15	
15 6	FIRM NAME AND LOCATION (City and State)	 		10	15	
	Al Consultants, Orlando, FL					
	EDUCATION (Degree and Specialization)	17. CURRENT PRO	OFESSIONAL REGISTRAT	ION (State	e and Discipline)	
	6, Civil Engineering		nal Engineer (PE)	,	,	
-	OTHER PROFESSIONAL QUALIFICATIONS (Publications,		agee. (/			
urb site of life cor gra to a	Seacrist specializes in landscape architectural can design. His skill set and experience included civil design, environmental restoration, and experience from the initial master planning and span of a project, he is involved, hands-on, in the instruction administration. Mr. Seacrist is highly sphics software, including Adobe Photoshop, Intertfully express design intent. Relevant Training ACE Wetland Training Course. Affiliations: ASI	es, but is not limited to, master plar environmental assessment. Mr. Sea design phase through final site/civi he proposal process, master planning skilled in graphics and visualization Design and Illustrator, Google Sket D/Courses: GAI University Advanced	nning, comprehensive crist has been an interior in design and construing, construction plans ons. He utilizes his prochUp, 3DS Max Desi	e planni egral te iction d , permit oficienc gn, Auto	ng studies, site analysis, am member on a variety rawings. Throughout the ting, cost estimation, and by in numerous computer oCAD, and ESRI ArcMap	
2		19. RELEVANT PROJECTS				
	(1) TITLE AND LOCATION (City and State)	IO. NELEWAY! I NOVESTO	(2)	VEARC	OMPLETED	
	Wildlight Development, Nassua County, FL		PROFESSIONAL SE		OMPLETED CONSTRUCTION (If applicable)	
a.	, rassaa eeanty	2017	RVICES	2018		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN		Check if project p			
	Landscape Architect for a 2,900-acre master office, and commercial/retail.	planned community. Project include	es single-family reside	ential, m	ulti-family residential,	
	(1) TITLE AND LOCATION (City and State) Victory Pointe Park, Clermont, FL		(2) YEAR COMPLETED			
			PROFESSIONAL SE	RVICES	CONSTRUCTION (If applicable)	
		2016		N/A		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ND SPECIFIC ROLE	✓ Check if project p	performed	with current firm	
b.	Project Manager. Landscape Architect for this 8-acre, \$8 million park on the shores of Lake Minneola. The park includes environmental restoration and a constructed stormwater filter marsh that will treat stormwater for the entire downtown basin in Clermont. The park also includes substantial recreational amenities, ranging from passive trails and observation areas to active lakefront events areas from which Clermont can stage its well-known, active triathlon, cycling, boating, and training activities.					
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED			
	Whispering Pines Park, Inverness, FL		PROFESSIONAL SE		CONSTRUCTION (If applicable)	
			2016		N/A	
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ID SPECIFIC POLE		performed		
		Check if project performed with current firm on of a park master plan, brand/image design, and t Drive in Inverness.				
	(1) TITLE AND LOCATION (City and State)		1 (2) YEAR C	OMPLETED	
	Parks, Recreation, Pathways and Open S	Spaces Master Plan,	PROFESSIONAL SE		CONSTRUCTION (If applicable)	
	Casselberry, FL		2016		N/A	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ND SPECIFIC ROLE	✓ Check if project p	performed		
u,	Landscape Architect. GAI's CSG, as a subcorcomprehensive Parks, Recreation, Pathways inventory and analysis, needs assessment, vi	arks and recreation plants the City. Scope of ser	lanning vices in	services to prepare a cluded master planning,		



Y		(Complete one Se	ction E for each key person.)		
	IAME	13. ROLE IN THIS				'EARS EXPERIENCE
Nic	colas Leyva, PE	Construction	Services		a. TOTAL	b. WITH CURRENT FIRM
15. F	FIRM NAME AND LOCATION (City and State)	-				
GA	N Consultants, Orlando, FL					
16. E	EDUCATION (Degree and Specialization)		17. CURRENT PROF	ESSIONAL REGIS	TRATION (State	e and Discipline)
BS	, Civil Engineering; BS, Architectural E	ngineering;	FL, Profession	al Engineer (F	PE)	
	, Architecture					
	OTHER PROFESSIONAL QUALIFICATIONS (Publication Leyva specializes in civil, structural and utili					
to i	nstitutional projects, for private developers designs for the food and hospitality industry mber for design build projects. Mr. Leyva jects. He has been project coordinator of jects, as well as federal and state projects full food.	as well as healthca . He has been a figh has experience in Community Devel	are, education and mu eld representative, ins the planning and site opment Block Grants	inicipal clients. pector, code co development (CDBG), mun	Mr. Leyva hompliance re of public, a nicipal utilities	as extensive experience viewer, and design team nd public-private funded s, roadway and building
_		19. RELE	VANT PROJECTS			
	(1) TITLE AND LOCATION (City and State)			1	(2) YEAR C	OMPLETED
	Eustis Master Stormwater Plan, Eustis	. FL		PROFESSION	AL SERVICES	
		,		20	+	2012
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC POLE	100		1	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Check if project performed with current firm Project Engineer. Prepared construction documents for a wet detention pond to serve 38.67-acre drainage basin. Provided engineering design for wet detention pond, stormwater drainage system, water main relocation, sanitary sewer main relocation wetland mitigation, maintenance of traffic, grading, and permitting through SJRWMD, FDOT, FDEP, CSX Railroad, and Lake Control of the control of traffic and the control o					sin. Provided r main relocation,
	(1) TITLE AND LOCATION (City and State)				(2) YEAR C	OMPLETED
	Victory Pointe Park, Clermont, FL			PROFESSION	AL SERVICES	CONSTRUCTION (If applicable)
				20	16	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		✓ Check if prediction	oject performed	with current firm
b.	Project Engineer. One of the initial key cata Solutions Group was Victory Pointe Park. re-envisioned the typical stormwater pond a signature address for adjacent future de streets and will include a series of cascadi series of innovative stormwater strategies topportunities downtown.	The project is root approach to creat velopment. The nengeng filter marsh treat	ed in the need for a n e a community ameni w park will receive sto tment areas designed	ew stormwater ty that will prov ormwater from to mimic native	facility on the vide recreation a significant e Florida env	ne west side of the city. It on, a wildlife habitat, and portion of the downtown vironments—just part of a
	(1) TITLE AND LOCATION (City and State)				(2) YEAR C	OMPLETED
	City of DeBary General Engineering S	ervices, DeBary,	FL	PROFESSION	AL SERVICES	CONSTRUCTION (If applicable)
				20	14	N/A
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		✓ Check if pr	oiect performed	with current firm
	Project Engineer. GAI provided general engineering services, including survey (topographic), civil engineering (design, permitting construction services), and growth management (land development).					
	(1) TITLE AND LOCATION (City and State)				(2) YEAR C	OMPLETED
	Streetscape Improvements, City of In	verness, FL		PROFESSION	AL SERVICES	CONSTRUCTION (If applicable)
				20	16	N/A
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		✓ Check if pr	oject performed	with current firm
	Lead Project Engineer. Provided professio street parking, pavement restoration, lighti storm sewer inlets, exfiltiration piping, and	nal engineering se ng fixtures, sidewa	rvices for various stre	etscape improv	ements. GA	I designed



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person)

12. NAME		13. ROLE IN THIS CONTRACT		a. TOTAL	YEARS EXPERIENCE b. WITH CURRENT FIRM	
DJ	Silverberg, PWS, REP	Ecology and Environmer	ital	29	21	
5. F	FIRM NAME AND LOCATION (City and State)				_	
GΑ	N Consultants, Orlando, FL					
16. E	DUCATION (Degree and Specialization) 17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)					
	s, Biological Sciences (Ecology); ,Biological Sciences (Marine)		Professional Wetland Scientist (PWS): Environmental Professionals of Florida: Registered Environmental Professional (REP); Authorized Gopher Tortoise Agent, Florida Fish & Wildlife Conservation Commission			
	OTHER PROFESSIONAL QUALIFICATIONS (Publications					
Flor U.S Wa inte	Silverberg, a Professional Wetland Scientinducted preliminary land use assessments, virida; and wetland jurisdictional delineations of S. Army Corps of Engineers (USACE) Permit later Management District Environmental Researction, technical writing, wetland delineation mmunities, including seagrasses, through pho-	wetland delineations, and liste for local, state, and federal re Program, the.Florida Departme ource Permit (ERP) programs n, plant identification, and proj	d species evaluat gulatory programs nt of Environment Mr. Silverberg sp ect management.	tions for more the s. Permit applicate al Protection (FD pecializes in clien	an 600 sites throughout tions for all levels of the EP), and various Florida t and regulatory agency	
_		19. RELEVANT PROJE	CTS			
	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED		
	Eustis Master Stormwater Plan, Eustis, FL		PROFES	SIONAL SERVICES	CONSTRUCTION (If applicable)	
			T KOI ES	2012	2012	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		☐ Chec	k if project performed		
	Ecological Project Manager. Prepared construction documents for a wet detention pond to serve 38.67-acre drainage basin. Provider engineering design for wet detention pond, stormwater drainage system, water main relocation, sanitary sewer main relocation, wetland mitigation, maintenance of traffic, grading, and permitting through SJRWMD, FDOT,FDEP, CSX Railroad, and Lake County.					
	(1) TITLE AND LOCATION (City and State) City of DeBary General Engineering Services, DeBary, FL			(2) YEAR COMPLETED		
			PROFES	SIONAL SERVICES	CONSTRUCTION (If applicable)	
				2014	N/A	
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A	ND SPECIFIC ROLE	✓ Chec	k if project performed	with current firm	
	Ecological Project Manager. Provided general engineering services, including survey (topographic), civil engineering (design, permitting and construction services), and growth management (land development).					
	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED		
	Victory Pointe Park, Clermont, FL		PROFES	SIONAL SERVICES	CONSTRUCTION (If applicable)	
				2016	N/A	
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A	ND SPECIFIC ROLE	✓ Chec	k if project performed	with current firm	
	Ecological Project Manager for ecological studies and regulatory permitting support for the new double boat ramp and associated driveways, county road improvements, and boat/trailer parking facility encompassing approximately 3.5 acres. Services included design permitting, and environmental.					
	(1) TITLE AND LOCATION (City and State)		Ť	(2) YEAR COMPLETED		
	Bear Lake Road Regional Stormwater Facility Apopka, FL		PROFES	SIONAL SERVICES	CONSTRUCTION (If applicable)	
	-		-	2016	N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A	ND SPECIFIC ROLE	√ Chec	k if project performed	with current firm	
d.			_	✓ Check if project performed with current firm dife surveys vegetation community assessment and		
	Ecological Project Manager Conducted field studies, including qualitative wildlife surveys, vegetation community assessment, are wetland delineations for a regional stormwater management facility. Provided written reports, impact analyses, agency coordination are meetings, and permitting support for an ERP.					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

2. N	IAME	13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE				
	JSSELL A BRACH, PSM	Surveying	a.	TOTAL	b. WITH CURRENT FIRM			
	FIDAA NAAAF AND LOCATION (City and State)			30	18			
	FIRM NAME AND LOCATION (City and State) ex Engineering, Orlando, FL							
·	EDUCATION (Degree and Specialization)	17. CURF	RENT PROFESSIONAL REGISTRA	TION (State	e and Discipline)			
	S, Construction Technology	Profes	sional Land Surveyor an	d Mapp	er,			
		Florida	Registration					
Mr. as a he bed wro	THER PROFESSIONAL QUALIFICATIONS (Pull Russell A Brach has over 30 years ex a principal in the firm directing the survivas involved with the design of water acame one of the first to use RTK GPS to be legal descriptions for easements an itle, but also CADD and civil engineering	perience in the Surveying and Engir ey department. In 1990, the City of K and sewer lines and the City's GIS. equipment in surveying and GIS dat d City-owned property. His profession	neering field. In June 1999, Lissimmee employed him as The City recognized his sun a collection. He also perfor anal experience not only incl	an Engir veying ca med nun	neering Technician wher pabilities, and in 1993 h nerous title searches an			
-		19. RELEVANT PROJ	ECTS					
	(1) TITLE AND LOCATION (City and State)			(2) YEAR C	COMPLETED			
	Toho Water Authority, FL		PROFESSIONAL S	SERVICES	CONSTRUCTION (If applicable			
a.			2016		N/A			
а.	(3) BRIEF DESCRIPTION (Brief scope, size, co.	st, etc.) AND SPECIFIC ROLE	✓ Check if projec	t performed	I with current firm			
	Surveyor. Completed topographic/rou from septic systems to sanitary sewer			mmee, F	lorida, for conversion			
	(1) TITLE AND LOCATION (City and State)	te)		(2) YEAR C	COMPLETED			
	Toho Water Authority, FL		PROFESSIONAL S	SERVICES	CONSTRUCTION (If applicable			
			2015		N/A			
o.	(3) BRIEF DESCRIPTION (Brief scope, size, co.	st, etc.) AND SPECIFIC ROLE	✓ Check if projec	t performed	I with current firm			
	Surveyor. Completed topographic/rou This was a level A survey. (Approxima		n Centerview Blvd to Thack	er Ave fo	r sanitary force main.			
	(1) TITLE AND LOCATION (City and State)	ITLE AND LOCATION (City and State)		(2) YEAR (COMPLETED			
	Orange County Public Works, FL		PROFESSIONAL S	SERVICES	CONSTRUCTION (If applicable			
			2014		N/A			
C.	(3) BRIEF DESCRIPTION (Brief scope, size, co	st, etc.) AND SPECIFIC ROLE	✓ Check if project	✓ Check if project performed with current firm				
	Completed the asbuilts and record dragordinated the machine control mod		st Segment. Approximately	egment. Approximately 13,700 feet in length. Also				
	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED				
	Toho Water Authority, FL		PROFESSIONAL S	PROFESSIONAL SERVICES CONSTRUCTION (H				
			2013		N/A			
1 .	(3) BRIEF DESCRIPTION (Brief scope, size, co	st, etc.) AND SPECIFIC ROLE	✓ Check if project	eck if project performed with current firm				
	Surveyor. Completed topographic/rou utility engineering. This was a level A			ction. Als	o coordinated subsurfac			
	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED				
	Orange County Utilities, FL		PROFESSIONAL S	PROFESSIONAL SERVICES CONSTRUCTION				
			2013		N/A			
e.	(3) BRIEF DESCRIPTION (Brief scope, size, co	st, etc.) AND SPECIFIC ROLE	✓ Check if project	t performed	with current firm			
О.	Surveyor. Completing a topographical Center Drive. (Approximately 15,000)	route survey for the replacement of						

20. EXAMPLE PROJECT KEY



F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

QUALIFICATIONS FOR THIS CONTRACT

Any projects as requested by the agency or 10 projects if not specified

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
2000-2017

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

PCDD

b. POINT OF CONTACT NAME

District Bob Zimbardi, Chairman

c. POINT OF CONTACT TELEPHONE NUMBER

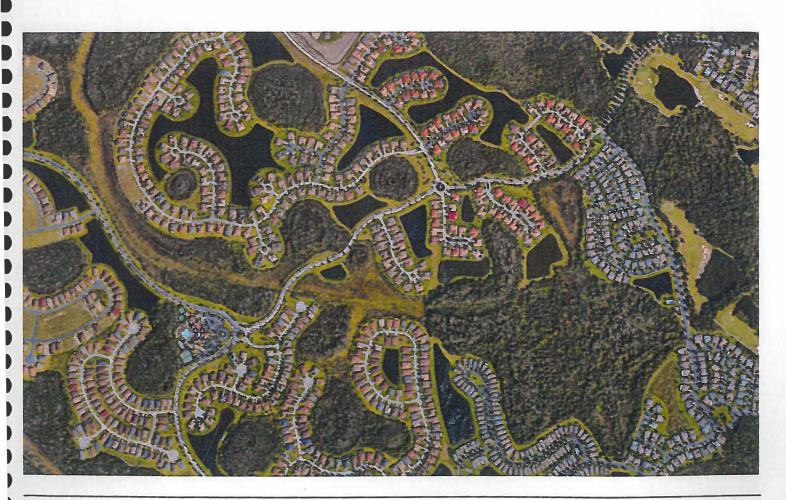
N/A

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Individual experience of Kathleen Leo, PE

While at a previous firm, Kathy Leo provided continuing professional engineering services for the Poinciana Community Development District (PCDD). These services include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, and budget assistance. She prepared numerous engineering reports, which presented information pertinent to the financing of proposed improvements within the PCDD.

Note: GAI currently holds a contract with the PCDD to provide interim engineering services.



25. FIRMS FROM SECTION C	INVOLVED WITH THIS PROJECT

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

Orlando, FL



(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.) 20. EXAMPLE PROJECT KEY NUMBER

.

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21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
2006-2017

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

b. POINT OF CONTACT NAME

C. POINT OF CONTACT TELEPHONE NUMBER

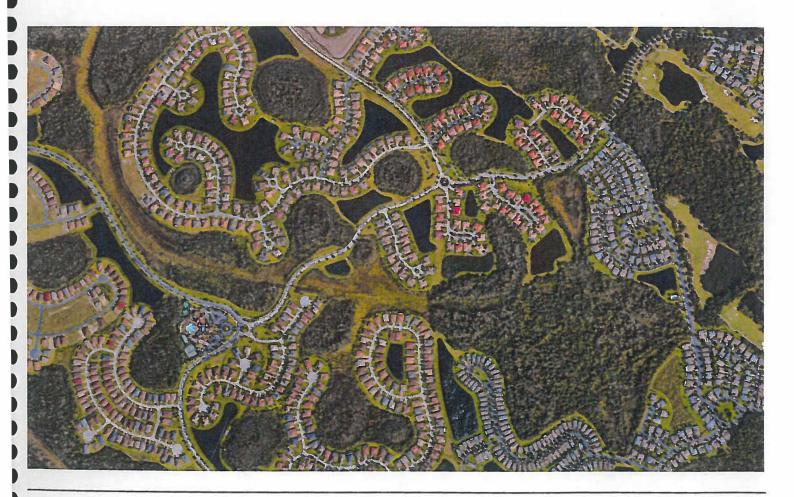
N/A

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Individual experience of Kathleen Leo, PE

While at a previous firm, Kathy Leo provided continuing professional engineering services for the Poinciana West Community Development District (PWCDD). These services include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, and budget assistance. She prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PWCDD.

Note: GAI currently holds a contract with the PCDD to provide interim engineering services.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

Orlando, FL



(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUC

CONSTRUCTION (If applicable)

2000-2017

N/A

23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER
Enterprise Community Development

b. POINT OF CONTACT NAME

Gary Moyer

c. POINT OF CONTACT TELEPHONE NUMBER

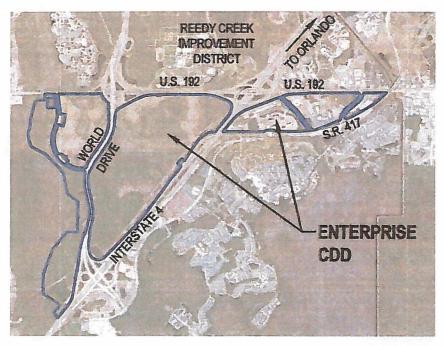
407.566.1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Enterprise Community Development District (ECDD), Celebration, Florida.

Individual experience of Kathleen Leo, PE

While at a previous firm, Kathy Leo provided supporting information, maps, graphics, legal descriptions, and sketches in support of the petition filed before the Florida Land and Water Adjudicatory Commission in accordance with Chapter 120, "Administrative Procedures Act" and Chapter 190, "Community Development Districts." She prepared the engineering report that presented information pertinent to the financing of proposed improvements within the districts. She provided district engineering services, operations assistance, and maintenance of district facilities. The Enterprise Community Development District has owned and maintained the utility system that serviced the entire town of Celebration and it's commercial corridors. Ms. Leo managed engineering functions including utility acquisition, easement requirements and stormwater management for the ECDD.



(1) FIRM NAME Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

Orlando, FL



(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.) 20. EXAMPLE PROJECT KEY NUMBER

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4

21. TITLE AND LOCATION (City and State)

Urban Orlando CDD, Orlando, Florida.

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRU

CONSTRUCTION (If applicable)

2008-2016

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

b. POINT OF CONTACT NAME

Gary Moyer

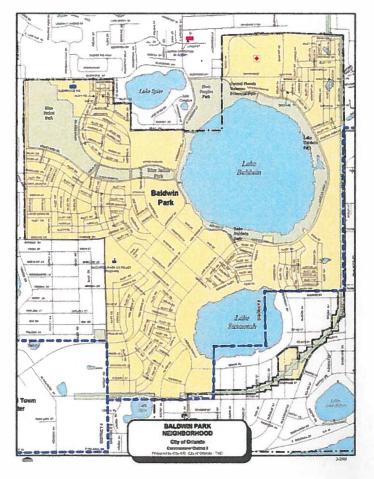
c. POINT OF CONTACT TELEPHONE NUMBER

407.566.1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Individual experience of Kathleen Leo, PE

Kathy Leo, as District Engineer, supported the CDD for many years. In this capacity, she was responsible for the acquisition of District facilities while the community was under construction as infrastructure was conveyed from the developer to the CDD. In later years as the CDD became more of an operational entity, she supported the District staff with preparation of the annual budgets and preparation for monthly board meetings. The CDD owns and maintains several parks and alleyways. Support was provided to the field maintenance team for engineering issues and a unique pavement management system for long-term maintenance budgeting was implemented to save the district. In the 2004 hurricane season, Ms. Leo worked with the CDD to seek nearly \$2M in funding from the Federal Emergency Management Agency for disaster work with the CDD. A series of appeals was required, but funding was ultimately secured.



(1) FIRM NAME

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

Orlando, FL



(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.) 20. EXAMPLE PROJECT KEY NUMBER

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5

21. TITLE AND LOCATION (City and State)

Lake Ashton CDD, Lake Wales, Florida

PROFESSIONAL SERVICES

CONSTRUCTION (If applicable)

2010-2014

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

b. POINT OF CONTACT NAME

c. POINT OF CONTACT TELEPHONE NUMBER

22. YEAR COMPLETED

Lake Ashton CDD

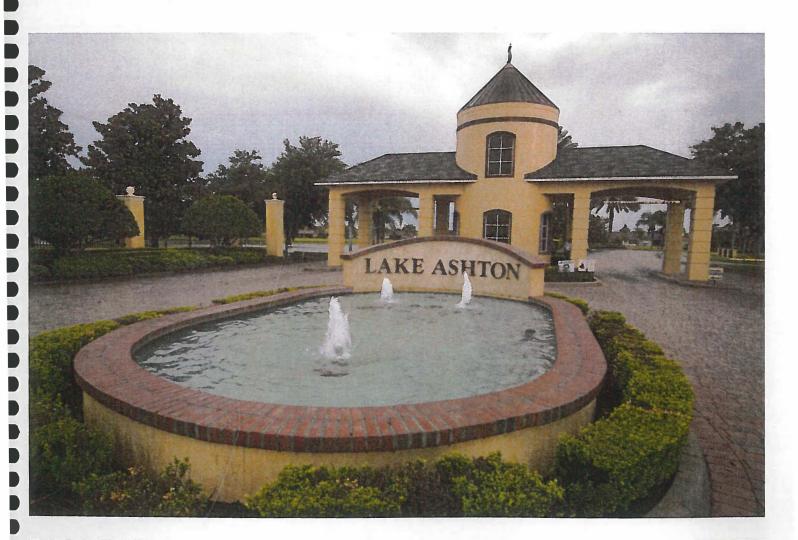
George Flint – Government Management Services

407.841.5524

24. BRIEF DESCRIPTION OF PROJECTAND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Individual experience of Kathleen Leo, PE

The Lake Ashton CDD was established in August 2000 as a special purpose district. The CDD is responsible for maintaining the buildings and roads within the CDD. As District engineer for several years, Ms. Leo's responsibilities included inspection and reporting on the District facilities, assisting in the preparation of the annual maintenance budget, attendance at all Board of Supervisors meetings, implementing the policies of the Board, and additional duties as directed by the Board. In this community, the CDD's responsibilities included roadway infrastructure, amenities, clubhouse, restaurants, etc.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

Orlando, FL



(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.) 20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUC

CONSTRUCTION (If applicable)

Solivita Community, Osceola and Polk Counties, Florida

2010

in progress

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Avatar Properties, Inc.

b. POINT OF CONTACT NAME

Tony Iorio

c. POINT OF CONTACT TELEPHONE NUMBER

407.933.5000

24. BRIEF DESCRIPTION OF PROJECTAND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Individual experience of Anthony Call, PE.

Mr. Call served as the design engineer for Solivita Property, Solivita East, Solivita Westm and Phase 1A of Solivita Grand. Solivita is an active adult community located in Poinciana. There are 16 residential neighborhoods, with approximately 6,100 residential units, a 36-hole golf course, and a village center. The project included extensive wetlands permitting, a stormwater system of lakes and interconnected ponds, internal and external roadway design, and full master utility infrastructure design. Additional phases of the project included Solivita Grand, with approximately 850 acres of land and 3,000-plus units; and Solivita West, with approximately 950 acres of land and 1,650 residential units. This project has spanned 17+ years in design, development, and construction.

Solivita Grand was to contain the design of a 3,000-plus unit active adult community. Phase 1A of the project consisted of 800 residential units, a stormwater management system, and a 15-acre village center. The project involved roadway design, stormwater design, water, sewer and reclaimed water system design, grading, and wetlands permitting.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

Orlando, FL



20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.) /BER **7**

22. YEAR C	OMPLETED	
ERVICES	CONSTRUCTION (If applicable)	

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21. TITLE AND LOCATION (City and State)

Bay Laurel Center Community Development District, Marion County, Florida

PROFESSIONAL SERVICES | CONSTRUCTION 2009 N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
Bay Laurel Center Community
Development District

The Bay Laurel Center Community Development District (BLCCDD) in Marion County, Florida, retained GAI to provide numerous professional utility consulting services related to the water, wastewater, and reclaimed water utility. These services involved GAI reviewing and evaluating the facilities, operations, financial performance, and revenue generation system, as well as providing recommendations for strengthening each area. Since 2008, GAI has worked to achieve funding stability and a rate structure to continue success, along with evaluation for a utility acquisition. More recently, GAI has continued to provide rate studies, financial updates, and annual system inspections/bond report development for the Utility.

PROJECT HIGHLIGHTS	
RATE STUDY	✓
MISCELLANEOUS CHARGE STUDY	✓
CAPITAL LINE CHARGE STUDY	\checkmark
DUE DILIGENCE	✓
FINANCIAL CONDITION EVALUATION	√
CONSULTING ENGINEER'S BOND REPORTS	√

GAI previously completed a Comprehensive Utility Rate Study that provided rate structure and multi-year rate adjustment recommendations to maintain revenue sufficiency in support of the operations and maintenance and capital improvement initiatives of the Utility with respect to water, wastewater, and reclaimed water. Resulting recommendations by GAI included escalating user rates and charges by 4% for the subsequent 3 fiscal years, introducing a bulk water rate, and designing a new rate structure and rates for reclaimed water similar in structure to that of potable water.

Since, GAI has remained as the on-call engineer for all financial and rate related work, including routine reviews and updates to the rates and finances. This has included water, wastewater, reclaimed, miscellaneous and AFPI charges. By providing an appropriate rate structure and updated rates for the Utility—taking into account both current operations and planned future capital improvement projects—GAI has helped the Utility to ensure continued financial health and successful operation while meeting its internal goals over the five year projection period.

Additionally, as part of the annual Bondholder compliance, GAI staff conduct annual site inspections, collect and review of operational data, and financial reviews to ensure the facility remains within performance and proper operation/maintenance.

Fee Cost \$206,500

	25. FIRMS FROM SECTION C INVOLVED WITH	THIS PROJECT	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
GAI Consultants	Orlando, FL	Civil Engineering	



(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED

Victory Pointe Park, Florida

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

2016

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER b. POINT OF CONTACT NAME c. POINT OF CONTACT TELEPHONE NUMBER

James Kinzler, CPM, EA City of Clermont

352.241.7339

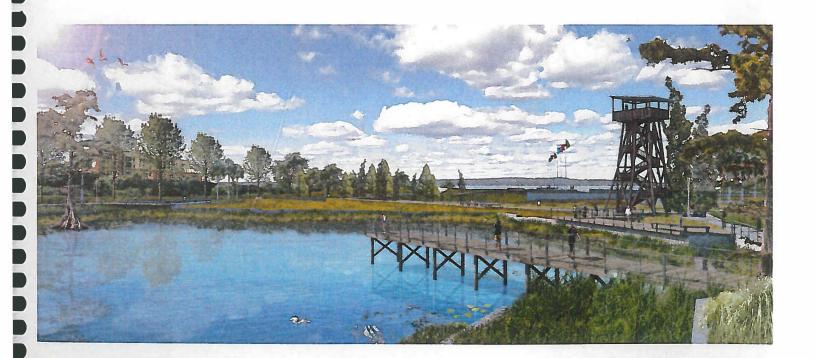
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

One of the initial key catalyst projects identified in the City of Clermont's Downtown Master Plan process completed by GAI's CSG was Victory Pointe Park.

The project is rooted in the need for a new stormwater facility on the west side of the city. It re-envisioned the typical stormwater pond approach to create a community amenity that will provide recreation, a wildlife habitat, and a signature address for adjacent future development.

The new park will receive stormwater from a significant portion of the downtown streets, and will include a series of cascading filter marsh treatment areas designed to reference native Florida environments—just part of a series of innovative stormwater strategies being developed to help improve water quality within Lake Minneola and expand development opportunities downtown. In addition to providing environmental improvements and serving as a development catalyst, the project establishes the adjacent lakefront as the location for the myriad special events hosted by the city, creating economic opportunities for merchants and restaurants not presently realized.

Construction Cost: \$8 M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

(2) FIRM LOCATION (City and State)

(3) ROLE

GAI Consultants

Orlando, FL

Civil Engineering/ Landscape Architecture



20. EXAMPLE PROJECT KEY NUMBER

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(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

9

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
2012 2012

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Eustis	Rick Gierok, PE, Director of Public Works/ City Engineer	352.551.0265

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Downtown Stormwater Master Plan

The City of Eustis constructed a wet detention stormwater management facility for the downtown area. The stormwater is discharged into Lake Eustis with minimal treatment and attenuation. One of the main objectives of the project was to "clean up" downtown stormwater runoff, including drainage flows from city, state, and county roads. This reduced pollutants entering Lake Eustis, reduced localized street flooding, and established a proactive approach to meeting future state-imposed regulations for stormwater management pollutant removal and water quality.

Generally, the system's 39.70-acre drainage basin conveys stormwater via storm sewer systems consisting of approximately 3,400 linear feet of 36- to 96-inch RCP storm sewer pipe and associated manholes and inlet structures. Drainage flows run along SR 19, Grove Street; CR 44, Orange Avenue; and multiple city streets. A new 66-inch storm sewer outfall pipe was constructed to discharge the treated and attenuated stormwater runoff into Lake Eustis from the proposed pond.

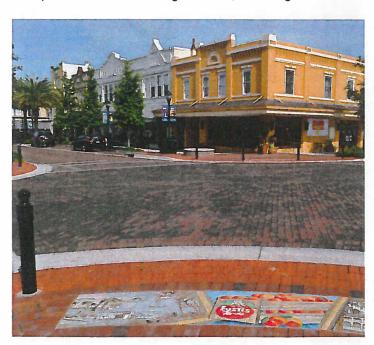
Downtown Streetscape

GAI designed the streetscape along Magnolia Avenue and Eustis Street in the heart of the downtown section of the City of Eustis. Working with the City of Eustis's staff and the residents of Eustis, GAI's team studied each existing utility and the business entrances for site conditions. Extensive measures were developed and enacted to minimize impacts to the revenue stream of the adjacent businesses.

The streetscape encompasses four city blocks along the main shopping corridor of Downtown Eustis. In order to increase business and create a pedestrian-friendly corridor through downtown, the streetscape converted Magnolia Avenue and Eustis Street to two-way traffic, while increasing the pedestrian sidewalk areas. GAI performed the following services, including:

- Civil Engineering Design and Permitting Stormwater Management Design, Master Stormwater Plans, Roadway Design, Street Improvement Master Plans
- Surveying Topographic, Tree, and Field Locations
- Landscape Architecture Pond Wetland Planting Plan
- Environmental Endangered Species, Wetland Determination and Mitigation
- Utilities Water System Planning, Design, and Permitting
- Permitting and Construction Phase Services

Construction Cost: \$5.7M



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT	25. FIRMS	FROM SECTIO	ON C INVOL	VED WITH THIS	SPROJECT
---	-----------	-------------	------------	---------------	----------

a. GAI Consultants

(2) FIRM LOCATION (City and State)

Orlando, FL

(3) ROLE

Civil Engineering



(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED PROFESSIONAL SERVICES

CONSTRUCTION (If applicable)

Parks, Recreation, Pathways and Open Spaces Master Plan, Casselberry, FL

N/A

2016

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Casselberry

b. POINT OF CONTACT NAME Linda Moore, Recreation Manager

c. POINT OF CONTACT TELEPHONE NUMBER

407.262.7700, ext. 1301

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

GAI's CSG, as a subconsultant, is providing professional parks and recreation planning services to prepare a comprehensive Parks, Recreation, Pathways and Open Spaces Master Plan for the City. Scope of services included master planning, inventory and analysis, needs assessment, visioning, implementation, and the Parks and Recreation Master Plan.

Fee Cost: \$30K

PROJECT HIGHLIGHTS	
SITE DESIGN	✓
UTILITIES DESIGN/COORDINATION	✓
STORMWATER MANAGEMENT	✓
ACCESSIBILITY	✓ .
SUSTAINABILITY	✓
PERMITTING	✓
CONSTRUCTION ADMINISTRATION	✓
STRUCTURAL ENGINEERING	✓
LANDSCAPE ARCHITECTURE	✓



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME **GAI Consultants** (2) FIRM LOCATION (City and State)

Orlando, FL

Sub- Master Planning

(3) ROLE



G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL	27 ROLE IN THIS CONTRACT (From Section E, Block 13)		28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)										
(From Section E, Block 12)			2	3	4	5	6	7	8	9	10		
Name	Role												
Kathy Leo, PE.	Lead District Engineer, Principal in Charge	✓	✓	✓	✓	✓							
Kristin Caborn, CPRE, FCP	Amenities Operation/ Maintenance										✓		
Anthony Call, PE	Civil - Stormwater						✓		✓	✓			
Keith Haugdahl, PE	Civil - Permitting							✓	✓	✓	✓		
Ryan Seacrist, PLA	Landscape Architect - Park Plan- ning and Design								2		✓		
Nick Leyva, PE	Civil - Construction/ Cost Estimating							✓	✓	✓	✓		

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	Poinciana Community Development District (PCDD), Poinciana, Florida	6	Solivita Community, Osceola and Polk Counties, Florida
2	Poinciana West Community Development District (PCDD), Poinciana, Florida.	7	Bay Laurel Center Community Development District, Marion County, Florida
3	Enterprise Community Development Districts (ECDD), Celebration, Florida.	8	Victory Pointe Park, Clermont, FL.
4	Urban Orlando CDD, Orlando, Florida.	9	Eustis Master Stormwater Plan, Eustis, FL
5	Lake Ashton CDD, Lake Wales, Florida.	10	Parks, Recreation, Pathways and Open Spaces Master Plan, Casselberry, FL



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

See the following Tab -Additional Information.

I. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

December 4, 2017

33 NAME AND TITLE

Kathleen Leo, PE, Vice President

Additional Information Qualification Statement for selection criteria

1) Ability and Adequacy of Professional Personnel

We have established deep trusting relationships by performing on several long-term continuing contracts similar to this request. GAI has learned through working as an extension of staff for numerous municipalities that communication is essential to gaining consensus and project buy-in, resulting in cost-savings and schedule adherence for the clients.

GAI has a team of respected professionals with an excellent history in producing results for this effort. On section SF330- Standard Form 330 page D5, you will see our organizational chart that shows our staff. The team consists of:

- Kathy Leo, PE Lead District Engineer she will provide support directly to you, the Board of Supervisors, and leadership for the GAI team.
- Anthony Call, PE, Civil Engineer served as design engineer for many portions of Solivita at a previous employer and can provide helpful
 maintenance insight with the ponds.
- Kristen Caborn, CPRE, FCP Amenity Support as former Parks Director for the City of St. Cloud, will provide hand-on, operational experience to the PWCDD for the pending acquisitions.

2) Consultant's Past Performance

GAI team prides itself on our ability to listen and work together as one team with our clients. We will connect all project aspects to creatively think and communicate with a holistic approach to the PWCDD. As shown in this proposal, GAI has the capabilities to provide multi-discipline professional services to support the engineering and planning projects that PWCDD requires. As Principal in Charge, Kathy Leo will be the point of initial contact, receiving tasks and direction from the PWCDD, and keeping the PWCDD continuously informed of the project's progress. She will be supported by our team whose history of working experience will ensure seamless coordination as the project progresses. Ms. Leo currently is under contract with the PWCDD to provide support on an interim basis as the district engineer. Additionally, she has held the previous contract providing services to include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, budget assistance, and prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PWCDD. Ms. Leo also assisted in the original procedures of the PWCDD and is well versed on all procedures and regulations pertaining to CDD.

3) Geographic Location

Established in 1958 in Pittsburgh, Pennsylvania, we currently serves our clients from 24 office locations throughout the Eastern, Midwestern, and Southern United States. GAI has been serving municipal clients in Florida for the past 33 years.

GAI offices are strategically located to meet the needs of our clients. GAI's Orlando office will serve as the primary location through which all professional engineering services will be coordinated. We have additional Florida offices to provide support to the PWCDD, including Tampa, Jacksonville and Palm Beach Gardens. All staff proposed are located in the Orlando office.



4) Willingness to Meet Time and Budget Requirements

Time is money! GAI understands that the ability to achieve successful projects is based on factors such as cost control, work quality, and schedule adherence. A project only meets a schedule if the work to be completed is carefully scoped, planned, budgeted, scheduled, and controlled. We will work with the PWCDD to ensure tasks are completed in an efficient and timely manner.

GAI proposes holding a workshop with PWCDD staff and the District Manager at the inception of th contract to develop new ways to run the various functions of the PWCDD—as well as ensure that the GAI team will work most efficiently withing the allocated budget.



Staffing Rates

Staff Hourly Rates

Below is GAI's rate schedule. Rates in the below table are "loaded" hourly rates and include all overhead, costs, and benefits per hourly unit rate.

Name	Role	Invoice Rate (hourly)
Kathy Leo, PE	Principal-In-Charge, Lead District Engineer	\$315.00
Kristin Caborn, CPRE, FCP	Parks and Recreation	\$195.00
Anthony Call, PE	Civil- Stormwater	\$230.00
Keith Haugdahl, PE	Civil-Permitting	\$175.00
Ryan Seacrist, LA	Landscape Architect	\$105.00
Nicolas Layva, PE	Civil-Construction Services	\$185.00
DJ Silverberg, MS, PWS, REP	Environmental	\$140.00
Russell A Brach, PSM*	Survey	\$161.46

^{*}Subconsultant - Apex Engineering (MWBE)

Rates are consistent with GAI's current interim engineering services contract. We will seek ways to find efficiency in district engineering services.

5) Certified Minority Business Enterprise

GAI Consultants, Inc., works in partnership with our clients to support their Disadvantaged Business Enterprise (DBE) programs. We advocate for minority- and woman owned business participation in our project work, and maintain strong relationships with a large number of DBE and W/MBE professional service firms. These firms complement our services by providing auxiliary resources, specialty services, and assistance in a variety of engineering, environmental, geotechnical, electrical, and public relations disciplines, ultimately allowing us to better serve our clients.

We have included Apex Engineering Inc. a certified **WBE** firm to provide survey services. Apex was established in March 1994 and opened their surveying department in June 1999, a small firm comprised of professionals who together represent more than 50 years experience in the civil, environmental, and surveying fields.

6) Recent, Current and Projected Workloads

GAI As a multi-disciplined national firm, GAI has many projects which are currently or scheduled to be in process. The project list below provides a summary of our current significant known projects which are most applicable to the team proposed.

Workload Workload						
GAI Staff	Roles	Projected Commitment	Projected Availability			
Kathleen Leo, PE	Lead District Engineer, Principal-In-Charge	40%	60%			
Kristin Caborn, CPRE, FCP	Parks and Recreation	50%	50%			
Anthony Call, PE	Civil - Stormwater	50%	50%			
Keith Haugdahl, PE	Civil - Permitting	75%	25%			
Ryan A. Seacrist, LA	Landscape Architect - Park Planning and Design	75%	25%			
Nick Leyva, PĒ	Civil - Construction Services	75%	25%			
DJ Silverberg, MS, PWS, REP	Ecology and Environmental	75%	25%			

7) Volume of Work Previously Awarded to Consultant by District

GAI, led by Kathy Leo, PE, is currently is under contract with the PWCDD to provide support on an interim basis as the district engineer. Additionally, she has held the previous contract providing services to include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, budget assistance, and prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PWCDD. Ms. Leo also assisted in the original procedures of the PWCDD and is well adept on all procedures and regulation pertaining to CDD.

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)

				GENERAL					
	(If	a firm has branch offic	ces, com	plete for e	ach spe	ecific bra	anch offiice seeking v	vork.)	
a. FIRM (d	or Branch Office) NAM						3. YEAR ESTABLISHED		TITY IDENTIFIER
GALC	onsultants, Inc.	(Orlando office)					1958	04-721-16	677
b. STREE		(Orialido Office)					-	OWNERSHIP	
		. 700					a. TYPE		
	South Street, Su	ite 700		Od OTATE	20 71	P CODE			
c. CITY				2d. STATE			Corporation		
Orland				FL	32	801	b. SMALL BUSINESS STA	ATUS	
a. POINT	OF CONTACT NAME	AND TITLE					1		
							N/A		
							7. NAME OF FIRM (If Bloo	ck 2a is a Branch	Office)
	A. Schanck, PE,						-		
	HONE NUMBER		AAIL ADDRE				GAI Consultants,	lnc.	
407.42	3.8398			gaiconsultar	ts.com			, .	
		8a. FORMER FIRM NAI	MES (If a	ny)			8b. YEAR ESTABLISHED	8c. UNIQUE EI	NTITY IDENTIFIER
Genera	al Analytics, Inc.						1958		
						10.	PROFILE OF FIRM'S	EXPERIENC	E
	9. EMP	LOYEES BY DISCIPLIN	ΙE		AN		ALAVERAGE REVEN		
				Employees					c. Revenue Index
Code	b	Discipline	(1) FIRM	(2) BRANCH	a. Profile Code		b. Experience		Number (see below)
05	Archeologist		16		A06	Airports; T	erminals and Hangars; Freig	nt Handling	5
07	Biologist		19		B02	Bridges			6
08	CADD Technician		59	7	C15	Constructi	on Management		7
12	Civil Engineer		108	20	C16 Construction Surveying		6		
15	Construction Inspect	or	36	7	E01		& Archeological Investigatio		6
19	Ecologist		8	1	E09		ntal Impact Studies, Assessmer	its or Statements	5
21	Electrical Engineer		9		E11		ental Planning		6
23	Environmental Engin		29	2	E12		ental Remediation		4
24	Environmental Scient		45	1	G02		ems (Propane; Natural, Etc.)		5
27	Foundation/Geotechi		11		H07		Streets; Airfield Paving; Par	king Lots	8
29	Geographic Informati	on System Specialist	14		103		Waste Treatment		6
30	Geologist		12		N03		acilities; Nuclear Shielding		7
38	Land Surveyor		14		P04		(Cross-Country – Liquid & Ga		8
39	Landscape Architect		9	6	P06		Site, Installation, and Project		5
42	Mechanical Engineer		15	1	P12		neration, Transmission, Distr	bution	8
47 51	Planner: Urban/Regio		15 1	12	R03 S05		Rapid Transit		5
57	Safety/Occupational Structural Engineer	nealth Engineer	18	4	S05		eologic Studies; Foundations tes; Incineration; Landfill		5
58	Technician/Analyst		201	13	S10		; Platting; Mapping; Flood Pla	in Studios	6
60	Transportation Engin	eer	36	7	S13		ter Handling & Facilities	iii otaales	5
62	Water Resources En		7		T02		Inspection Services		5
	Other Employees		181	47	W02		sources; Hydrology; Ground \	Vater	5
		Total	863	128	W03		ply; Treatment and Distributi		6
S	ERVICES REVE FOR LAST :	3 YEARS	1. Less	PROF than \$100,00		NAL SER		to less than \$5	million
		ımber shown at right)	2. \$100	,00 to less tha	an \$250,0	000	7. \$5 million	to less than \$10) million
ı. Federal	Work	6	3. \$250	,000 to less th	nan \$500	,000	8. \$10 million	to less than \$2	25 million
). Non-Fe	deral Work	10		,000 to less th			9. \$25 millior	to less than \$5	0 million
	/ork	10		illion to less tl			10. \$50 million		

The foregoing is a statement of facts.

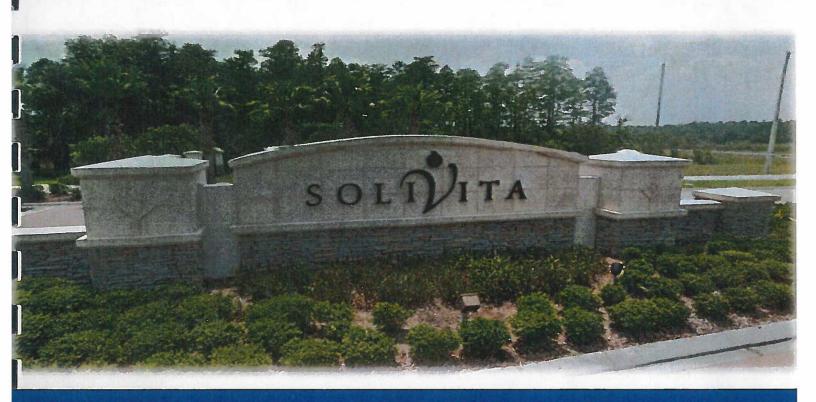
1. SIGNATURE June 7 Mary

b. DATE March 13, 2017

:. NAME AND TITLE

Anthony F. Morrocco, PE, PLS, Executive Vice President

Statement of Qualifications for Engineering Services



Submitted to:

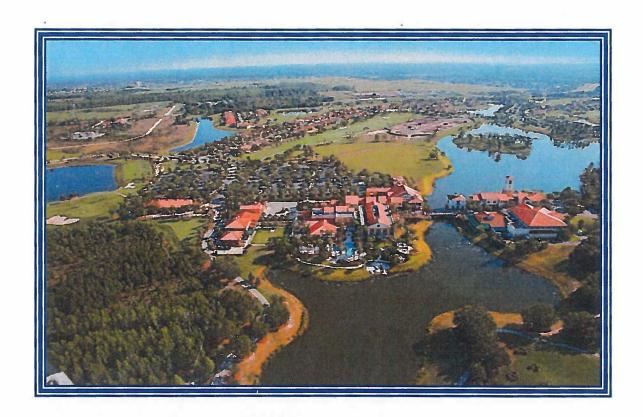
Poinciana West Community Development District

Submitted by:

Hanson, Walter & Associates, Inc.

Engineering • Surveying • Planning

HANSON, WALTER & ASSOCIATES, INC.



District Engineering Services
for
THE POINCIANA WEST
COMMUNITY
DEVELOPMENT DISTRICT



HANSON, WALTER & ASSOCIATES, INC.

PROFESSIONAL ENGINEERING, SURVEYING & PLANNING

December 4, 2017

Severn Trent Management Services Attn: Mr. Bob Koncar The Poinciana West Community Development District 313 Campus Street Celebration, FL 34747

RE: Engineering Services

Dear Selection Committee:

Hanson, Walter & Associates, Inc. is pleased to submit our Statement of Qualifications to provide Professional Engineering Services to the Poinciana West Development District project. We have provided quality and comprehensive Civil Engineering Services to various Central Florida private and public clients, including many residential subdivisions and a number of CDDs, for over 36 years and wish to continue being a part of the area's Growth and Progress as we continuously strive for Excellence in Client Care.

Our HWA Team offers the Poinciana West Community Development District the benefits of:

- Knowledge and experience with an outstanding track record of success with local projects
- State-of-the-art expertise for efficient and cost-effective services
- Available manpower to provide responsive service
- Project insight acquired from previous experience with similar projects,
 utilized to provide a more timely completion, due to effective project management

I will serve as Principal in Charge, with Mark Vincutonis, P.E. as Contract Manager. Mark will oversee the contract and manage each assignment to ensure its successful completion. Santiago Machado, P.E., Craig Zetwo, P.E. and Robert Newberry, P.E. will all assist under Mark's direction. Combined, our management team assigned to this contract has over 140 years of experience in Civil Engineering Design and Permitting to ensure the essential Quality Control. They will be assisted by our other experienced Engineers/Designers, CAD Technicians and Administrative Staff. Our firm information and comprehensive approach to projects is provided under Section H of the attached SF330. Randy Hanson, P.S.M. and Caroll Castleberry, P.S.M. will direct and manage any Survey work required.

In summary, *Hanson, Walter & Associates, Inc.* is committed to the Poinciana West Community Development District as we strive to improve the Quality of Life for Your Community. The selection of the *HWA Team* will ensure successful completion of the assigned project in a timely and cost-effective manner and ensures an exceptionally comprehensive work product for the Poinciana West Community Development District.

Sincerely,

HANSON, WALTER & ASSOCIATES, INC.

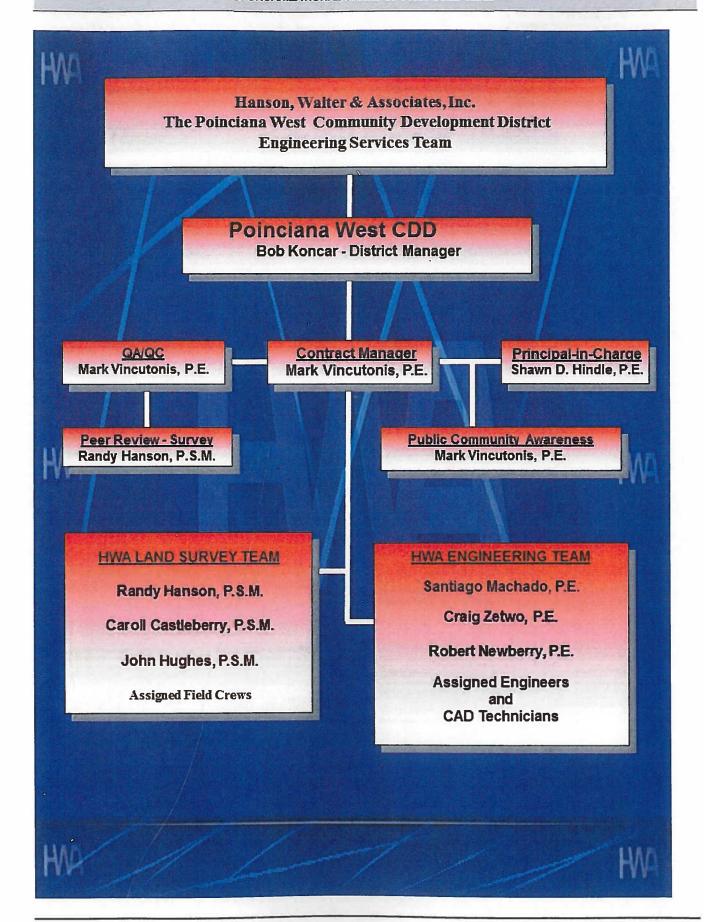
Shawn D. Hindle, P.E. Sr. Vice President

ARCHITECT - ENGINEER QUALIFICATIONS



PART 1 - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION								
1. TITLE AND LOCATION (City and State) The Poinciana West Community Developement District								
2. PUBLIC NOTICE DATE 11-16-2017					DISTICE	3. SOLICITATION OR PRO	DJECT NUMBER	
				B. ARCHIT	TECT-ENGIN	EER POINT OF CONT	ACT	
4. NAME								
5. NAME	OF FI	RM	lindle P.E. /Sr. Vice P					
Hans			alter & Associates, In	7. FAX NUMBER		8. E-MAIL ADDRESS		
407-				321-442-10		Shindle@hanso	nwalter.com	
			(Compl	ete this section i	for the prime o	OSED TEAM contractor and all key s	subcontractors.)	
PRIME	J-V PARTNER	SUBCON- (X	9. FIRM NAME		1	0. ADDRESS	11. ROLE IN THIS CONTRACT	
a.	, L	5, -	Hanson, Walter & A Inc.	ssociates,		y, Suite 104 e, FL 34741	Civil Engineer (and Land Surveying if required)	
			CHECK IF BRANCH OFF	FICE				
b.			CHECK IF BRANCH OFF	ICE				
C.			CHECK IF BRANCH OFF					
d.			CHECK IF BRANCH OFF	FICE				
e.			CHECKIF BRANCH OFF	FICE				
f.			CHECK IF BRANCH OFF	FICE				
D ORG	AAF	IIZA'	TIONAL CHART OF PR		MC 2		(Altached)	



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	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)						
	12. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE						
S	Shawn D. Hindle, P.E	Charge	a. TOTAL	b. WITH CURRENT FIRM 25			
29							
l l	FIRMNAME AND LOCATION <i>(City and State)</i> Hanson, Walter & Associates, Inc., Kis	simmee, Florid	a				
16. E	EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESS	SIONAL REGISTRATION (STAT	TE AND DISCIPLINE)		
	BSE/1989/ Engineering		Florida Profes	ssional Engineer - 1	989 (#48165)		
	North Carolina State University				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
•	voitii Caronna State Oniversity						
l N	OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organisms). Mr. Shawn Hindle brings over 29 years of Coublic and private sectors. His experience in transportation, drainage including 6 major descriptions.	Civil Engineering ncludes serving a	g experience provid is Project Manager	for projects in Civil	site design,		
			NT PROJECTS				
	(1) TITLE AND LOCATION (City and State)			(2) YE	AR COMPLETED		
	Osceola County Continuing Engineering S	Services - Osceol	la County,	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
	Florida			1998	Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform			
a. Project Manager for Civil Design and Permitting numerous roadway widening and realignments, including Hoagland Blvd. Ph. 1 & 3, Old Lake Wilson Rd, Kissimmee Park Rd, Neptune Rd, Partin Settlement Rd, Bass Rd, Thacker Ave Ph. 1 & 2, Pleasant Hill Road; numerous Drainage Studies and Basin Improvements; Shingle Creek Shoaling.							
	(1) TITLE AND LOCATION (City and State)				EAR COMPLETED		
	City Of Kissimmee Continuing Services E	Engineering Serv	ices- City of		CONSTRUCTION (If applicable)		
	Kissimmee, Florida	•	-	2009	Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform	ed with current firm		
b.	Project Manager for Civil Design and Per Tohopekaliga Ave, MLK Ph3; Drainage S Stormwater Management System, Stormw	Studies; Mill Slov	ugh, East & West	City Ditch, Columbia	_		
	(1) TITLE AND LOCATION (City and State)			(2) YE	EAR COMPLETED		
	School District of Osceola County Contin	uing Engineering	g- Osceola	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
	County, Florida			2012	Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform			
c.	In addition to being the Project Mana		esion and Permit				
	Schools within Osceola and Polk Cou Route to School Project), Traffic Stud	inties; continui	ng services for de	esign of numerous			
	(1) TITLE AND LOCATION (City and State)				EAR COMPLETED		
	Sunrise City Plaza, - Osceola County,	Florida		PROFESSIONAL SERVICES			
				2015	2017		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform	ed with current firm		
d.	Project Manager providing Civil Des	ign for this Cor	mmercial retail n				
١.	study and permitting of 5 master storn						
	permitting the public lift station and t project also provided for the signal m	he extension of	f the respective w	vater, sewer and res	suse system. This		
	(1) TITLE AND LOCATION (City and State)			(2) YE	EAR COMPLETED		
	Hoagland Boulevard Phase 3 Widening/I	Realignment-Osc	ceola County,	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
	Florida		2-11	2016			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform	I ed with current firm		
e.							
	Project Manager providing Civil Design a						
	typical section, including documents and						
	approximately .08 miles of Pleasant Hill Rd for the intersection at US 17-92 to 1,200 ft N of Shingle Creek Bridge.						

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	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)						
12. 1	12. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE						
1	Mark Vincutonis, P.E. Contract Manager / QA/QC			a. TOTAL	b. WITH CURRENT FIRM		
15 F	FIRM NAME AND LOCATION (City and State)			23	23		
I	Hanson, Walter & Associates, Inc., Kis	simmee, Florid					
1	EDUCATION (DEGREE AND SPECIALIZATION)	• •1	l .	IONAL REGISTRATION (STAT	· ·		
	Jniversity of Central Florida - BS in Ci	IV1l	Florida Profes	ssional Engineer (#	54646)		
1	Engineering 1994						
18.0	OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organications)	anizations, Training, Awar	ds, etc.)	441-1-1-1-1-1-1			
	American Society of Civil Engineers - 0	Osceola Chapte	er				
	Charles and the second	19. RELEVA	NT PROJECTS				
	(1) TITLE AND LOCATION (City and State)		₽-		AR COMPLETED		
	Celebration CDD			PROFESSIONAL SERVICES			
	Celebration, Osceola County, FL	SDECIEIO DOI E		2015	Ongoing		
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND		udad dagian ma m	Check if project perform			
	Serves as District Engineer. Improven maintenance facility, milling and resu						
	maintenance facility, mining and resu	riacing project	s, stormwater po	ilu aliu overnow w	on repair projects.		
\vdash	(1) TITLE AND LOCATION (City and State)				AR COMPLETED		
	Eagle Lakes - Osceola County, Florid	a		PROFESSIONAL SERVICES			
				2011	2011		
Ъ.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND			X Check if project perform			
"	Project Manager in charge of the civi						
	acre, 700 unit, 4 phase single-family						
	area. Processed permits for commu through Osceola County, SFWMD an		, master stormy	vater management	system and utilities		
_	(1) TITLE AND LOCATION (City and State)			(0) VE	AR COMPLETED		
	Remington CDD - Osceola County, F.	lorida			CONSTRUCTION (If applicable)		
	Remington CDD - Osceola County, 1	iorida		Ongoing	Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform			
C.	Serves as District Engineer. Improven	nents have incl	uded milling and				
	onsite inspections of the roadway reco		_				
	temperatures, and directed the Contra		_				
	*	•	3		5 5		
\vdash	(1) TITLE AND LOCATION (City and State)				AR COMPLETED		
	Brighton Lakes Phases 1 & 2 - Osceol	la County, Flor	ida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
				Ongoing for CDD			
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND			Check if project perform			
a.	Project Manager for the civil engineer						
	500+/- acre residential development w						
	integrated around several large wetland areas. Also currently serves as District Engineer for the Brighton						
	Lakes CDD.						
	(1) TITLE AND LOCATION (City and State)			(2) YE PROFESSIONAL SERVICES	AR COMPLETED		
	River Ranch DRI - Polk County, Flori	ida		Ongoing	CONSTRUCTION (If applicable) Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE	True - Land				
e.			ordination and -1	X Check if project perform	ed with current firm		
	Project Manager, responsible for consengineering studies, for this 1,700+/-	acre DRI in Po	orumanon anu al	responsible for the	uon civil		
	design and permitting for the project's	Aviation Club	Estates redesion	responsible for the	ins Also designed		
	and permitted remedial ontions for flo	ooding associat	ed with the Kissi	mmee River Restor	ration Project.		
	and permitted remedial options for flooding associated with the Kissimmee River Restoration Project.						

Agenda Page 61 E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.) 12 NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE a. TOTAL b. WITH CURRENT FIRM Santiago Machado, P.E. Project Engineer 19 17 15. FIRM NAME AND LOCATION (City and State) Hanson, Walter & Associates, Inc., Kissimmee, Florida 16. EDUCATION (DEGREE AND SPECIALIZATION) 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida Professional Engineer (#62992) University of Miami - BS in Civil Engineering -University of Miami - BS in Architectural Engineering - 2000 18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Professional Associations: American Society of Civil Engineers and Chi Epsilon (Honor Society) 19. RELEVANT PROJECTS (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Westside DRI and Westside CDD - Osceola County, Florida Ongoing for CDD Ongoing for CDD (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X | Check if project performed with current firm Project Manager responsible for the civil engineering design and permitting for this 1,031+/- acre mixed-use DRI, including extensive roadway improvements, master stormwater system and master utility systems. Also designed and permitted the infrastructure improvements for various development parcels. Also serves as District Engineer for the Westside CDD. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED Shingle Creek Reserve at The Oaks and Overoaks CDD -PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Ongoing for CDD Kissimmee, Florida 2007 (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X Check if project performed with current firm Project Manager, responsible for the design and permitting of a storm water management system with a 25 acre pond and boat lift to access Shingle Creek. The storm water management system serves a 535-lot single family subdivision. Also serves as District Engineer for the Overoaks CDD. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Gramercy Farms, St Cloud, Osceola County, Florida Ongoing (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X | Check if project performed with current firm Submitted a LOMR application to FEMA for review and approval for Phase 1 of the Gramercy Farms project consisting of 66 single-family lots. The submittal included drainage calculations for the site and surrounding basins draining through the site. Ccordinated with HWA's Survey department for land surveying services for the development in support of the LOMR application. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) St. Cloud DRI Master Utility Planning - Osceola County, Florida (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X | Check if project performed with current firm Project Engineer, responsible for the Master Utility Model and Design to serve 5 DRIs consisting of 26,800 residential units, 4.8 million sq.ft. of commercial space, and 9 schools. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED Analysis of Flooded Roadways (for the City of Kissimmee) -PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) 2013 Kissimmee, Florida 2011

Project Engineer, responsible for collecting available data to determine the cause of localized flooding on designated roadways. Provided design alternatives and cost estimates for the most economical solution to

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE

minimize flooding and prepared final construction plans. Provided Phase 1 Construction Management services including but not limited to observation, addressing contractor RAIs, and close-out certifications.

X Check if project performed with current firm

Agenda Page 62 E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.) 12. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE b. WITH CURRENT FIRM a. TOTAL Craig Zetwo, P.E. Project Engineer 20 15. FIRM NAME AND LOCATION (City and State) Hanson, Walter & Associates, Inc., Kissimmee, Florida 16. EDUCATION (DEGREE AND SPECIALIZATION) 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) BSE/1998/Civil Engineering Florida Professional Engineer- 1998 (#61896) University of Central Florida 18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Craig Zetwo, P.E. has over 20 years of diverse engineering experience, in both the private and public sector. His expertise includes roadyway design and traffic engineering as well as stormwater management. 19. RELEVANT PROJECTS (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED MLK Blvd. /Thacker Ave. Mast Arm Signal Design - City of Kissimmee, PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Florida 2015 (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X Check if project performed with current firm Project Engineer responsible for the civil engineering design and permitting of the Traffic Signal design for the intersection of MLK Blvd. at Thacker Ave. HWA also provided the civil and engineering design for the mast arm traffic signal. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) City of Kissimmee Humana Basin Drainage Analysis - City of Kissimmee, 2015 2014 Florida (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X Check if project performed with current firm Project Engineer responsible for providing a detailed floodplain model for the Humana Drainage Basin, with proper FEMA Guidelines for processing FEMA Letter of Map Revision. Flood elevations by the analysis were compared to the existing topographic/contour maps in order to evacuate the extent of flooding in the associated drainage basins per the FEMA guidelines. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Tuscan Isle, Poinciana - Osceola County, Florida 2014 2016 (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X | Check if project performed with current firm Project Engineer responsible for the Civil Design and Permitting for a Senior Living Center located on 11 +/- acres on Marigold Ave in Poinciana, consisting of 92 / Assisted Living Units and 120 Independent Living Units. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Storey Lake Phases 1, 2, 3 and 3B-Osceola County, Florida 2015 (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X | Check if project performed with current firm Project Engineer, responsible for the Civil Engineering Design and Permitting services for a 0.225 mile of urban roadway within a 61.47 acre residential development consisting of over 2,000 dwelling units (both resort and primary) in multiple phases. Design services also include a sales center, and amenity center with the develop. HWA also provided Post Design and Construction Certification Services including final Inspection. (1) TITLE AND LOCATION (City and State) (2) YEAR COMPLETED Creekside @Boggy Creek Subdivision, Boggy Creek Road, Osceola PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) 2015 County, Florida (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE

Project Engineer responsible for the Civil Design and Permitting for a 313 Single Family Subdivision, to

include drainage analysis and LOMR processing.

X Check if project performed with current firm

	Agenda Page 63 E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)							
12.1	12. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE							
I	Robert Newberry, P.E.	Pro	oject Engineer		a. TOTAL	b. WITH CURRENT FIRM		
15. F	FIRM NAME AND LOCATION (City and State)							
I	Hanson, Walter & Associates, Inc., Kis	simmee, Florid	a					
	EDUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESS	SIONAL REGIS	STRATION (STATI	E AND DISCIPLINE)		
lτ	University of South Florida - BS in Civ	il	Florida Profes	ssional E	Engineer (#7	73104)		
	Engineering (2003) and Graduate Certif	//				<i>'</i>		
	Fransportation System Analysis (2010)							
'	runsportation bysicin 7 marysis (2010)							
10.0	18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)							
		19. RELEVA	NT PROJECTS					
	(1) TITLE AND LOCATION (City and State)					AR COMPLETED		
	Bellalago PUD/DRI - Poinciana, Osce	ola County, Fl	orida			CONSTRUCTION (If applicable)		
					ngoing	Ongoing		
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND				if project performe			
a.	Project Engineer, responsible for the							
	reuse systems, community roadways a	and stormwater	management sys	stem for	this 1,312+	/- acre, mixed-use		
1	(primarily residential) community.							
						D		
\vdash	(1) TITLE AND LOCATION (City and State)				(2) YE	AR COMPLETED		
	Isles of Bellalago, Poinciana, Osceola	County, Florid	la	PROFESSIO	ONAL SERVICES	CONSTRUCTION (If applicable)		
	8,	37		2	2007	2006		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check	if project performe	d with current firm		
b.	Project Engineer, responsible for the o	ivil engineerin	g design and per					
1	improvements including utility system							
	400+/- acre residential community.	,	,		•	• /		
	•							
-	(1) TITLE AND LOCATION (City and State)				(2) YE	AR COMPLETED		
	Shoppes at Celebration Mixed Use De	evelonment Os	ceola County	PROFESSIO		CONSTRUCTION (If applicable)		
		voiopment, ob	occia county,	2	2013	2013		
1	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE			if project performe			
c.	Project Engineer, responsible for the		o design and ner					
	improvements including the paving, g							
	and adjacent commercial developmen							
		t along the o.s	. 1116111144 122 0	541151 0 0	illuoi ili Ot	occia county.		
-	(1) TITLE AND LOCATION (City and State)					4D 0011DI 5750		
		accala Country	Elouido	PPOEESSIO		AR COMPLETED CONSTRUCTION (If applicable)		
	Publix at Partin Village - St. Cloud, C	sceola County,	Florida		2011	2012		
	(A) PRIES PSOORIPTION (D.) (ODEOLEIO DOLE						
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND		-14!4-1-1-	X Check	if project performe	d with current firm		
	Project Engineer, responsible for the u							
wastewater design including onsite lift station, and permitting of the utility improvements through FDEP for					s inrough FDEP for			
	the build-out of this Publix shopping	center.						
	(1) TITLE AND LOCATION (City and State)					AR COMPLETED		
	C.R. 545 (Old Lake Wilson Road) Wi	dening - Osceo	ola County,		ONAL SERVICES	CONSTRUCTION (If applicable)		
				1	2011	2012		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND				if project performe			
e.	Project Engineer, responsible for the	pond siting and	permitting, and					
	widening of this roadway from 2 lane	s to 4 lane divid	ded.	J				

Agenda Page 64

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)					
	NAME	13. ROLE IN THIS COM	NTRACT			YEARS EXPERIENCE
1	Randy Hanson, P.S.M.	cipal in Charge		a. TOTAL	b. WITH CURRENT FIRM	
15.1	FIRM NAME AND LOCATION (City and State)				41] 37
1	Hanson, Walter & Associates, Inc., Kiss	simmee, Florid				
ı	EDUCATION (DEGREE AND SPECIALIZATION) Valencia Community College		17. CURRENT PROFESS		•	·
	Land Surveying Technology		Florida (#L46	-	& Mapper	in the State of
1	Land Surveying Technology		11011da (#L40	129)		
	OTHER PROFESSIONAL QUALIFICATIONS (Publications, Orga		ds, etc.)			
	American Congress of Surveying & Ma					
,	Florida Society of Professional Surveyo)IS				
		19. RELEVA	NT PROJECTS			
	(1) TITLE AND LOCATION (City and State)	. 73				R COMPLETED
	Bellalago DRI - Poinciana, Oscoela C	ounty, Florida		l.		CONSTRUCTION (If applicable)
	(2) PRICE DESCRIPTION (Distance size cost etc.) AND	SDEOLEIG DOLE		Y	ngoing	Ongoing
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND Surveyor of Record for this 1,312+/- a		e mived use (m		if project performed	
	Services have included boundary, topo					
	subdivision platting and processing fo					
	construction layout, and as-built surve		roooramg, oroa	10Bu	r description	and casements,
	(1) TITLE AND LOCATION (City and State)			ă:	(2) YEA	R COMPLETED
	Westside DRI and CDD - Osceola Cor	unty, Florida	- 1			CONSTRUCTION (If applicable)
				Ongoin	g for CDD	
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND		11 100111		if project performed	
-	Principal in Charge of Surveying					rices have included
	topographic, tree, and wetland jurisdi					
	creating legal descriptions and ease descriptions for conservation easemen					ing. Provided legal
-	(1) TITLE AND LOCATION (City and State)	, ponds and c	The parent dec			AR COMPLETED
	Eagle Lakes - Osceola County, Florida	я		PROFESSIO		CONSTRUCTION (If applicable)
	Lagic Lakes - Osceola County, Florida			1	2011	2011
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check	if project performed	d with current firm
C.	Principal in Charge of Surveying	Services for	this 365+/-			
	single-family residential project.			-	-	•
	and plat recording.	Tropurou buou	arranem practing	una pro	99001116 101	approvar
	(1) TITLE AND LOCATION (City and State)				. , ,	AR COMPLETED
	Poinciana PUD - Osceola & Polk Cou	nties, Florida		ı		CONSTRUCTION (If applicable)
	(A) POISE PERCEIPTION (D.)	00501510 00: 5			ngoing	Ongoing
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND		hut not limite 1 :		if project performed	
	Principal in Charge of Surveying Serv	_			-	
	tree surveys, to include wetland jurisdictional lines as necessary, and subdivision re-platting for this					
	48,000+/- acre development in Osceola and Polk Counties.					
_	(1) TITLE AND LOCATION (City and State)				(2) YEA	AR COMPLETED
	ChampionsGate DRI, ChampionsGate	e, Florida		ı	NAL SERVICES	CONSTRUCTION (If applicable)
				Or	ngoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND				if project performed	
e.	Principal in Charge of Surveying Services, providing a boundary, topographic and tree survey and final					
	subdivison platting for a Hampton Inn				and a boun	dary, topographic
	and tree survey for a 100 acre, 8 ball f	ield sports com	aplex in Polk Co	unty.		

	Agenda Page 65 E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)						
	12. NAME Caroll Castleberry, P.S.M. 13. ROLE IN THIS CONTRACT Survey Project Manager 14. YEARS EXPERIENCE a. TOTAL b. WITH CURRENT FIRM 44 21						
	FIRM NAME AND LOCATION (City and State)	. 71 . 1					
	Hanson, Walter & Associates, Inc., Ki	ssimmee, Florid					
	EDUCATION (DEGREE AND SPECIALIZATION)			SIONAL REGISTRATION (STAT			
1	Moultrie Technical School Architectural Design Technology		Professional S Florida (#L42	Surveyor & Mapper 226)	in the State of		
I	other professional qualifications (Publications, Or, Florida Society of Professional Survey Home Builders Association	ganizations, Training, Awar Yors & Mappers	ds, etc.)				
1	Home Builders Association						
		19. RELEVA	NT PROJECTS				
	(1) TITLE AND LOCATION (City and State)	a / Pl 11	_		AR COMPLETED		
	Bellalago DRI - Poinciana, Osceola (County, Florida			CONSTRUCTION (If applicable)		
				Ongoing	Ongoing		
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN		0.1/	X Check if project performe			
	Project Manager for Surveying Serv						
	development. Services have include						
	route surveys, subdivision platting and easements, construction layout, a			at recording, creati	ng legal descriptions		
		and as-built surv	cynig.				
	(1) TITLE AND LOCATION (City and State)	. 731 . 1.1			AR COMPLETED		
	Westside DRI and CDD - Osceola Co	ounty, Florida		2008	CONSTRUCTION (If applicable) Ongoing		
				TANK DEPARTMENT OF THE PARTMENT OF THE PARTMEN			
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN		- 1 021 1/	X Check if project performe			
	Project Manager for Surveying S topographic, tree, and wetland jurisd creating legal descriptions and ear	lictional line sur sements, constr	rveys, route survuction layout, a	veys, subdivision pl and as-built survey			
	descriptions for conservation easeme	ins, ponds and c	ther parcers dee	ded to the CDD.			
	(1) TITLE AND LOCATION (City and State)				AR COMPLETED		
	Remington CDD - Osceola County, I	Florida			CONSTRUCTION (If applicable)		
	- 11			Ongoing	Ongoing		
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN		5.11: 504./	Check if project performed with current firm			
	Project Manger for Surveying Servi				_		
	with an 18-hole golf course. Provi						
	entrance at Lakeshore Blvd. and for	the roadways wi	thin the Water's	Edge neighborhood			
	(1) TITLE AND LOCATION (City and State)	***************************************			AR COMPLETED		
	ChampionsGate DRI, ChampionsGate	te, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
				Ongoing	Ongoing		
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN			X Check if project performe			
u.	Project Manager responsible for prov	viding Surveying	Services, include	ding prepring a bou	ndary, topographic		
	and tree survey and providing final s	ubdivison plattir	ng for a Hampton	n Inn development p	parcel and preparing		
	a boundary, topographic and tree sur	vey for a 100 ac	re, 8 ball field sp	ports complex.			
-	(1) TITLE AND LOCATION (City and State)			(2) YE	AR COMPLETED		
	Spring Lake at Celebration Phases 2	& 3		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
	Celebration, Osceola County, Florida	a		Ongoing	Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN			X Check if project performe			
e.	Project Manager for Surveying Servi	ices for Phases 2	and 3 of this 30				
	Celebration. Responsible for provide						
	1						

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION (City and State)

Westside DRI and Community Development District Osceola County, Florida 22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing 2008

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
Maesbury Homes / Westside CDD

b. POINT OF CONTACT
Paul Oxley / George Flint (G.M.S.)

c. POINT OF CONTACT TELEPHONE NUMBER 407-361-0698 / 407-841-5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

Westside is a 1,031+/- acre, multi-phase, mixed use Development of Regional Impact property. In addition to improvements for individual parcels (both residential and commercial), master improvements have included the following:

- > Westside Blvd. (4,200 feet of 4-lane divided arterial), Florence Villa Grove Road, Goodman Road and the widening of Funie Steed Road
- > master stormwater management system
- > master utility system

Nature and Extent of Work:

HWA provided civil engineering design & permitting, consulting and land surveying services for Maesbury Homes, the developer of the property. HWA processed permits for approval with Osceola County, SFWMD, ACOE, FDEP and FDOT. HWA also provided coordination with the developer's other consultants, including its geotechnical engineer, environmental consultant, landscape architect, and attorney. HWA provided post design services including bid preparation & review and construction management.



HWA also acts in the capacity of District Engineer for the Westside CDD and has provided engineering design, permitting, bidding and construction management services for all CDD improvements.

HWA provided the CDD with a District Engineer's Report summarizing the status of all permit approvals and construction to facilitate the CDD's bond financing, and has also provided construction progress reports.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT						
П	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying				
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

D. EXAMPLE PROJECT
KEY NUMBER

2

21. TITLE AND LOCATION (City and State)

Bellalago

Poinciana, Osceola County, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT	c. POINT OF CONTACT TELEPHONE NUMBER
AV Homes Inc.	Anthony Iorio, Jr.	863-427-7000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

Bellalago is a 1,312+/- acre multi-phase, mixed-use (primarily residential) Development of Regional Impact property with extensive recreational facilities including a series of lakes connecting via a boat lift to Lake Tohopekaliga.

Nature and Extent of Work:

HWA provided Civil Engineering Design and Permitting of all infrastructure improvements, including the community roadways, master water management system, water, wastewater and reuse utility improvements and recreational facilities.

HWA processed permits through Osceola County, the South Florida Water Management District, the Florida Department of Environmental Protection, and the Florida Department of Transportation, and coordinated with the client's environmental consultant for permitting through the U.S. Army Corps of Engineers, Florida Fish & Wildlife Conservation Commission and the U.S. Fish & Wildlife Service.



HWA has also provided Post Design services, including but not limited to construction observation, addressing contactor requests for additional information, review of pay requests, as-built review and close-out certifications.

HWA is the Surveyor of Record for the property and has prepared boundary, topographic, tree, wetland jurisdictional line surveys as necessary for the design of the project, as well as other survey services.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT						
Г	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying				
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S

QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

ChampionsGate and ChampionsGate CDD ChampionsGate, Osceola and Polk Counties, Florida

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Ongoing

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER RIDA Associates / ChampionsGate CDD

b. POINT OF CONTACT Marc Reicher / George Flint- GMS c. POINT OF CONTACT TELEPHONE NUMBER 407-397-2500 / 407-841-5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

ChampionsGate is a 1,000+ acre mixed use Development of Regional Impact property within Osceola and Polk Counties, containing a Omni Hotel, two 18-hole golf courses, residential areas, commercial areas, and office space.

Nature and Extent of Work:

HWA has provided civil engineering design and permitting services for projects within the ChampionsGate development including a regional sports complex in Polk County that contains 8 baseball fields that will serve a nationwide baseball organization; a 55,000 s.f. convention center building in Osceola County adjacent to the existing Omni hotel; and a 150 room Hampton Inn in Osceola County adjacent to I-4. HWA has also provided land surveying services for the development, as needed

HWA also serves as the ChampionsGate CDD's District Engineer. Projects have included the milling & resurfacing of 2,800 LF of ChampionsGate Blvd which involved preparing



construction plans for this 4 lane divided roadway from I-4 to the County line including Maintenance of Traffic at the intersection with I-4, as well as paver replacement at crosswalks and intersection emblems. HWA also prepared a project bid manual, assisted with selecting a contractor and provided construction in psection services. HWA has also provided annual sitewide inspections and certification services for the CDD and regularly attends CDD Board meetings.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (City and State)

Brighton Lakes PUD and CDD Osceola County, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)
Ongoing for CDD

a. PROJECT OWNER b. POINT OF CONTACT

Engineered Homes / Brighton Lakes CDD | Igor Teplitsky / Gary Moyer-Sevem Trent

c. POINT OF CONTACT TELEPHONE NUMBER 407-678-1661 / 407-566-1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

Brighton Lakes is a 500+/- acre residential development in Osceola County, with approximately 750 lots, a clubhouse and pool and satellite recreation areas integrated around several large wetland areas.

In addition to being the original design engineer for both phases of the project, *HWA* also acts in the capacity of District Engineer for the Brighton Lakes CDD.



HWA designed and permitted the community's roadway, utility and stormwater infrastructure improvements serving the residential lots, permitting the project through Osceola County, SFWMD and the FDEP. **HWA** also coordinated with the client's environmental consultant for permitting through ACOE, the Florida Fish & Wildlife Conservation Commission and the U.S. Fish & Wildlife Service.

HWA has also provided various surveying services including BT&T surveys, as-built surveys, LOMR processing, legal descriptions and platting services.



Currently, *HWA* also serves as the CDD District Engineer and provides engineering and surveying support to the CDD Board and CDD Manager as well as attending CDD Board meetings upon request. More recent CDD projects have included annual sitewide inspections of CDD owned facilities, evaluating the guardhouse re-location, installation of speed humps, installation of an entrance feature flag pole, and evaluation of roadway flooding during the hurricanes and October 2011's extreme near 100-year rainfall event.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
(2) FIRM LOCATION (City and State)	(3) ROLE	
Kissimmee, Florida	Civil engineering and land surveying	
(2) FIRMLOCATION (City and State)	(3) ROLE	
(2) FIRM LOCATION (City and State)	(3) ROLE	
(2) FIRM LOCATION (City and State)	(3) ROLE	
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	(2) FIRM LOCATION (City and State) Kissimmee, Florida (2) FIRMLOCATION (City and State) (2) FIRMLOCATION (City and State) (2) FIRMLOCATION (City and State)	

(Present as many projects as requested by the agency, or 10 projects, if not specified.

ComPlete one Section F for each Project.)

20. EXAMPLE PROJECT KEY NUMBER

5

21. TITLE AND LOCATION (City and State)

Spring Lake @ Celebration and Celebration CDD Celebration, Osceola County, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

David Weekley Homes / Celebration CDD

b. POINT OF CONTACT
Jeff Barrett / Gary Moyer (Severn Trent)

c. POINT OF CONTACT TELEPHONE NUMBER 678-812-2051 / 407-566-1935

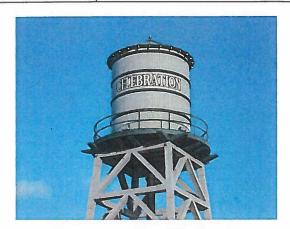
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

Spring Lake at Celebration Phases 2 & 3 is a 30 +/-acre residential development in the Town of Celebration, consisting of 101 single family lots and 74 attached multi-family lots, open space mews, rear lot access alley-ways, and stormwater management ponds. In addition to being the design engineer for phases 2 and 3 of this project, *HWA* also serves in the capacity of District Engineer for the Celebration Community Development District.



HWA designed and permitted the project's infrastructure including the roadways, alley-ways, stormwater systems, water, sewer and reclaimed water systems, and on-street parking serving the residential lots. In addition, services included permitting the construction plans through Osceola County, FDEP, Reedy Creek Improvement District, The Celebration Company, and the South Florida Water Management District as well as preparing and processing the Final Subdivision Plats through Osceola County.



For the Celebration CDD, *HWA* has provided alley-way resurfacing plan preparation, bidding, and construction inspection services, and has also provided coordination and negotiation of the necessary repairs with Osceola County for the public roadways' acceptance years after they were built, but forgotten to be turned over by the original development team. Ongoing services include topographic surveying services, annual inspections, drainage structure and overflow weir repair plans and inspections as well as special requests or projects as directed by the Board.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
-	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S

QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

Agenda Page 71
20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

Overoaks Community Development District Kissimmee, Osceola County, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER b. POINT OF CONTACT Overoaks CDD c/o Severn Trent Gary Moyer

c. POINT OF CONTACT TELEPHONE NUMBER 407-566-1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

The Oaks is a 535-lot single-family residential community with an 18-hole golf course. In addition to having provided the civil engineering design and permitting for the project, **HWA** acts in the capacity of District Engineer for the CDD, providing engineering design, bidding and construction management services for various improvements.



Nature and Extent of Work:

Improvements have included but are not limited to thr following:

- > community roads
- > stormwater management system
- > civil engineering improvements for a boat ramp and boat lift

HWA provides coordination with the CDD's other consultants, including its geotechnical engineer, environmental consultant, landscape architect, attorney, and management company staff.

HWA prepared a District Engineer's Report outlining the cost of all improvements.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering	
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

River Ranch DRI Polk County, Florida

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT
Central Florida Investments	Bryon Smith

c. POINT OF CONTACT TELEPHONE NUMBER 407-351-3350 Ext. 187

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

River Ranch is a 1,700+ acre Development of Regional Impact property in Polk County, that includes a vacation "dude ranch" with cabins, recreational facilities and extensive open space. Plans also include a marina and the Aviation Club Estates, a fly-in residential community.

Nature and Extent of Work:

HWA coordinated with the client, planner, attorney, and various sub-consultants in preparation of the original Master Plan for the entire site.

Subsequently, **HWA** has provided civil engineering design and permitting through Polk County, South Florida Water Management District, the Florida Department of Environmental Protection and the Polk County Health Department for the construction of the Aviation Club Estates and the cabins and has also coordinated with the client's environmental consultant for permiting through the U.S. Army Corps of Engineers. HWA has recently completed plans and permitting for a modification to the skeet range and levee removal from State owned lands.



HWA also provided post design services, including the certification of construction completion documentation.

HWA's land surveying services have included boundary, topographic, tree and wetland jurisdictional line surveys, route surveys, creating legal descriptions for easements, construction layout, and as-built surveying.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
П	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

Poinciana PUD

Poinciana, Osceola and Polk Counties, Florida

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER AV Homes, Inc. b. POINT OF CONTACT Anthony Iorio, Jr. c. POINT OF CONTACT TELEPHONE NUMBER

863-427-7000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

Poinciana is a 48,000+/- acre mixed-use PUD, including single-family and multi-family developments, commerical and industrial sites, recreational facilities, and public facilities including a K-8 school and a hospital.



Nature and Extent of Work:

HWA has provided Civil Engineering Services for many of these developments over the past 36 years, with design and permitting through Osceola County, Polk County, South Florida Water Management District, the Florida Department of Environmental Protection, the Florida Department of Transportation, the U.S. Army Corps of Engineers, and the Florida Fish & Wildlife Conservation Commission. A very small sampling of the many projects within Poinciana on which HWA has worked include:

- > Isles of Bellalago (residential)
- > Solivita Marketplace
- > Deerwood Park (recreation)
- > Bellalago Academy
- > Fieldstone (residential)
- > The Point (commercial)
- > Poinciana Industrial Park
- > Crescent Lakes (residential)
- > Promenade Office Park
- > Shoppes at Bellalago
- > Association of Poinciana Villages Maintenance Facility

HWA has also provided Land Surveying Services including boundary, topographic, tree, and wetland jurisdictional line surveys, route surveys, subdivision platting and processing for approval, subdivision plat recording, creating legal descriptions and easements, construction layout, and as-built surveying.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT									
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE							
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying							
H	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE							
b.	· i									
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE							
C.										
4	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE							
a.										
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE							
		LOURIDAN COATION (Object Order)								
	(1) FIRM NAME	(2) FIRMILOCATION (City and State)	(3) ROLE							
1.										

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (City and State)

TerraLargo Lakeland, Florida 22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing

23. PROJECT OWNER'S INFORMATION

. PROJECT OWNER	b. POINT OF CONTACT
AV Homes, Inc.	Anthony Iorio, Jr.

c. POINT OF CONTACT TELEPHONE NUMBER 863-427-7000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

TerraLargo is a 614-unit, multi-phase single-family community, in the City of Lakeland.

Nature and Extent of Work:

HWA provided the civil engineering design of the infrastructure, including streets, stormwater management system and water and wastewater utility systems, supporting the 293-unit 3rd phase of the development. The project was placed on hold by the developer prior to permit submittal. **HWA** provided a breakdown of cut/fill quantities for each of 4 pods within the phase 3 area.

HWA provided land surveying services, including ALTA boundary, topographic and wetland jurisdictional line surveys and construction staking for mitigation areas.

Under a separate contract with a prospective purchaser of the property, *HWA* provided a due diligence report which included the results of document reviews and meetings with City of Lakeland and Polk County staff to address the following:

- > City of Lakeland Water and Wastewater Agreement and its impacts on the property
- > Status of Master Utility Plan



- > Work to be completed under the bond issued by the property's owner to the City for Phase 2 improvements
- > Status of ERP-related mitigation work to be performed
- > Status of flood study and any anticipated issues
- > Status of Phase 1 Plat requirements
- > Status of concurrency related to Phases 3 and 4
- > Status of utility capacity for not-yet permitted lots
- > Portion of property under Conservation FLUM category

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT								
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying						
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						

Agenda Page 75

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S

QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION (City and State)

Remington Community Development District Osceola County, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT	C. POINT OF CONTACT TELEPHONE NUMBER
Remington CDD	George Flint (Govt. Mgmt. Services)	407-841-5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

Description of the Project:

Remington is a 734+/- Development of Regional Impact property consisting of primarily residential development with an 18-hole golf course. HWA acts in the capacity of District Engineer for the CDD and has provided engineering design, bidding and construction management services for various improvements.



Improvements for which civil engineering services have been provided include but are not limited to the following:

- > roadway renewal and resurfacing for Remington Blvd. and other streets within several neighborhoods
- > the addition of a guard shack
- > stormwater pond reshaping modifications
- > stormwater pond certifications with SFWMD

HWA provides coordination with other consultants, including the CDD's geotechnical consultant, landscape architect, attorney, and management company staff.



HWA prepared a report for the CDD outlining the condition of all roads within the development, and has provided construction inspection services.

HWA has also provided as-built surveys, as needed, including for Remington Blvd, at the entrance at Lakeshore Blvd. and for the roadways within the Water's Edge neighborhood.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT								
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying						
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
C.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE						

	G. KEY PERSONNEL PA		MINTER	11N E/N/	AMPLUE	PROOF	E I S				
26. NAMES OF KEY PERSONNEL (1From Section E., Block 172)	28. EXAMPLE PROJECTS LISTED IN SECTION F ((Fill im "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)										
		11	2	3	44	5	6	77	8	9	10
Shawn D. Hindle, P.E.	Principal in Charge	X	X	X	X	X	X	X	X	X	X
Mark Vincutoniss, P.E.	Contract Mgr. / QA/QC			X	X	X		X	X		X
Santiago Machado, P.E.	Project Engineer	X	X	X			X	X	X		
Craig Zetwo	Project Engineer					Х		X	X		
Robert Newberry, P.E.	Project Engineer		X							X	
Randy Hanson, P.S.M.	Survey Principal	X	X	X	X	X		Х	Х	X	X
Caroll Castleberry, P.S.M.	Survey Project Manager	х	Х	Х	Х	Х		X	X	X	X
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3							1				
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	29. EXAM	IPLE PR	ROJEC	TS KE	1						
NO. TITLE OF EXAMPLE PRO	OJECT (FROM SECTION F)	NO.		LEOFE		E PROJE	ECT (FR	ROM SE	CTION F	7)	
1 Westside DRI and		6		eroaks		T					
Bellalago PUD/DRI		7		er Ran		71					
3 ChampionsGate DRI 4 Brighton Lakes PUL		8 Poinciana PUD TeuraLargo									
Spring Lakes @ Cak	ebration and Celebration	9				D					
2 Shund rakes @ ce	Sound Country Construction in	1100	10004		سالالله س						

Firm Information

Hanson, Walter & Associates, Inc. has a 36-year history of successfully providing professional civil engineering and land surveying services to private and government clients in Central Florida, including many multi-phase mixed-use developments. HWA takes great pride as an established and stable consulting firm producing cost effective, timely products and services to both the public and private sectors. HWA has demonstrated an extensive, successful record of designing, permitting and securing approvals for in excess of 4,800 projects throughout Central Florida, with excellent project management.

We pride ourselves on the high degree of technical competence that we possess and our employees strive to achieve the ultimate degree in *Excellence in Client Care*. Our staff is comprised of associates who have extensive experience in performing engineering analysis, design and permitting, with innovative solutions. Our unique knowledge of the Central Florida area including the several CDD's we serve as a CDD Engineer for, combined with our comprehensive, diverse experience and the technical qualifications of our Staff will allow the *HWA* Team to provide reliable, quality, professional Civil Engineering Services (and Land Surveying Services if required) to the Poinciana West Community Development District and to respond professionally, effectively, and efficiently.

Shawn D. Hindle, P.E. will serve as our Principal in Charge for this contract and Mark Vincutonis, P.E. will serve as Contract Manager. Both have an in-depth understanding of the requirements of working for a CDD, having previously been the Principal in Charge and/or Project Manager for six (8) and four (5) CDD District Engineer contracts respectively. They have also served as Principal in Charge and/or Project Manager for Continuing Engineering Services contracts with multiple jurisdictions, for numerous residential subdivisions and for more than 20 county, city and state roadways.

HWA continues to invest in the latest, state-of-the-art equipment technology to facilitate efficiency and accuracy in getting the job done in our Engineering teams, Survey department, and Administrative support staff. All of our engineers, designers and CAD technicians have been trained on AutoCAD Civil 3D.

The Hanson, Walter & Associates, Inc. Team will provide all necessary resources for each project as assigned and is committed to providing our services to the Poinciana West Community Development District with the highest level of integrity and professional excellence. All services will meet or exceed the current accepted standards of practice and all project-related decisions will be based on sound engineering judgment. Our current workload is such that we can start this project immediately. We will strive to not just meet, but exceed the District's expectations.

Copies of *Hanson, Walter & Associates, Inc.*'s licenses and tax receipts are provided on the following pages. Copies of individual licenses are available upon request.

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Firm Information ((cont'd))

State of Florida

Board of Professional Engineers

Attests that

Hanson, Walter & Associates, Inc.



Is suchosized under the previsions of Section 471,023. Florida Statutes, to offer engineering services to the public through a Professional Engineer, doly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019 Audit No: 228201901443 R CA Lic. No:

3265



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: LB3270

Expiration Date: February 28, 2019

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

HANSON, WALTER & ASSOC, INC 8 BROADWAY STE 104 KISSINIMEE, FL 34741-5708

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ADAMIII. PUTNAM
COMMISSIONER OF A GREET LATTRE

This is to certify that the professional surresponsed independence remarkable decisions above is license that equively Chapter 40. The talk Statutes.

BRUCE VICKERS, TAX COLLECTOR

EXPIRATION
SEPTEMBER 30, 2018

OSCEOLA COUNTY, STATE OF FLORIDA
LOCAL BUSINESS TAX RECEIPT

ACCOUNT NO.

435

2018LA COUNT

BUSINESS TYPE POO ENGINEER (DBPR) SCEO

OSCEO

BUSINESS:

Hanson, Walter & Associates, Inc.
8 Broadway, Ste. 104
Kissimmee, Fi. 84741

10/04/2017 Oper JAO Tul 90 Paid 30,00 Rept.#9005314

TRANSFER OBIGINAL TAX OLA AMOUNT
PENALTY
COLLECTION COST
TOTAL

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Location: CITY OF KISSIMMEE SCEOLA

OSCIZIENCE

20685 - Larry W. Walter

OSCEO

BRUCE VICKERS CFC, TAX COLLECTOR BCX 422105 KISSIMMER FL 34793-3105

BRUCE VICKERS, TAX COLLECTOR

OSCEOLA COUNTY, STATE OF FLORIDA

LOCAL BUSINESS TAX RECEIPT

ACCOUNT NO.

SEPTEMBER 30, 2018

EXPIRATION

2018
BUSINESSTYPE

PLATISTICAL PROPERTY SCEO

NTY OSCEC

BUSINESS.

Hanson, Walter & Associates Inc. 8 Broadway, Ste. 104 Küselmined, FL. 34741 10/04/2017 Open JAD Till 90 Paid 0.00 Rept 19005414

Location: CITY OF KISSIMMSE STAU-935
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AMOUNT 0.00
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COLLECTION COST D.00
TOTAL D.00

OCCEOLA O

COUNTY OF COUNTY

NTY OSCEOLA CASTALLAS DE LA COLLEGIO

City of Kissimmee

101 North Church Street Kissimmee, FL 34741

BUSINESS TAX RECEIPT

BUSINESS TAX RECEIPT VALID FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

LIC#: BTR-07070

CODE: CONTACT: LARRY W WALTER CATEGORY: PROFESSIONS FEE PENALTY TOTAL VALIDATION \$80.00 \$9.00 \$60.00 09/28/2017

Mailing Address

HANSON WALTER & ASSOC. INC. 8 BROADWAY STE # 104 Kissimmee, FL 34741 **Business Address**

HANSON WALTER & ASSOC. INC. 8 BROADWAY STE #104 Kissimmee, FL 34741

LATE PENALTIES: AS OF OCTOBER 1 - 16% AS OF NOVEMBER 1 - 15% AS OF DECEMBER 1 - 25% AS OF JANUARY 1 - 25% OPERATING A BUSINESS WITHOUT A BUSINESS TAX RECEIPT IS SUBJECT TO CIVIL ACTIONS AND A PENALTY OF UP TO \$250

Project Approach

The HWA Team, led by Mark Vincutoris, P.E., as Contract Manger, has extensive experience working with different private developers and public Community Development Districts and understands the requirements of such work. HWA has worked with both during a project's initial construction by the developer and subsequent to the majority of the development being in place, and understands the delicate balance between developer and CDD interests. This experience, an emphasis on identifying potential problems up front and finding effective solutions, and providing leadership in communications between all stakeholders are the elements that have led to HWA's success in managing residential development projects with and without CDD involvement.

Although HWA has not been previously awarded work by the Poinciana West CDD, we are excited to be able to submit the request Request for Qualifications for your consideration. HWA has the manpower and resources to be able to provide to meet the needs of the District as HWA's current and projected workloads are manageable and running in the 75% to 85% range with key personnal always available to assist the Contract Manager when needed. HWA's geographic location in downtown Kissimmee, FL provides an office location which is in close proximity to the project location and the District's Management offices.

Project Definition: The assignment will be approached with an initial Definition of the **Project** including any potential **Problems**, a clear understanding of the **Goals** of the District, review of the project **Schedule** and **Budget** and preparation of a concise **Scope of Services**. Upon completion of the **Project Definition** phase of the assignment, we will gather the appropriate staff and begin the **Discovery Phase** of the project.

Discovery Phase: Discovery involves the accurate collection, filtering, and interpretation of all existing data associated with the project area. All projects must be approached on a Macro platform with solutions to shallenges and opportunities integrating the external influences on the problem and/or solution. HWA and our team members are experienced in data collection and will evaluate both the internal and external influences and constraints utilizing the following conduits of information:

- Ponciana West CDD As requested by the CDD manager and in cooperation with the Developer's
 Engineer. The current approvals and construction status and any problematic concerns. We will
 provide the necessary inspections of the new construction as part of the infrastructure turnover
 process for the CDD.
- Polk County The Public Works Departments will be researched to review all construction plans associated with residential subdivisions, commercial/private properties, roadways, stormwater facilities, or recreational facilities within the project area. Public works representatives will also be contacted regarding flooding complaints or other problematic conditions. The County will be contacted for development information regarding any off-site imfluences on County maintained facilities, including roads and other public works projects.
- Water Management District The water management district will be contacted for available water quality data watershed analysis assignments. Also, lake level and control data will be gathered for use in establishing model boundary conditions, if needed for the project. Available wetlands and other environmental and matural resource data will also be reviewed. The local office will also be contacted and files reviewed for all environmental resource pennits issued for residential and commercial developments within the project area.

- FEMA The current County Flood Insurance Study (FIS) will be reviewed along with the applicable Flood Insurance Rate Map (FIRM) panels to serve as a baseline for hydraulic model evaluations.
- FDOT The FDOT will be contacted for roadway plans and reports regarding any roads under their jurisdiction that are affected by the project.
- USGS / USACOE These agencies will be contacted for any water quality or stream flow data and
 also with regard to any current or future projects in the vicinity which may impact the basin or
 watershed being evaluated.
- FFWCC / USFWS These agencies will be contacted with regard to the presence of sensitive wildlife and fish.

Land Surveying: HWA's team of professional and qualified land surveyors have extensive knowledge and experience in the area. If requested by the District, HWA can prepare boundary and topographic surveys to be incorporated into the engineering design. Existing survey control would be established in accordance with the state plane coordinate system. Legal descriptions would be prepared as necessary. The data inventory would be translated to GIS for graphical representation. The field inventory would be aided using handheld field GPS/GIS units entering data directly into a format for ready import into the office's GIS system. This semi-automated method of data collection saves time and budget by eliminating one step in the data translation process. More data is able to be collected more quickly and accurately than using traditional techniques. At the appropriate time, construction staking (route, form-board, foundation and final as-built surveys) would occur in a timely manner to align with necessary inspections.

Preliminary Engineering: Our team will develop a comprehensive alternative analysis, addressing issues identified in project research and stakeholder interviews. We will consider the full range of options when making our evaluations and document our activities in a Project Analysis Technical Memorandum. We will compare the initial analysis to the goals, schedule and budget of the project to ensure that the most efficient approach to a given assignment is being pursued. We will employ our eminent domain expertise and public project experience, to evaluate the proposed improvements, with a goal of identifying project inhibitors, delays and cost exposure. We will also identify alternative funding sources for specific types of projects and work with the District to define the efforts and schedule required to seek alternative funding sources.

Environmental analysis, preliminary geotechnical investigations, drainage analysis, alternative solutions, etc. will be considered and reported in the preliminary engineering report for each assignment, which will serve as a design guideline for final design. Initial thoughts regarding landscape elements will also be discussed during this phase.

Final Design: Through our successful completion of numerous design projects, HWA has developed principles of quality work, commitment, delivery and follow up to ensure that our clients and their constituents are delivered a final product that exceeds their expectations. Communication is a key element in minimizing impact to District personnel and resources, and developing a successful project. Therefore, the first order of communication will be the development and implementation of our Schedule of Professional Services and Completion – and we will execute all elements of the Scope of Work meeting key milestones within schedule and budget.

Clear Assignment of Tasks and Responsibilities: After an extensive on-location field review of the project site by the Project Manager, we hold Team meetings with HWA staff and sub-consultants as necessary, to define the project scope, preferred techniques and to determine the necessary manpower requirements. Each Team member understands his/her responsibility in ensuring we meet client expectations regarding all aspects of the project including quality.

Meeting or Exceeding Project Established Standards: To ensure that we meet or exceed established standards if higher, HWA maintains the most current equipment and software. We continue to invest in the latest, state-of-the-art equipment technology to facilitate efficiency and accuracy in getting the job done. All HWA engineers, designers and CAD technicians have been trained on AutoCAD Civil 3D.

Meeting or Exceeding Project Established Standards: To ensure that we meet or exceed established standards if higher, HWA maintains the most current equipment and software. We continue to invest in the latest, state-of-the-art equipment technology to facilitate efficiency and accurance in getting the job done. All HWA engineers, designers and CAD technicians have been trained on AutoCAD Civil 3D.

Tracking and Documentation: Work is reviewed by a number of different professional staff members. A quality control check list is used at each level of review, first by the Project Engineer, then the Project Manager, and then the person responsible for the project's overall QA/QC, in this case Mark Vincutonis, P.E., who ensures that HWA's quality standards are maintained. In addition to holding individual project meetings with assigned staff, HWA's Management Team holds regular meetings to review all projects, schedules and work assignments, to ensure quality control and effective project management.

To ensure the safe retention of project information, all correspondence and meeting notes, etc. are scanned and maintained in the job file, with daily back-up of all data.

Quality Staff: Quality control is not possible without an experienced, technically qualified staff.

HWA's staff have developed their Civil Engineering expertise over many years of study, diligence and real world experience. We promote continuing education and sponsor both external and in-house seminars, to ensure that our personal are current on the latest rules and regulations, techniques, and quality control prodecures.

Mark Vincutonis, P.E., who has over 23 years civil engineering experience and a keen eye for detail, will serve as HWA's QA/QC Manager for this contract. Randy Hanson, P.S.M., who has over 41 years of land surveying experience, will provide peer review where surveying elements are involved. This comprehensive approach to quality assurance and control will ensure that the Poinciana Community Development District is provided a quality construction package.

	ED REPRESENTATIVE g is a statement of facts.
31. SIGNATURE	32. DATE 12-04-2017
Shawn D. Hindle, P.E Sr. Vice President	

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12	Civil Engineer/De	esigner	10		C10	Commercia	ıl Bldgs: Shoppi	ing Centers	1
08	Engineering CAD	D Tech.	77		C11	Communi	ty Facilities		1
16	Construction Man	nager	0		C15	Constructi	ion Manageme	ent	2
38	Land Surveyor		13		C16	Constructi	ion Surveying		4
02	Administration		7		E02	Education	1		
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					H07	Highways: Streets, Parking Lots Hospitals & Medical Facilities Housing			3
					H09				1
					H11				3
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					L04	Libraries			1
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-	n D. Hindle, P.E.	- Sr.Vice P	resident						

Seventh Order of Business

FIRST AMENDMENT TO AGREEMENT BETWEEN POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT AND GOVERNMENTAL MANAGEMENT SERVICES - CENTRAL FLORIDA, LLC REGARDING THE PROVISION OF DISTRICT MANAGEMENT SERVICES

This Amendment (the "Amendment") is made and entered into this 17th day of January, 2018, by and between:

Poinciana West Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, being situated in Polk County, Florida, and whose mailing address is 135 West Central Boulevard, Suite 320, Orlando, Florida 32801 (the "District"); and

Governmental Management Services - Central Florida, LLC, whose address is 135 West Central Boulevard, Suite 320, Orlando, Florida 32801 (the "Manager," and together with the District, the "Parties").

RECITALS

WHEREAS, the District was established pursuant to Chapter 190, *Florida Statutes*, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including landscape improvements and other public infrastructure; and

WHEREAS, the District and the Manager previously entered into that certain *Agreement for District Management Services*, dated December 13, 2017 (the "Agreement") whereby the Manager shall provide certain general management, administrative, accounting and financial services to the District (the "District Management Services"); and

WHEREAS, the General Terms and Conditions of the Agreement provide that any amendment or change to the Agreement shall be in writing and executed by both the District and the Manager; and

WHEREAS, on February 1, 2017, the District issued its Poinciana West Community Development District Senior Special Assessment Refunding Bonds, Series 2017-1 and Subordinate Special Assessment Refunding Bonds, Series 2017-2 (collectively, the "Series 2017 Refunding Bonds") and, in connection with such issuance, entered that certain *Continuing Disclosure Certificate* (the "Certificate"), a copy of which is attached as Appendix D to the District's *Official Statement* related to such issuance; and

WHEREAS, pursuant to the Certificate, the District desires to appoint the Manager as Dissemination Agent (as defined in the Certificate); and

WHEREAS, the Manager desires to accept the responsibilities and obligations of the Dissemination Agent as detailed in the Certificate in order to provide the continuing disclosure services with respect to the Series 2017 Refunding Bonds in accordance with the Certificate and

Rule 15c2-12 of the United States Securities and Exchange Commission under the Securities Exchange Act of 1934 (the "Rule"), as the same may be amended from time to time; and

WHEREAS, the District additionally desires for the Manager to provide website administration services to ensure that the District remains compliant with Section 189.069, *Florida Statutes* and other Florida law, and the Manager desires to undertake the same; and

WHEREAS, the Parties accordingly have a need to enter into this Amendment to provide for the provision of the continuing disclosure dissemination services and the website administration services by the Manager.

Now, Therefore, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Amendment.

SECTION 2. AMENDMENT OF AGREEMENT. In addition to the scope of services set forth in the Agreement, the Manager shall additionally provide the continuing disclosure dissemination services and website administration services (hereinafter, the "Additional Services") as set forth in more detail in the attached **Composite Exhibit A**, which is incorporated herein by reference. Consistent with the Agreement, the continuing disclosure dissemination services shall be provided at an annual cost of Five Thousand Dollars (\$5,000.00), and the website administration services shall be provided at an annual cost of One Thousand Five Hundred Dollars (\$1,500.00). Such amounts shall be remitted to the Manager in accordance with the terms of the Agreement.

SECTION 3. TERMINATION OF ADDITIONAL SERVICES. The District may elect to terminate all or any portion of the provision of the Additional Services by the Manager with thirty (30) days notice without cause, or immediately with cause. The District's termination of the Manager's provision of the Additional Services provided hereunder shall have no impact on the Manager's provision of the District Management Services provided pursuant to the Agreement. Any termination of the District Management Services shall be separately effectuated in the manner set forth in the Agreement.

SECTION 4. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Amendment shall not affect the validity or enforceability of the remaining portions of this Amendment or the Agreement, or any part of this Amendment not held to be invalid or unenforceable.

SECTION 5. ENTIRE AGREEMENT. This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Amendment.

IN WITNESS WHEREOF, the Parties execute this Amendment to be effective the day and year first written above.

Attest:	POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chairman, Board of Supervisors
Witness:	GOVERNMENTAL MANAGEMENT SERVICES - CENTRAL FLORIDA, LLO
(Signature of Witness)	By:
(Print Name of Witness)	

Composite Exhibit A: Additional Services

Composite Exhibit A

Additional Services

Dissemination Agent Services

The Manager, as Dissemination Agent, shall have such duties and obligations as are specifically set forth in the Certificate. The District will timely supply all information requested by the Manager in order to allow the Manager to comply with the requirements of the Certificate. The information to be collected and disseminated by the Manager will be produced by the District. The Manager's duties are those of collection, collation, and dissemination, and not of authorship or creation. Consequently, the Manager shall have no responsibility for the content of the information disseminated by it, except to the extent that such information is authored, created, or maintained by the Manager while under contract to provide the District Management Services to the District.

Website Services

The Manager shall provide for the design or redesign, development, and implementation of a website for the District to comply with Florida law, including, but not limited to, section 189.069, *Florida Statutes*, requiring that special districts operate and maintain an official internet website. The Manager shall register (or have transferred to it, as applicable) a domain name in the District's name for the purposes of establishing the website. The District shall at all times remain the sole owner of the website and the content posted thereon. The District's website shall be accessible to members of the public and shall include, at a minimum, all information and other documentation required to be included on such website pursuant to section 189.069, *Florida Statutes*, which may be amended from time to time. The website's content shall at all times remain compliant with the terms of section 189.069, *Florida Statutes*, and other applicable Florida law. The Manager shall be solely responsible for ensuring such compliance and monitoring statutory changes to maintain compliance.

Additionally, the Manager shall provide website hosting and backup of District information, including but not limited to website content and data, in accordance with the District's Records Retention Policy and Florida law. The Manager shall further provide ongoing website maintenance services and content updating services for the District, including the posting of minutes, agenda packages, financial statements and other documents on a monthly basis, or otherwise within the timeframes required by law or requested by the Board of Supervisors.

Eighth Order of Business

8A.

POINCIANA WEST

Community Development District

Financial Report
December 31, 2017

Bank Reconciliation

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Statement of Revenues, Expenditures and Changes in Fund B	alance
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Debt Service Fund	Page 4
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SUPPORTING SCHEDULES	
Non-Ad Valorem Special Assessments - Collection Schedules	Page 7
Cash and Investment Report	Page 8

.....Page 9

POINCIANA WEST

Community Development District

Financial Statements

(Unaudited)

December 31, 2017

Balance Sheet

December 31, 2017

ACCOUNT DESCRIPTION	Ć	GENERAL FUND	ERIES 2017 DEBT SERVICE FUND		TOTAL
ACCOUNT DESCRIPTION		FUND	 FUND		TOTAL
<u>ASSETS</u>					
Cash - Checking Account	\$	1,238,288	\$ 2,194	\$	1,240,482
Due From Other Funds		-	939,032		939,032
Investments:					
Money Market Account		482,833	-		482,833
Prepayment Fund (R 1)		-	1		1
Reserve Fund (R 1)		-	392,964		392,964
Reserve Fund (R 2)		-	122,021	,021	122,021
Revenue Fund		-	46		46
TOTAL ASSETS	\$	1,721,121	\$ 1,456,258	\$	3,177,379
LIABILITIES					
Accounts Payable	\$	890	\$ =	\$	890
Accrued Expenses		11,099	-		11,099
Due To Other Funds		939,032	-		939,032
TOTAL LIABILITIES		951,021	-		951,021
FUND BALANCES Restricted for:					
Debt Service		=	1,456,258		1,456,258
Assigned to:					
Operating Reserves		65,156	-		65,156
Unassigned:		704,944	-		704,944
TOTAL FUND BALANCES	\$	770,100	\$ 1,456,258	\$	2,226,358
TOTAL LIABILITIES & FUND BALANCES	\$	1,721,121	\$ 1,456,258	\$	3,177,379

Statement of Revenues, Expenditures and Changes in Fund Balances For the Period Ending December 31, 2017

Interest - Investments	ACCOUNT DESCRIPTION	A	ANNUAL ADOPTED BUDGET	YE.	AR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	 DEC-17 ACTUAL
Interest - Tax Collector	REVENUES						
Special Assmnts- Tax Collector 309,888 281,022 90.69% 257,933 Special Assmnts- Discounts (12,396) (11,277) 90.97% (10,313) TOTAL REVENUES 300,492 271,349 90.30% 248,494 EXPENDITURES Administration PiR-Board of Supervisors 6,000 4,200 70.00% 1,400 FICA Taxes 459 321 69,93% 107 ProfServ-Arbitrage Rebate 600 - 0.00% - ProfServ-Engineering 20,000 1,808 9.04% - ProfServ-Engineering 20,000 1,808 9.04% - ProfServ-Engineering 20,000 1,808 9.04% - ProfServ-Engineering 20,000 3,659 7,32% - ProfServ-Mgmt Consulting Serv 50,525 12,631 25,00% 4,210 ProfServ-Mgmt Consulting Serv 50,525 12,631 25,00% 4,210 ProfServ-Property Appraiser 6,198 - 0,00%	Interest - Investments	\$	3,000	\$	1,603	53.43%	\$ 874
TOTAL REVENUES 300,492 271,349 90.30% 248,494	Interest - Tax Collector		-		1	0.00%	-
TOTAL REVENUES 300,492 271,349 90.30% 248,494	Special Assmnts- Tax Collector		309,888		281,022	90.69%	257,933
EXPENDITURES Administration P/R-Board of Supervisors 6,000 4,200 70.00% 1,400 FICA Taxes 459 321 69,93% 107 ProfServ-Arbitrage Rebate 600 - 0.00% - ProfServ-Dissemination Agent 5,000 5,000 100.00% - ProfServ-Engineering 20,000 1,808 9.04% - ProfServ-Legal Services 50,000 3,659 7.32% - ProfServ-Hognt Consulting Serv 50,525 12,631 25,00% 4,210 ProfServ-Property Appraiser 6,198 - 0.00% - Auditing Services 4,023 - 0.00% - Postage and Freight 1,000 580 58.00% 355 Insurance - General Liability 10,883 10,074 92.57% - Printing and Binding 1,500 288 19.20% - Legal Advertising 2,000 3,723 186.15% (678) Misc-A	Special Assmnts- Discounts		(12,396)		(11,277)	90.97%	(10,313)
Administration P/R-Board of Supervisors 6,000 4,200 70.00% 1,400 FICA Taxes 459 321 69.93% 107 ProfServ-Arbitrage Rebate 600 - 0.00% - ProfServ-Dissemination Agent 5,000 5,000 100.00% - ProfServ-Engineering 20,000 1,808 9.04% - ProfServ-Legal Services 50,000 3,659 7.32% - ProfServ-Mgmt Consulting Serv 50,525 12,631 25,00% 4,210 ProfServ-Property Appraiser 6,198 - 0.00% - Auditing Services 4,023 - 0.00% - Postage and Freight 1,000 580 58.00% 355 Insurance - General Liability 10,883 10,074 92.57% - Printing and Binding 1,500 288 19.20% - Miscelaneous Services 636 205 32.23% 49 Misc-Assessmnt Collection Cost 6,198 5	TOTAL REVENUES		300,492		271,349	90.30%	248,494
P/R-Board of Supervisors 6,000 4,200 70.00% 1,400 FICA Taxes 459 321 69.93% 107 ProfServ-Arbitrage Rebate 600 - 0.00% - ProfServ-Dissemination Agent 5,000 5,000 100.00% - ProfServ-Engineering 20,000 1,808 9.04% - ProfServ-Legal Services 50,000 3,659 7.32% - ProfServ-Ungmt Consulting Serv 50,525 12,631 25.00% 4,210 ProfServ-Property Appraiser 6,198 - 0.00% - Auditing Services 4,023 - 0.00% - Auditing Services 4,023 - 0.00% - Postage and Freight 1,000 580 58.00% 355 Insurance - General Liability 10,883 10,074 92.57% - Printing and Binding 1,500 288 19.20% - Legal Advertising 2,000 3,723 186.15% (67	EXPENDITURES						
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Postage and Freight 1,000 580 58.00% 355 Insurance - General Liability 10,883 10,074 92.57% - Printing and Binding 1,500 288 19.20% - Legal Advertising 2,000 3,723 186.15% (678) Miscellaneous Services 636 205 32.23% 49 Misc-Assessmnt Collection Cost 6,198 5,395 87.04% 4,952 Office Supplies 200 88 44.00% - Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacem	ProfServ-Property Appraiser		6,198		-	0.00%	-
Insurance - General Liability 10,883 10,074 92.57%	Auditing Services		4,023		-	0.00%	-
Printing and Binding 1,500 288 19.20% - Legal Advertising 2,000 3,723 186.15% (678) Miscellaneous Services 636 205 32.23% 49 Misc-Assessmnt Collection Cost 6,198 5,395 87.04% 4,952 Office Supplies 200 88 44.00% - Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Postage and Freight		1,000		580	58.00%	355
Legal Advertising 2,000 3,723 186.15% (678) Miscellaneous Services 636 205 32.23% 49 Misc-Assessmnt Collection Cost 6,198 5,395 87.04% 4,952 Office Supplies 200 88 44.00% - Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Insurance - General Liability		10,883		10,074	92.57%	-
Miscellaneous Services 636 205 32.23% 49 Misc-Assessmnt Collection Cost 6,198 5,395 87.04% 4,952 Office Supplies 200 88 44.00% - Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Printing and Binding		1,500		288	19.20%	-
Misc-Assessmnt Collection Cost 6,198 5,395 87.04% 4,952 Office Supplies 200 88 44.00% - Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field Prof Serv-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Legal Advertising		2,000		3,723	186.15%	(678)
Office Supplies 200 88 44.00% - Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Miscellaneous Services		636		205	32.23%	49
Annual District Filing Fee 175 200 114.29% 200 Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Misc-Assessmnt Collection Cost		6,198		5,395	87.04%	4,952
Total Administration 165,397 48,172 29.13% 10,595 Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Office Supplies		200		88	44.00%	-
Field ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Annual District Filing Fee		175		200	114.29%	 200
ProfServ-Field Management 4,371 1,093 25.01% 364 Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Total Administration		165,397		48,172	29.13%	 10,595
Contracts-Landscape 56,294 14,073 25.00% 4,691 Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	<u>Field</u>						
Contracts-Aquatic Midge Mgmt 22,000 5,500 25.00% 1,833 Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	ProfServ-Field Management		4,371		1,093	25.01%	364
Contracts-Aquatic Weed Control 32,430 8,107 25.00% 2,702 R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Contracts-Landscape		56,294		14,073	25.00%	4,691
R&M-Renewal and Replacement 10,000 - 0.00% - Misc-Contingency 10,000 - 0.00% -	Contracts-Aquatic Midge Mgmt		22,000		5,500	25.00%	1,833
Misc-Contingency 10,000 - 0.00% -	Contracts-Aquatic Weed Control					25.00%	
<u> </u>	R&M-Renewal and Replacement		10,000		-	0.00%	=
	Misc-Contingency		10,000	_		0.00%	
	Total Field		135,095		28,773	21.30%	9,590

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2017

ACCOUNT DESCRIPTION	A	ANNUAL DOPTED BUDGET	AR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	 DEC-17 ACTUAL
TOTAL EXPENDITURES		300,492	76,945	25.61%	20,185
Excess (deficiency) of revenues Over (under) expenditures		<u>-</u>	 194,404	0.00%	228,309
Net change in fund balance	\$		\$ 194,404	0.00%	\$ 228,309
FUND BALANCE, BEGINNING (OCT 1, 2017)		575,696	575,696		
FUND BALANCE, ENDING	\$	575,696	\$ 770,100		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2017

ACCOUNT DESCRIPTION	 ANNUAL ADOPTED BUDGET	YE	AR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	 DEC-17 ACTUAL
REVENUES					
Interest - Investments	\$ 100	\$	353	353.00%	\$ 86
Interest - Tax Collector	-		5	0.00%	-
Special Assmnts- Tax Collector	1,117,752		1,012,879	90.62%	930,659
Special Assmnts- Discounts	(44,710)		(40,661)	90.94%	(37,219)
TOTAL REVENUES	1,073,142		972,576	90.63%	893,526
<u>EXPENDITURES</u>					
Administration					
ProfServ-Property Appraiser	22,355		-	0.00%	-
ProfServ-Trustee Fees	5,500		-	0.00%	-
Misc-Assessmnt Collection Cost	22,355		19,444	86.98%	17,869
Total Administration	 50,210		19,444	38.73%	17,869
Debt Service					
Principal Debt Retirement	465,000		-	0.00%	-
Interest Expense	552,294		276,147	50.00%	
Total Debt Service	 1,017,294		276,147	27.15%	 -
TOTAL EXPENDITURES	1,067,504		295,591	27.69%	17,869
Excess (deficiency) of revenues Over (under) expenditures	 5,638		676,985	12007.54%	 875,657
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	5,638		-	0.00%	=
TOTAL FINANCING SOURCES (USES)	5,638		-	0.00%	
Net change in fund balance	\$ 5,638	\$	676,985	12007.54%	\$ 875,657
FUND BALANCE, BEGINNING (OCT 1, 2017)	779,273		779,273		
FUND BALANCE, ENDING	\$ 784,911	\$	1,456,258		

Notes to the Financial Statements

December 31, 2017

General Fund

Assets

- Cash and Investments See Cash and Investment Report for further details.
- Due From Other funds GF paid Property Service appraisal fees of \$11,178 to the Debt Service Fund plus \$927,854 for 2017 Series Revenue Assessments total \$939,032.

► <u>Liabilities</u>

■ Accounts Payable - Outstanding invoices paid in December.

Debt Service

► <u>Liabilities</u>

- Due To Other Funds Due to Debit Service Fund for Assessments Collected is \$939,032.
- Accrued Expenses Floralawn Landscaping \$4,691, Clarke Environmental Midge Manangement \$1,833, Inframark management fees \$4,574.

Report Date: 1/9/2018 Page 5

Notes to the Financial Statements

December 31, 2017

Financial Overview / Highlights

- ▶ Total General Fund revenues are at approximately 90% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 27% of the Annual Budget.
- ▶ The Non-Ad Valorem special assessments are 91% collected.

Variance Analysis

Account Name	YTD Adopted Budget		YTD Actual	% of Budget	Explanation
Expenditures					
<u>Administrative</u>					
P/R - Board of Supervisors	\$	6,000	\$ 4,200	70%	Four board meetings in Fiscal Year 2018.
FICA Taxes	\$	459	\$ 321	70%	Payroll taxes.
ProfServ-Dissemination Agent.	\$	5,000	\$ 5,000	100%	Inframark fees associated with dissemination services.
Postage and Freight	\$	1,000	\$ 580	58%	October, November & December postage fees plus \$253.41 for mailing of 2017 Tax Bills for Imperial polk county.
Insurance - General Liability	\$	10,883	\$ 10,074	93%	Insurance premiums paid in full.
Legal Advertising	\$	2,000	\$ 3,723	186%	The Ledger fees for legal postings - Sep (\$319), Oct (\$267) & Nov (\$3,137).
Miscellaneous Services	\$	636	\$ 205	32%	Website maintenance (\$62) plus monthly fees.
Misc - Assessment Collection Costs	\$	6,198	\$ 5,395	87%	Assessment collection costs as of December.
Office Supplies	\$	200	\$ 88	44%	Office supplies expense as of December.
Annual District Filing Fee	\$	175	\$ 200	114%	Annual District filing fee paid in full plus late fee (\$25).
<u>Field</u>					
ProfServ-Field Management	\$	4,371	\$ 729	17%	Inframark fees for December have to be billed.

Report Date: 1/9/2018 Page 6

POINCIANA WEST

Community Development District

Supporting Schedules

December 31, 2017

Non-Ad Valorem Special Assessments - Imperial Polk County Tax Collector (Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2018

									ALLOCATIO	N E	Y FUND
Date Received		et Amount Received	(P	iscount / enalties) Amount	C	Collection Costs	_	Gross Amount Received	General Fund	_	ebt Service eries 2017 Fund
Assessments Allocation %	Lev	vied FY '18					\$	1,427,640 100%	\$ 309,888 22%	\$	1,117,752 78%
11/13/17	\$	10,855	\$	461	\$	222	\$	11,538	\$ 2,612	\$	8,926
11/17/17		70,351		2,991		1,436		74,777	16,418		58,359
11/22/17		17,679		954		361		18,994	4,059		14,936
12/06/17		132,017		5,612		2,694		140,323	31,157		109,166
12/13/17		228,687		9,719		4,667		243,073	53,406		189,667
12/20/17		757,534		32,201		15,460		805,195	173,370		631,825
TOTAL	\$	1,217,124	\$	51,938	\$	24,839	\$	1,293,901	\$ 281,022	\$	1,012,879
% COLLECTE	D							91%	91%		91%
TOTAL OUTS	STA	NDING					\$	133,739	\$ 28,866	\$	104,873

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Cash and Investment Report December 31, 2017

Account Name	Bank Name	Investment Type	<u>Yield</u>	Bal	ance_	
GENERAL FUND						
Checking Account- Operating	SunTrust Bank	Checking Account	0.04%	\$	1,240,482	(1)
Money Market Account	Bank United	Money Market	0.45%	\$	482,833	
			Subtotal	\$	1,723,315	
Series 2017 Prepayment Account (R1)	US Bank	Open-Ended Commercial Paper	0.05%	\$	1	
Series 2017 Prepayment Account (R2)	US Bank	Open-Ended Commercial Paper	0.05%	\$	-	
Series 2017 Reserve Account (R1)	US Bank	Open-Ended Commercial Paper	0.05%	\$	392,964	
Series 2017 Reserve Account (R2)	US Bank	Open-Ended Commercial Paper	0.05%	\$	122,021	
Series 2017 Revenue Account	US Bank	Open-Ended Commercial Paper	0.05%	\$	46	
			Subtotal	\$	515,032	•
			Total	\$	2,238,347	

^{(1) -} Amount being transferred to the Debt Service is \$952,744.

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Poinciana West CDD

Bank Reconciliation

Bank Account No. 7396 SunTrust Bank - GF

 Statement No.
 12-17

 Statement Date
 12/31/2017

G/L Balance (LCY)	1,240,482.00	Statement Balance	1,244,644.51
G/L Balance	1,240,482.00	Outstanding Deposits	0.00
Positive Adjustments	0.00	-	
-		Subtotal	1,244,644.51
Subtotal	1,240,482.00	Outstanding Checks	4,162.51
Negative Adjustments	0.00	Differences	0.00
-			_
Ending G/L Balance	1,240,482.00	Ending Balance	1,240,482.00

Difference 0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstandir	ng Checks					
9/18/2017	Payment	001312	AMERICAN ECOSYSTEMS, INC	2,702.46	0.00	2,702.46
10/12/2017	Payment	001325	MOYER MANAGEMENT GROUP, INC	62.00	0.00	62.00
12/21/2017	Payment	001353	DEPT OF ECONOMIC OPPORTUNITY	200.00	0.00	200.00
12/21/2017	Payment	001354	CHARLES W. CASE III	369.40	0.00	369.40
12/21/2017	Payment	001355	SIDNEY ROSENBERG	369.40	0.00	369.40
12/21/2017	Payment	001356	SHIRLEY ANN BZDEWKA	369.40	0.00	369.40
12/22/2017	Payment	001357	FEDERAL EXPRESS INC.	89.85	0.00	89.85
Total	Outstanding	Checks		4,162.51		4,162.51

POINCIANA WEST Community Development District

Payment Register by Fund For the Period from 11/1/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENE	ERAL FL	ND - 00	<u>11</u>					
001	001336	11/02/17	AMERICAN ECOSYSTEMS, INC	1711292	NOV 2017 WTR MNGMENT	Contracts-Aquatic Weed Control	534134-53901	\$2,702.46
001	001337	11/02/17	CLARKE ENVIRONMENTAL	6364921	MOSQUITO MGMT NOV 2017	Contracts-Aquatic Midge Mgmt	534130-53901	\$1,833.33
001	001338	11/07/17	FLORALAWN 2, LLC	2123	LAWN MAINT NOV 2017	Contracts-Landscape	534050-53901	\$4,691.16
001	001339	11/07/17	THE LEDGER	L060G0I6FF-A	9/20/17: MEETING NOTICE	Legal Advertising	548002-51301	\$318.50
001	001345	12/11/17	AMERICAN ECOSYSTEMS, INC	1712278	WATER MGMT DEC 2017	Contracts-Aquatic Weed Control	534134-53901	\$2,702.46
001	001346	12/11/17	ATKINS NORTH AMERICA, INC.	1870873	ENG'G SVC THR 7/31-9/30/17	ProfServ-Engineering	531013-51501	\$270.00
001	001346	12/11/17	ATKINS NORTH AMERICA, INC.	1870849	ENG'G SVC THRU OCT 2017	ProfServ-Engineering	531013-51501	\$929.50
001	001347	12/11/17	FEDERAL EXPRESS INC.	5-978-97952	10/31/2017: POSTAGE/FREIGHT	Postage and Freight	541006-51301	\$11.52
001	001347	12/11/17	FEDERAL EXPRESS INC.	6-000-67529	NOV POSTAGE	Postage and Freight	541006-51301	\$89.40
001	001348	12/11/17	HOPPING, GREEN & SAMS	96635	10/27/17: SEPT GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$1,649.50
001	001349	12/11/17	JOE G. TEDDER, CFC	120117	POSTAGE 2017 TAX BILLS	Postage and Freight	541006-51301	\$253.41
001	001350	12/11/17	INFRAMARK, LLC	CM272	TO CREDIT DUPLICATE PAYMENT ON INV 23467 AND 22499		531016-53901	(\$4,986.64)
001	001350	12/11/17	INFRAMARK, LLC	24571		ProfServ-Mgmt Consulting Serv	531027-51201	\$4,210.42
001	001350	12/11/17	INFRAMARK, LLC	24571		ProfServ-Field Management	531016-53901	\$364.25
001	001350	12/11/17	INFRAMARK, LLC	24571		Printing and Binding	547001-51301	\$145.65
001	001350	12/11/17	INFRAMARK, LLC	24571		Postage and Freight	541006-51301	\$14.02
001	001350	12/11/17	INFRAMARK, LLC	25486	NOV 2017 MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,210.42
001	001350	12/11/17	INFRAMARK, LLC	25486	NOV 2017 MGMT FEES	ProfServ-Field Management	531016-53901	\$364.25
001	001350	12/11/17	INFRAMARK, LLC	25486	NOV 2017 MGMT FEES	Office Supplies	551002-51301	\$88.00
001	001350	12/11/17	INFRAMARK, LLC	25486	NOV 2017 MGMT FEES	Printing and Binding	547001-51301	\$142.60
001	001350	12/11/17	INFRAMARK, LLC	25486	NOV 2017 MGMT FEES	Postage and Freight	541006-51301	\$8.80
001	001350	12/11/17	INFRAMARK, LLC	25486	NOV 2017 MGMT FEES	ProfServ-Dissemination Agent	531012-51301	\$5,000.00
001	001351	12/14/17	HOPPING, GREEN & SAMS	97092	GEN COUNSEL THRU 10/31/17	ProfServ-Legal Services	531023-51401	\$3,658.90
001	001352	12/14/17	THE LEDGER	1006911	3 LEGAL ADS 11/8-11/21/17	Legal Advertising	548002-51301	\$3,136.93
001	001353	12/21/17	DEPT OF ECONOMIC OPPORTUNITY	70876	2017/2018 DISTRICT FILING FEE	Annual District Filing Fee	554007-51301	\$200.00
001	001357	12/22/17	FEDERAL EXPRESS INC.	6-021-35353	POSTAGE 12/12/17	Postage and Freight	541006-51301	\$89.85
001	001340	11/22/17	LEONARD VENTO	PAYROLL	November 22, 2017 Payroll Posting			\$134.70
001	001341	11/22/17	CHARLES W. CASE III	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
001	001342	11/22/17	WILLIAM T. BROWN	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
001	001343	11/22/17	SHIRLEY ANN BZDEWKA	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
001	001344	12/01/17	SIDNEY ROSENBERG	PAYROLL	December 01, 2017 Payroll Posting			\$184.70
001	001354	12/21/17	CHARLES W. CASE III	PAYROLL	December 21, 2017 Payroll Posting			\$369.40
001	001355	12/21/17	SIDNEY ROSENBERG	PAYROLL	December 21, 2017 Payroll Posting			\$369.40
001	001356	12/21/17	SHIRLEY ANN BZDEWKA	PAYROLL	December 21, 2017 Payroll Posting			\$369.40
							Fund Total	\$34,080.39

Total Checks Paid \$34,080.39

Ninth Order of Business

9C.

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT FIELD MANAGEMENT REPORT

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

FIELD MAINTENANCE HIGHLIGHT REPORT

DECEMBER 2017

COMPLETED ITEMS:

- Meet with contractors on a monthly basis and performed a drive through
- Followed up with vendors on pending items
- Reviewed and processed invoices on a weekly basis
- Performed pond inspections and meet with vendor as needed
- Followed up on a daily resident and vendor activities
- Returned phone calls

ATTACHMENTS

- **Residential Service Request Log**
- Floralawn Report
- Clarke Mosquito Control Report
- **♦** American Ecosystems Report

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT RESIDENTIAL SERVICE REQUEST LOG

Poinciana W Service Requests 2017

		Request	Action Taken	Reported by	W.O. given to:	Date	Status	Date of Completion	Reoccurrence
11/6/2017	624 Tapatio Lane Pond 9	algae and pend level is low	pond level is normal	Paul Wellings	Clarke		Complete		
11/20/2017	231 New River Dr.	mildge infestation	Clarke treated for midges	Deanna Cannata	Clarke		Complete		
11/20/2017	586 Villa Park Rd. Pand 6	midge infestation	Clarke treated for midges	Radhelle Quinn	Clarke		Complete		

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT FLORALAWN REPORT



POINCIANA WEST CDD

December 2017 Solivita Pond Report

POND 1	POND 11	POND 21
POND 2	POND 12	POND 22
POND 3	POND 13	VOLARE DRY PONDS
POND 4	POND 15	ZONE 1 BAHIA
POND 5	POND 16	VERONA DRY PONDS
POND 6	POND 17	
POND 7	POND 18	
POND 8	POND 19A	
POND 9	POND 19B	
POND 10	POND 20	

We edged around the treering, cut around structure of dry ponds. We also have been mowing the new (2) ponds by the new entrance at Vestrella and (1) at San Raphael.

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT CLARKE MOSQUITO REPORT



Poinciana West Community Development District Monthly Midge Treatment Report December 1, 2017- December 22, 2017

Night Truck Spray

• 8.10 Miles were sprayed

ATV ULV Spray

2 Miles were sprayed

Backpack Pellet Larvicide

• 5.5 Acres were treated

Boat Larvicide Treatments

26.7 Acres were treated

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT AMERICAN ECOSYSTEMS REPORT

POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

OPERATIONS & MAINTENANCE HIGHLIGHT

AMERICAN ECOSYSTEMS AQUATIC MANAGEMENT REPORT

December 2017

All ponds were treated for shoreline grasses/vegetation as needed with a custom grass mix targeted for specific species present at time of treatment.

All application rates and procedures are followed per the Product Labels/MSDS when Aquatic Herbicides are applied.

Additional specifics on individual ponds below:

POND #1- Treatment for Hydrilla, Algae.

POND #2- Treatment for Filamentous Algae continues.

POND #3- Treatment for Filamentous Algae continues.

POND #4- Treatment for Filamentous Algae continues.

POND #4A- No additional treatment required.

POND #5- Treatment for Hydrilla, Algae.

POND #6- Treatment for Filamentous Algae.

POND #7- Treatment for Hydrilla, Algae.

POND #8- Treatment for Filamentous Algae.

POND #9- Treatment for Hydrilla, Algae.

POND #10- Treatment for Filamentous Algae.

POND #11- Treatment for Filamentous Algae & Hydrilla.

POND #12- Treatment for Filamentous Algae & Hydrilla.

POND #13- Treatment for Filamentous Algae, Hydrilla.

POND #15- Treatment for Filamentous Algae.

POND #16- Treatment for Filamentous Algae.

POND #16A- No additional vegetation present.

POND #17- Treatment for Filamentous Algae.

POND #18- Treatment for Filamentous Algae.

POND #20- Treatment for Filamentous Algae.

POND #21- Treatment for Filamentous Algae.

POND #22- Treatment for Filamentous Algae.

POND #23- Treatment for Filamentous Algae.

POND #24- No additional vegetation present.

POND #P1- Overflow area dry only sprayed for invasive/exotic grasses.

POND #P2- Overflow area dry only sprayed for invasive/exotic grasses.

POND #P3- Overflow area dry only sprayed for invasive/exotic grasses.

POND #P4- Overflow area dry only sprayed for invasive/exotic grasses.

POND #P5- Overflow area dry only sprayed for invasive/exotic grasses.

POND #P6- Overflow area dry only sprayed for invasive/exotic grasses.

ADDITIONAL NOTES:

As expected the temperatures dropped considerably allowing us to control any kind of invasive growth on early stages, we managed to stay on top of the shoreline grasses once the water level dropped and the overflow area on the dry ponds are in very good shape.

Regards

Claudio Dantas

Field Manager

American Ecosystems Inc.