

*Poinciana West  
Community Development District*

*Agenda Package*

*July 22, 2020*

# AGENDA

# *Poinciana West*

## *Community Development District*

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219 E. Livingston Street, Orlando, Florida 32801  
Phone: 407-841-5524 – Fax: 407-839-1526

July 15, 2020

**Board of Supervisors  
Poinciana West Community  
Development District**

Dear Board Members:

The Board of Supervisors of Poinciana West Community Development District will meet **Wednesday, July 22, 2020 via Zoom webinar: <https://zoom.us/j/97783511089>**. Following is the advance agenda for the meeting:

### **Audit Committee Meeting**

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the May 20, 2020 Meeting
4. Tally of Audit Committee Member Rankings and Selection of Auditor
5. Adjournment

### **Board of Supervisors Meeting**

1. Roll Call
2. Pledge of Allegiance
3. Public Comment Period on Agenda Items
4. Approval of Minutes of the May 20, 2020 Meeting and January 15, 2020 Joint Meeting
5. Public Hearing
  - A. Consideration of Resolution 2020-05 Adopting the Fiscal Year 2021 Budget and Relating to the Annual Appropriations
  - B. Consideration of Resolution 2020-06 Imposing Special Assessments and Certifying an Assessment Roll
6. Acceptance of Audit Committee Recommendation and Selection of #1 Ranked Firm to Provide Auditing Services
7. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager
    - i. Approval of Check Register
    - ii. Fiscal Year 2019 Balance Sheet and Income Statement Through September 30, 2019 Revised Per Fiscal Year 2019 Audit
    - iii. Fiscal Year 2020 Balance Sheet and Income Statement Through June 30, 2020
    - iv. Approval of Fiscal Year 2021 Meeting Schedule
  - D. Field Manager
    - i. Field Manager's Report
    - ii. Customer Complaint Log

8. Supervisor's Requests
9. General Audience Comments
10. Other Business
11. Next Meeting Date - September 16, 2020
12. Adjournment

The second order of business of the Audit Committee Meeting is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Committee as reflected on the agenda, and any other items. The third order of business is the approval of the minutes from the May 20, 2020 meeting. The minutes are enclosed for your review. The fourth order of business is the tally of the audit committee members rankings and selection of an auditor. Rankings from all audit committee members will be tallied at the meeting to develop an overall audit committee ranking. The RFP responses have been provided separately and the tally sheet has been enclosed in your agenda package.

The second order of business of the Board of Supervisors Meeting is the reciting of the Pledge of Allegiance.

The third order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The fourth order of business is the approval of minutes of the May 20, 2020 meeting and the January 15, 2020 joint meeting. The minutes are enclosed for your review.

The fifth order of business opens the public hearing for the Fiscal Year 2021 budget and assessments. Section A is the consideration of Resolution 2020-05 adopting the Fiscal Year 2021 budget and relating to the annual appropriations. A copy of the Resolution and proposed budget are enclosed for your review. Section B is the consideration of Resolution 2020-06 imposing special assessments and certifying an assessment roll. A copy of the Resolution is enclosed for your review and the assessment roll will be available for reference.

The sixth order of business is the acceptance of the Audit Committee recommendation and selection of the #1 ranked firm to provide auditing services. There is no back-up material available.

The seventh order of business is Staff Reports. Section C is the District Manager's Report. Sub-Section 1 includes the check register for approval. Sub-Section 2 includes the Fiscal Year 2019 balance sheet and income statement as of 9/30/2019 that has been updated per the Fiscal Year 2019 audit report. Sub-Section 3 includes the Fiscal Year 2020 balance sheet and income statement through 6/30/2020 for your review. Sub-Section 4 is the approval of the Fiscal Year 2021 meeting schedule. A sample meeting notice is enclosed for your review. Section D is the Field Manager's Report. The report containing the monthly treatment reports is enclosed for your review. Sub-Section 2 includes the customer complaint log for review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



George S. Flint  
District Manager

CC: Scott D. Clark, District Counsel  
Kathleen Leo, District Engineer  
Clayton Smith, Field Manager  
Darrin Mossing, GMS

Enclosures

# AUDIT COMMITTEE MEETING

# MINUTES

MINUTES OF MEETING  
POINCIANA WEST  
COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee meeting of the Board of Supervisors of the Poinciana West Community Development District was held on Wednesday, May 20, 2020 at 10:45 a.m. via Zoom video conferencing, due to the COVID-19 virus.

Present were:

Roy LaRue  
Charles W. Case  
Maneck Master  
Joseph Clark  
George Flint  
Tricia Adams  
Scott Clark  
Residents

*The following is a summary of the discussions and actions taken at the May 20, 2020 Poinciana West Community Development District's Audit Committee Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the Audit Committee meeting to order at 10:45 a.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Mr. Flint presented the Instructions to Proposers, which was included in the agenda package. It was the standard document used in the past however it has been updated to request five years of pricing. Typically, in the past only three years of pricing was requested. Selection criteria are also included. The Board has the discretion to include or exclude price as one of the criterion. Staff recommended that price be included. Mr. Joseph Clark expressed his desire to include price in the criteria.



On MOTION by Mr. Joseph Clark seconded by Dr. Masters with all in favor the notice for Request for Proposals for audit services was approved.

**B. Approval of Notice of Request for Proposals for Audit Services**

On MOTION by Mr. LaRue seconded by Mr. Joseph Clark with all in favor the Request for Proposals and Selection Criteria was approved.

**C. Public Announcement of Opportunity to Provide Audit Services**

Mr. Flint announced the notice of RFP would be published in the newspaper and sent to five or six firms, so any qualified firms could provide independent auditing services to the District. There were instructions in the notice on how to respond. Any responses would be brought before the Audit Committee. The Audit Committee will rank the firms and the Board will make the final decision.

Mr. Case recognized Ms. Adams for doing a great job with the remote meeting coordination. Mr. LaRue noted this demonstrated the capability to have Supervisors call into the meeting and questioned whether this meeting was recorded. Mr. Flint stated Zoom recorded the audio, which would be utilized by the transcriptionist to transcribe the minutes. Mr. LaRue asked if the audio and video could be posted like prior meetings. Mr. Flint explained that the HOA typically videotaped the meetings and placed it on the HOA website. At the Board’s request, Mr. Flint would share the video of this meeting with the HOA and requested it be posted.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. LaRue seconded by Mr. Joseph Clark with all in favor the Audit Committee meeting was adjourned.

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Chair

# SECTION VI

**Poinciana West CDD Auditor Selection**

	Ability of Personnel (20 pts)	Proposer's Experience (20 pts)	Understanding of Scope of Work (20 pts)	Ability to Furnish the Required Services (20 pts)	Price (20 pts)	Total Points Earned	Ranking (1 being highest)
Berger, Toombs, Elam, Gaines & Frank					FY2020 - \$3,310 FY2021 - \$3,310 FY2022 - \$3,425 FY2023 - \$3,650 FY2024 - \$3,650		
Grau & Associates					FY2020 - \$3,300 FY2021 - \$3,400 FY2022 - \$3,500 FY2023 - \$3,600 FY2024 - \$3,700		

**BOARD OF SUPERVISORS  
MEETING**

# MINUTES

MINUTES OF MEETING  
POINCIANA WEST  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Poinciana West Community Development District was held on Wednesday, May 20, 2020 at 9:30 a.m. via Zoom video conferencing, due to the COVID-19 virus.

Present and constituting a quorum were:

Roy LaRue	Vice Chairman
Charles W. Case	Assistant Secretary
Maneck Master	Assistant Secretary
Joseph Clark	Assistant Secretary

Also present were:

George Flint	District Manager
Tricia Adams	GMS
Scott Clark	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Tim Gardner	Clarke Environmental
Residents	

*The following is a summary of the discussions and actions taken at the May 20, 2020 Poinciana West Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. LaRue called the meeting to order and Mr. Flint called the roll. A quorum was established. Ms. Gregory was not present.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Public Comment Period on Agenda Items**

Mr. Flint reported this meeting was being conducted pursuant to the Executive Orders, which were extended, allowing governments to conduct virtual meetings without a physical

quorum of Board Members present to promote social distancing. Mr. Scott Clark provided legal opinions regarding this matter. The Zoom link and contact information were included in the advertisement for this meeting, so the public could provide comments to the District Manager in advance. A notice was posted on the website and in an e-blast sent by the HOA. There were no public comments.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the January 7, 2020 and January 15, 2020 Meetings**

On MOTION by Mr. Joseph Clark seconded by Mr. LaRue with all in favor the Minutes of the January 7, 2020 Meeting as presented were approved.

Mr. Flint noted on Page 1, “Mr. Case” called the meeting to order, not “Ms. Gregory” and Resident Norm Gundel was a “Florida attorney,” not a “former attorney.”

On MOTION by Mr. Case seconded by Mr. Joseph Clark with all in favor the Minutes of the January 15, 2020 Meeting were approved, as amended.

Mr. LaRue requested the minutes from the joint meeting be included in the next agenda package. Mr. Flint noted typically the joint meeting minutes were included on the next joint meeting agenda; however, there were no joint meetings scheduled.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-03 Designating Registered Agent & Office**

Mr. Flint reported typically the District Manager or District Counsel was designated Registered Agent to serve as a contact point for official communication from the State or in the event of lawsuit. This resolution changes the Registered Agent from Mr. Eckert to Mr. Scott Clark.

On MOTION by Dr. Master seconded by Mr. Joseph Clark with all in favor Resolution 2020-03 Designating Registered Agent and Office was adopted.

**SIXTH ORDER OF BUSINESS**

**Ratification of Settlement Agreement Regarding The Residents’ Amended Motion to Tax Costs**

Mr. Flint reported the Settlement Agreement was already approved and executed by the Chairman. This was only a formality.

On MOTION by Mr. LaRue seconded by Mr. Joseph Clark with all in favor the Settlement Agreement for the residents' amended motion to tax costs was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-04  
Approving the Proposed Fiscal Year 2021  
Budget and Setting a Public Hearing**

Mr. Flint stated the District was required by Statute prior to June 15<sup>th</sup> of each year to approve the Proposed Budget, attached as Exhibit A, and transmit it to local governments for review and comments; however, the local governments did not have approval authority. This was the start of the budget process and it did not bind the Board from making any changes between now and the public hearing. It contemplates a per unit assessment amount of \$186.58, which was the same as last year. If it increased, there must be additional noticing requirements. The suggested date of the public hearing was July 22, 2020, at 9:30 a.m.

Mr. LaRue voiced concern about the amount spent on legal expenses last year and unpaid bills; one for \$5,000 from September and a second for \$10,000 submitted on October 30<sup>th</sup>. Mr. Flint recalled that prior counsel agreed to a cap of \$10,000 on expenses related to closing the amenity acquisition issue. In the past, they were tracked as *'Due from Developer'* in anticipation of Taylor Morrison reimbursing the District; however, there was miscommunication. The current process was for the Chair to review all legal bills prior to payment and Mr. Flint stated he will prepare a revised September 30<sup>th</sup> Statement of Revenue and Expenditures. Mr. LaRue requested the accountant inform the Board about future outstanding bills.

Mr. Flint reiterated the date of the public hearing and that expenses were similar to the current year with slight changes. A spreadsheet on fund balances was presented. There was \$41,000 in cash to balance the budget. Mr. LaRue asked if \$41,000 was projected to be spent out of reserves for this year. Mr. Flint clarified the correct amount was \$13,000. Mr. LaRue requested the fund balance spreadsheet along with the General Fund Budget be sent to the Board.

Ms. Leo clarified the assets the District owned were stormwater ponds and the maintenance was extremely minimal. The Poinciana West CDD was in a better position compared to the Poinciana CDD where there were more repairs as a result of that system being



slightly older. With good continued maintenance, there should not be catastrophic failures. Dr. Master noted that assets in the Poinciana West CDD were newer than the Poinciana CDD and there was a higher probability of failures in the Poinciana CDD than Poinciana West, due to the tunnels. Ms. Leo explained the tunnels in the Poinciana CDD were part of the Engineers Report and publicly funded, versus the Poinciana West CDD only owning the stormwater system. Even though the Poinciana CDD had more infrastructure, the risk was no different than the Poinciana West CDD. Mr. Flint anticipated the largest expense was for lake bank restoration.

On MOTION by Mr. LaRue seconded by Dr. Master with all in favor Resolution 2020-04 Approving the Proposed Fiscal Year 2021 Budget and Setting a Public Hearing for July 22, 2020, at 9:30 a.m. at this location was adopted.

**EIGHTH ORDER OF BUSINESS**

**Appointment of Audit Committee and Chair**

Mr. Flint stated that the District was required to have an annual independent audit. As part of the process of selecting an independent auditor, the Board must designate an Audit Committee to review and rank the audit proposals and provide a recommendation to the CDD Board. Due to a change in the last legislative session, at least one Board Member was required to serve on the Audit Committee. Mr. Flint suggested that the Board appoint itself as the Audit Committee and a Board member as the Chair of the Committee.

On MOTION by Mr. Case seconded by Mr. LaRue appointing the Board as the Audit Committee and Ms. Gregory to serve as Chair was approved.

Mr. Flint announced an Audit Committee meeting would be held after this meeting.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Scott Clark reported that based on direction from the January meeting, he tried to obtain a proposal from Bond Counsel to provide an opinion on whether bondholder approval was necessary, but was unsuccessful. In his opinion, the Board made a good decision to delay the merger, due to the current situation. Mr. Case felt it was unacceptable to not receive a response in three months. Board Members expressed concern about not being notified that there was an

issue contacting Bond Counsel. Mr. Flint would contact Mr. Bob Gang; if there was no response, would obtain proposals from other firms at the July meeting and inform the Board immediately on the status.

**B. Engineer**

Ms. Leo has had open communication with District Staff on maintenance matters.

**C. District Manager**

**i. Approval of Check Register**

Mr. Flint presented the Check Registers from January 9, 2020 through March 9, 2020 totaling \$72,658.05 and March 9, 2020 through May 12, 2020 totaling \$148,870.34.

On MOTION by Mr. Case seconded by Mr. LaRue with all in favor the Check Registers as stated above were approved.

**ii. Balance Sheet and Income Statement**

Mr. Flint presented the Unaudited Financial Statements through April 30, 2020. The District was 99% collected on the on-roll assessments.

On MOTION by Dr. Master seconded by Mr. Joseph Clark with all in favor the unaudited financial statements through April 20, 2020 were approved.

**iii. Presentation of Arbitrage Rebate Calculation Report**

Mr. Flint reported AMTEC prepared the Arbitrage Rebate Calculation Report for the Series 2017 bonds, as required under the Internal Revenue Service Code. There was negative rebate arbitrage of \$264,000.

On MOTION by Mr. Case seconded by Mr. LaRue with all in favor the Arbitrage Rebate Calculation Report was approved.

**iv. Presentation of Number of Registered Voters – 2,480**

Mr. Flint reported according to the Polk County Supervisor of Elections, as of April 15<sup>th</sup>, there were 2,480 registered voters within the boundaries of the District. No action was required by the Board.

**v. Discussion of Qualifying Period and Procedure**

Mr. Flint explained that seats held by Mr. Case, Dr. Master and Mr. Joseph Clark, expired in November. If any qualified electors within the boundaries of the District desired to run for those seats, the process was handled by the Polk County Supervisor of Elections. There was a \$25 filing fee and other qualifying requirements. The qualifying period was set to begin Noon on June 8, 2020 until Noon on June 12, 2020. If only one person qualified, they would be elected unopposed, but if more than one person qualified, they would be placed on the ballot for the November General Election.

**D. Field Manager**

**i. Field Manager's Report**

Mr. Smith presented the Field Manager's Report and a proposal from GMS to stabilize Pond 2 with rip-rap and clear debris from the access control grate on Pond 22, which were included in the agenda package. Mr. LaRue asked if Poinciana West CDD ponds had rip-rap. Mr. Smith confirmed no ponds in Poinciana West had rip-rap, but many ponds in Poinciana had rip-rap. GMS had in-house maintenance staff to address these items. Mr. LaRue requested each picture in Mr. Smith's report have a title and description. Mr. Flint felt the price from Mr. Smith was reasonable.

On MOTION by Mr. LaRue seconded by Dr. Master with all in favor the proposal from GMS to stabilize Pond 2 with rip-rap and clear debris from the access control grate on Pond 22 in the amount of \$1957.82 was approved.

Discussion ensued and the Board addressed the following issues:

- Mr. Case questioned how long the algae would last. Mr. Smith stated it depends on the bloom. Once identified, the treatment starts and there were subsequent treatments every two weeks.

Mr. Tim Gardner of Clarke Environmental explained that the worst ponds had hydrilla. It was more visible earlier in the year because of shallow ponds. Treatments were more effective when they are at a particular growth stage to get the best results. Twenty-four ponds were treated for hydrilla earlier this month and follow up treatments were now taking place. Over the next few weeks, there should be improvement. Mr. Flint believed the low water levels and hot

temperatures over the winter created hydrilla issues. Mr. Smith was performing spot checks. Once he was notified of a problem in a pond, the pond was checked regularly, and Clarke would treat it every two weeks until the problem was resolved. If residents had a problem with their pond, they should call him.

- Instead of waiting for complaints, Mr. Case wanted Mr. Smith to be more proactive by communicating with Clarke.
- Mr. LaRue reported Pond 9 was in bad shape and voiced concern that if was treated too much it would cause a fish kill. Mr. Gardner stated it could not be treated too much. They routinely check oxygen levels and if they were not safe enough, they would not treat it.
- Mr. LaRue asked if the PW Monthly Treatment Report could be sorted by sequential pond numbers. Mr. Gardner would look into it.

**ii. Customer Complaint Log**

Mr. Smith presented the Customer Complaint Log. Mr. LaRue requested contract information be removed.

**TENTH ORDER OF BUSINESS**

**Supervisor’s Requests**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**General Audience Comments**

Mr. Norm Gundel (419 Fountain Valley Ln) believed Mr. Gang was not replying because when Mr. Gang worked on the amenity’s transaction, he was not paid because the bond sale was never completed. Mr. Case stated Mr. Gang agreed to this when he was engaged and if Mr. Gang did not respond, he would not be representing the District. Mr. Gundel recalled the Poinciana CDD had to get bondholder approval and it was easy to secure. Mr. Joseph Clark asked Mr. Scott Clark to verify this. Mr. Scott Clark stated the Underwriter could say whether the bonds were held by a few entities or many people.

**TWELFTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**THIRTEENTH ORDER OF BUSINESS**

**Next Meeting Date – July 22, 2020**

Mr. Flint announced that the next meeting was on July 22, 2020 at 9:30 a.m., a week later than normal.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. LaRue seconded by Mr. Joseph Clark with all in favor the meeting was adjourned.

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Secretary / Assistant Secretary

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Chairman / Vice Chairman



MINUTES OF THE JOINT MEETING  
OF THE POINCIANA & POINCIANA WEST  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Poinciana Community Development District and Poinciana West Community Development District was held on Wednesday, January 15, 2020 at 11:00 a.m. in the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum of the Poinciana CDD Board were:

Lita Epstein	Chairman
Michael Luddy	Vice Chairman
Tony Reed	Assistant Secretary
Robert Zimbardi	Assistant Secretary
Elizabeth Lambrides	Assistant Secretary

Present and constituting a quorum of the Poinciana West CDD Board were:

Peggy Gregory	Chairman
Roy LaRue	Vice Chairman by phone
Charles W. Case, III	Assistant Secretary
Maneck Master	Assistant Secretary
Joseph Clark	Assistant Secretary

Also present were:

George Flint	District Manager
Jan Carpenter	Poinciana CDD District Counsel
Scott Clark	Poinciana West CDD District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Tricia Adams	GMS
Residents	

*The following is a summary of the discussions and actions taken at the January 15, 2020 Joint Meeting of the Poinciana CDD and the Poinciana West CDD Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

**A. Poinciana CDD**

Ms. Epstein called the Poinciana CDD meeting to order. Board Members introduced themselves and a quorum was established.

**B. Poinciana West CDD**

Ms. Gregory called the Poinciana West CDD meeting to order. Board Members introduced themselves and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Public Comment Period on Agenda Items**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Discussion of Potential Merger of Poinciana CDD and Poinciana West CDD**

Mr. Flint stated the purpose of this joint meeting was to discuss the potential merger. A memorandum was prepared by prior District Counsel for both Districts.

**A. Poinciana CDD**

**B. Poinciana West CDD**

Ms. Gregory stated the Poinciana West CDD felt it was in their best interest to table the merger until after the November General Election, when three seats were up for election. Ms. Gregory and Mr. LaRue had two years left on their terms. Mr. Clark recalled the last two mergers approved in Tallahassee took 11 to 12 months from the date of the filing of the petition to adoption of the final rule. In addition, a bill was filed last week in the legislature, transferring approval to the Department of Economic Opportunity. If it passed, there would be some interruption in the process or having to refile with a different department. Ms. Carpenter concurred, noting if the Districts did not merge now, they would not know how long the transition would take if the legislature passed. So she hoped to file it quickly before the legislation passed. Discussion ensued and the Board questioned the following:

- *Do you think there is a realistic possibility of merging prior to this legislation being adopted?* Ms. Carpenter stated that a recent expansion took a year, but a merger could take less time if the filing was ready and Polk County did not desire



a separate hearing. The process involves filing a petition with the Florida Land and Water Adjudicatory Commission (FLWAC) and Polk County has the ability to also request a hearing. The goal is to get this on the first possible agenda and get it published.

- *Is it prudent to merge right now, since the election cycle was imminent; if there were new Board Members, there might be some change in direction.* Ms. Gregory recalled the documentation would designate the seats as part of the filing process.
- *With the estimated savings are also the costs of merger which are estimated in the \$100,000 range.* Ms. Carpenter indicated \$30,000 of the \$100,000 were filing fees. Mr. Case wanted to wait.
- *What is the situation with the bonds? Do bondholders have to be notified?* Ms. Carpenter would notify the bondholders; however, assessments supporting the bonds would not change. The obligation to pay would be assumed by the merged District. Mr. Clark noted it would be different for each District and there was a provision in the Poinciana West CDD indenture that concerned him and may require bondholder consent.

Mr. Zimbardi felt the Board should proceed with the merger judiciously and not waste money, as there was \$7,000 per month in duplicate costs by having two separate Boards and postponing until the election would be a waste of time. Papers should be filed and the Districts grandfathered under the current system. Mr. LaRue disagreed with moving forward immediately as there were attorney's fees, which would not be recoverable if there was a change of direction after the election. Mr. Zimbardi believed most residents agreed with the merger, as they wanted the cost savings as soon as possible. Dr. Master stated that he agreed to voluntarily give up his seat in November if need be; however, instead of looking at the budget numbers, the Boards should look at actual savings. Ms. Gregory asked Mr. Flint to discuss the numbers. Mr. Flint highlighted the following:

- For Supervisor Fees, 12 meetings were advertised for the Poinciana CDD and six meetings for the Poinciana West CDD.
  - Dr. Master recalled the Poinciana West CDD Board took action to reduce the number of meetings from 12 to 6, which reduced their budget by

\$6,000. If Poinciana wanted to reduce costs, they should reduce their meetings.

- Mr. Flint stated the analysis assumed meeting 12 times, but there would only be one Board meeting 12 times.
- Ms. Epstein pointed out the Poinciana CDD Board planned for 12 meetings with the idea of cancelling if there were no items, but Poinciana had more ponds and issues than Poinciana West.
- There is one Dissemination Agent and fee versus two.
- District Management is estimated to be about 2/3rds of the combined existing contracts. There would also be savings in advertising, printing and binding, advertising, auditing and insurance. However, there was no savings in Trustee Fees.
- Engineering would decrease due to the engineer attending less meetings and completing one Annual Report versus two.
- The prior estimate on the fees to merge was \$80,000 to \$120,000.
  - Mr. LaRue requested a detailed breakdown on the expenses. Mr. Master stated whether there were one or two attorneys was immaterial. Ms. Epstein disagreed as each Board had their own attorney. Mr. LaRue wanted to get an idea of whether they were meeting the budget for attorney's fees. *There was Board consensus for Mr. Flint to provide a fee breakdown.*

Ms. Gregory asked if each District would pay \$15,000 for filing fees and preliminary documents, whether there was going to be four hearings or six hearings and what transpired from the time the Merger Agreement was filed that was so costly. Ms. Carpenter would provide a written summary, but it was a straightforward process.

1. The attorney would get information from the District Engineer and file with the \$15,000 fee to the state and Polk County.
2. Once filed, it would be handled by the Administrative Attorney. They sometimes have minor questions or request amended exhibits or more explanation. The time depends on the reviewer and FLWAC staff.

3. Once they had the petition and were comfortable with it, they would assign an Administrative Hearing Judge and hold a publicly noticed hearing. The attorneys must prepare for it, have proposed orders and testimony. Polk County also has the ability to hold a hearing, which would incur additional fees and notices. The timing depends on how quickly the Hearing Officer was appointed and how quickly the Hearing Officer can get to the area.
4. After the hearing, the Hearing Officer would provide an order to the attorneys. The attorneys would either accept everything or make changes and forward to FLWAC for their hearing with the Governor and Cabinet. It must be noticed in the state legislative notice, Florida Law Weekly. The hearing would be a rulemaking hearing.
5. Once the rule is enacted and published, they must wait for the appeal period and then the merger is final. If it was assigned to a judge, it could happen in a couple of months or drag on for a year if it gets assigned to different people.

Mr. Case stated every member was anxious and willing as there were substantial savings of \$70,000 to \$80,000 or \$60,000, but it would cost \$100,000 plus or minus to go through the process. Both Boards must decide as a group, when they wanted to start spending money, whether they wanted to wait 10 months to solidify the Boards, knowing there were adequate time frames to go through the process and what happens to Board Members who give up their seats if they were not elected again.

Mr. Luddy did not think they would get hard numbers, so the Board must deal with estimates. Mr. Master did not want hard numbers. Mr. LaRue suggested assigning a fee to spend on each task. Then they can evaluate at a particular step whether they spent under or over so they could build a budget. Ms. Epstein felt whether they did it now or 11 months from now, the costs would be the same. Dr. Master stated estimates in the 2020 budget were being used to project savings; therefore, actuals should be used, not just budgeted amounts.

Mr. Flint explained they used budget numbers and not actuals. Attorney's fees were hard to estimate because they were based on activity. The rest of the administrative costs, unless they enter into a new insurance policy, were consistent over time. There would not be savings on Clarke's contract due to the same number of ponds, nor the Floralawn contract or capital repairs.

Ms. Lambrides asked if the costs could be based on historical from prior mergers. Mr. Flint stated the actual costs from the last two mergers were in the \$80,000 to \$120,000 range. Ms. Lambrides was in favor of merging.

Ms. Gregory thanked Mr. Flint for preparing the cost estimate and felt that the Boards could make changes to it as most costs would be administrative and legal. She was against merging at this time, due to the time to recoup the savings, which could cause an increase in prices and the election, as current Board Members could choose to not run and there would be new members. Ms. Gregory questioned the urgency. Ms. Epstein stated the urgency was to have cost savings as quickly as possible.

Mr. Luddy was in favor of the merger and he did not want to wait until the November election, as the cost savings were not a huge amount and attorney fees would accrue quickly. He questioned whether approval was needed by bondholders.

Mr. Clark noted a provision in the Poinciana West CDD Trust Indenture, regarding the survival of the corporate entity that needed approval, but not the Poinciana CDD as it was the surviving District. Mr. Clark would consult with Bond Counsel. Mr. Luddy asked if this could be resolved by a phone call to the bondholders. Mr. Clark replied no, it is more complicated than that. Ms. Carpenter noted a provision where it was approved with 50% majority. If it was a company that owned the bonds, then it might not be a big deal getting approval, but if there were individual bondholders, it could take some time. Ms. Carpenter would research this matter.

Ms. Lambrides asked instead of spending more time on cost savings analysis, what annual savings amount would they be comfortable with to merge the Boards. Dr. Master stated it was not only the annual cost savings but the initial costs of the merger that should be taken into consideration.

Ms. Epstein wanted to merge due to the cost savings and bringing the community together. Dr. Master asked if Ms. Epstein was willing to spend \$100,000 to bring the community together. Ms. Epstein stated the purpose was to bring the community together.

A lengthy discussion ensued and at the conclusion, Ms. Epstein felt that they were going around in circles and it was clear the Poinciana West CDD still had questions and needed to work through their issues. Therefore, she wanted to wait, until the Poinciana West CDD was ready to have another joint meeting. Discussion ensued regarding the approval process. Mr. Luddy reiterated his concern about the bondholders' approval being the largest stumbling block.

Mr. Clark was working on the question and hoped to provide an answer in 30 days. Ms. Gregory pointed out that the Poinciana CDD did not have any potential liability with their bonds, but the Poinciana West CDD did and they wanted to ensure that they were not breaking any laws and could legally merge.

## **FIFTH ORDER OF BUSINESS**

### **General Audience Comments**

Residents addressed the following:

- Mr. George Muller of Poinciana West stated there were many estimates and the only definite was the cost savings. If there was a delay, there would be no cost savings.
- Mr. Tom Paul of Poinciana West looks at Poinciana and Poinciana West separately. Poinciana was going to get an increase of \$126,000 and Poinciana West would receive an increase of \$149,000. Ms. Epstein stated those were the current costs for merging and there would not be any additional costs. Mr. Paul understood they must pay \$100,000 to save \$72,000. Ms. Epstein explained they would be saving \$72,000 each year going forward. They would have a year-and-a-half to make up the initial cost and would have savings for the next 20 or 30 years.
- Ms. Sally Mae of Poinciana West requested the Boards commit to a date to meet. Ms. Epstein did not want to call for another joint meeting until the Poinciana West CDD Board was ready because the March meeting was too close to their election and there were costs to advertise and pay for staff. Mr. Zimbardi suggested assigning tasks. Mr. Clark stated he was already tasked with getting up to speed on the merger and finding out what the issues were, including solutions and trying to create a pathway forward without moving forward. Mr. Clark and Ms. Carpenter were reviewing the costs to try not to duplicate efforts.

After further discussion, Ms. Carpenter proposed, once Mr. Clark gets his research and was comfortable that the bond issue could be resolved, to work with Mr. Clark on the draft Merger Agreement, circulate to the Boards and prepare the petition. Ms. Gregory stated the Poinciana West CDD would make a decision at their meeting this afternoon. Discussion ensued.

- Mr. Jessie Brooks felt that there was a house divided, even though they wanted a house united, and encouraged the Board to think about the original intent by merging. There needed to be common ground on why to do it and find a way to get it done in the most reasonable and timely way for the greater good of the community.
- Mr. Muller asked how the Boards would pay \$100,000 this year since neither Board budgeted for it. Mr. Flint stated both Boards had adequate reserves.
- Mr. Norm Gundel recalled the Poinciana CDD Board receiving bondholder approval in 2017, as part of the preparation for the amenities bond allocation.

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**SIXTH ORDER OF BUSINESS**

**Adjournment**

**A. Poinciana CDD**

On MOTION by Mr. Reed seconded by Mr. Luddy with all in favor the meeting was adjourned.

**B. Poinciana West CDD**

On MOTION by Mr. Case seconded by Mr. Master with all in favor the meeting was adjourned.

**Poinciana CDD**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

**Poinciana West CDD**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

# SECTION V



# SECTION A

**RESOLUTION 2020-05**

**THE ANNUAL APPROPRIATION RESOLUTION OF THE POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2020, submitted to the Board of Supervisors (“**Board**”) of the Poinciana West Community Development District (“**District**”) proposed budgets (“**Proposed Budgets**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budgets, the District filed a copy of the Proposed Budgets with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budgets on the District’s website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared the Proposed Budgets, whereby the budgets shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BUDGET**

- a. The Board has reviewed the Proposed Budgets, copies of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budgets, attached hereto as **Exhibit A**, as amended by the Board, are hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budgets**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budgets may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budgets, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budgets for the Poinciana West Community Development District for the Fiscal Year Ending September 30, 2021.”
- d. The Adopted Budgets shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

**SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of \$ \_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND - SERIES 2017-1	\$ _____
DEBT SERVICE FUND - SERIES 2017-2	\$ _____
CAPITAL RESERVE FUND	\$ _____
TOTAL ALL FUNDS	\$ _____

**SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not

increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 22<sup>nd</sup> DAY OF JULY, 2020.**

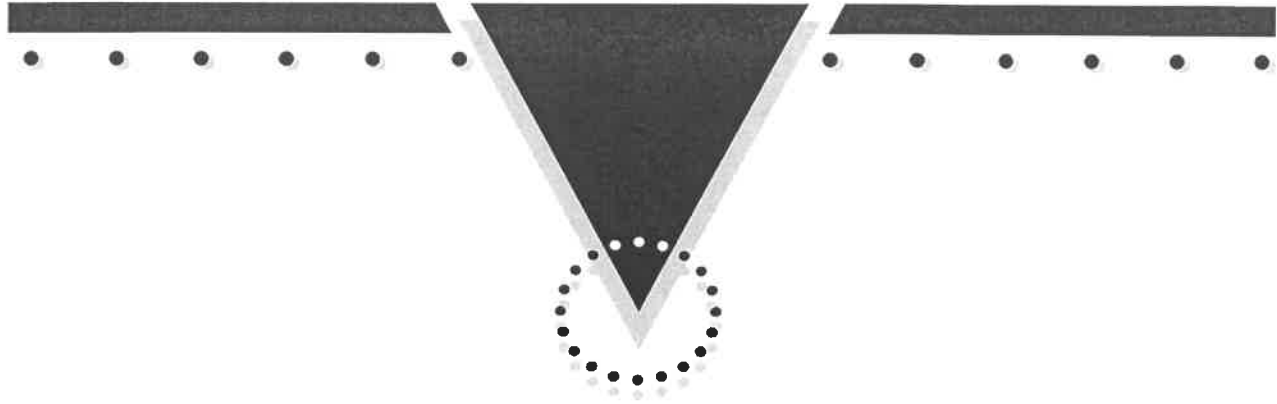
ATTEST:

**POINCIANA WEST COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_



**Poinciana West  
Community Development District**

**Proposed Budget  
FY 2021**



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**Poinciana West**  
Community Development District

Fiscal Year 2021  
General Fund

Description	Adopted Budget FY2020	Actual Thru 6/30/20	Projected Next 3 Months	Total Thru 9/30/20	Proposed Budget FY2021
<b>Revenues</b>					
Special Assessments - Tax Collector	\$291,294	\$291,949	\$0	\$291,949	\$291,294
Interest	\$4,500	\$1,809	\$91	\$1,900	\$1,000
Carry Forward Surplus	\$39,261	\$41,721	\$0	\$41,721	\$41,552
<b>Total Revenues</b>	<b>\$335,055</b>	<b>\$335,479</b>	<b>\$91</b>	<b>\$335,570</b>	<b>\$333,846</b>
<b>Expenditures</b>					
<i>Administrative</i>					
Supervisors Fees	\$6,000	\$4,600	\$2,000	\$6,600	\$6,000
FICA Expense	\$459	\$352	\$153	\$505	\$459
Engineering	\$15,000	\$9,315	\$2,685	\$12,000	\$15,000
Attorney	\$30,000	\$13,669	\$6,331	\$20,000	\$30,000
Settlement Agreement	\$0	\$14,371	\$0	\$14,371	\$0
Arbitrage	\$450	\$450	\$0	\$450	\$450
Dissemination	\$5,500	\$3,750	\$1,250	\$5,000	\$5,500
Annual Audit	\$3,415	\$3,415	\$0	\$3,415	\$3,415
Trustee Fees	\$7,050	\$7,004	\$0	\$7,004	\$7,050
Assessment Administration	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Management Fees	\$45,000	\$33,750	\$11,250	\$45,000	\$45,000
Information Technology	\$1,500	\$1,125	\$375	\$1,500	\$1,500
Telephone	\$100	\$0	\$25	\$25	\$100
Postage	\$1,500	\$650	\$150	\$800	\$1,250
Printing & Binding	\$750	\$551	\$199	\$750	\$1,000
Insurance	\$10,883	\$7,000	\$0	\$7,000	\$7,700
Legal Advertising	\$2,000	\$3,155	\$845	\$4,000	\$2,500
Other Current Charges	\$800	\$1,629	\$151	\$1,780	\$1,000
Office Supplies	\$200	\$156	\$44	\$200	\$300
Property Appraiser	\$3,100	\$0	\$3,100	\$3,100	\$3,100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
<b>Administrative Expenses</b>	<b>\$138,882</b>	<b>\$110,116</b>	<b>\$28,558</b>	<b>\$138,674</b>	<b>\$136,499</b>
<i>Operation &amp; Maintenance</i>					
Field Services	\$10,000	\$7,500	\$2,500	\$10,000	\$10,000
Landscape Maintenance	\$58,694	\$42,220	\$14,073	\$56,294	\$59,868
Aquatic Control Maintenance	\$64,479	\$42,750	\$14,250	\$57,000	\$64,479
Aquatic Midge Management	\$30,000	\$17,850	\$5,950	\$23,800	\$30,000
R&M Plant Replacement	\$3,000	\$0	\$750	\$750	\$3,000
Storm Structure Repairs	\$10,000	\$1,958	\$542	\$2,500	\$10,000
Contingency	\$10,000	\$210	\$2,290	\$2,500	\$10,000
Capital Outlay	\$10,000	\$0	\$2,500	\$2,500	\$10,000
<b>Operation &amp; Maintenance Expenses</b>	<b>\$196,173</b>	<b>\$112,488</b>	<b>\$42,855</b>	<b>\$155,344</b>	<b>\$197,347</b>
<b>Total Expenditures</b>	<b>\$335,055</b>	<b>\$222,604</b>	<b>\$71,413</b>	<b>\$294,018</b>	<b>\$333,846</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$0</b>	<b>\$112,875</b>	<b>(\$71,322)</b>	<b>\$41,552</b>	<b>\$0</b>

Net Assessment	\$291,294
Collection Cost (6%)	\$18,593
Gross Assessment	<u>\$309,887</u>

Property Type	Platted Units	Gross Per Unit	Gross Total
Single Family	1650	\$186.57	\$307,841
Recreational	11	\$186.57	\$2,052
<b>Total</b>	<b>1661</b>		<b>\$309,893</b>

**Poinciana West**  
**Community Development District**  
GENERAL FUND BUDGET

**REVENUES:**

*Special Assessments – Tax Collector*

The District will levy a non-ad valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

*Interest*

The District earns interest income on their operating accounts and other investments.

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**EXPENDITURES:**

**Administrative:**

*Supervisors Fees*

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings. The amount is based on 5 supervisors attending 12 meetings during the fiscal year.

*FICA Expense*

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisor checks.

*Engineering*

The District's engineer, GAI Consultants, Inc., will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review of invoices and requisitions, preparation and review of contract specifications and bid documents, and various projects assigned as directed by the Board of Supervisors and the District Manager.

*Attorney*

The District's legal counsel, Clark & Albaugh, LLP, will be providing general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

*Arbitrage*

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series 2017 R1 & R2 Special Assessment Refunding Bonds. The District has contracted with AMTEC for this service.

*Dissemination*

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues.



**Poinciana West**  
**Community Development District**  
GENERAL FUND BUDGET

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District has contracted with Berger, Toombs, Elam, Gaines & Frank for this service.

Trustee Fees

The District will pay annual trustee fees for the Series 2017 R-1 & R-2 Special Assessment Refunding Bonds that are deposited with a Trustee at USBank.

Assessment Administration

The District has contracted with Governmental Management Services-CF, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, budget preparation, all financial reporting, annual audit, etc.

Information Technology

Represents costs related to District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

The District incurs charges for mailing of agenda packages, overnight deliveries, checks for vendors and other required correspondence.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's general liability and public officials liability insurance coverage is provided by Public Risk Insurance. Public Risk Insurance specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc in a newspaper of general circulation.

**Poinciana West**  
**Community Development District**  
 GENERAL FUND BUDGET

Other Current Charges

Represents any miscellaneous expenses incurred during the fiscal year such as bank fees, deposit slips, stop payments, etc.

Office Supplies

The District incurs charges for office supplies that need to be purchased during the fiscal year.

Property Appraiser

Represents a fee charged by Polk County Property Appraiser's office for assessment administration services.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

**Operations & Maintenance:**

Field Services

Provide onsite field management of contracts for the District such as landscape and lake maintenance. Services to include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Landscape Maintenance

The District will maintain the lake bank maintenance that include mowing of no less than once every 7 days during the months of April 1<sup>st</sup> to October 31<sup>st</sup> and no less than once every 14 days from November 1<sup>st</sup> to March 31<sup>st</sup>. The District has contracted with Floralawn 2, LLC for this service.

Description	Monthly	Annual
Landscape Maintenance	\$4,691	\$56,294
2% Increase		\$1,126
Contingency		\$2,448
<b>Total</b>		<b>\$59,868</b>

Aquatic Control Maintenance

Represents cost for maintenance to the ponds located within the District. Services include, but are not limited to, treatment removal and offsite disposal of nuisance vegetation and algae treatment. The District has contracted with Clarke Aquatic Services, Inc. for these services.

Description	Monthly	Annual
Aquatic Maintenance	\$4,750	\$57,000
Contingency - Pond 19A	\$270	\$3,240
Contingency - Pond 19B	\$353	\$4,239
<b>Total</b>		<b>\$64,479</b>

**Poinciana West**  
**Community Development District**  
 GENERAL FUND BUDGET

Aquatic Midge Management

Represents costs for aquatic midge control (blind mosquitoes, weekly ATV aerosol & monthly aerial larva side.)

Description	Monthly	Annual
Aquatic Midge Control	\$1,983	\$23,800
Contingency		\$6,200
<b>Total</b>		<b>\$30,000</b>

R&M – Plant Replacement

Represents estimated cost for the replacement of aquatic plants and tree replacement around the ponds.

Storm Structure Repairs

Represents estimated repair and maintenance cost to the storm structures maintained by the District.

Contingency

Represents any additional field expense that may not have been provided for in the budget.

Capital Outlay

Represents estimated cost for Aeration Systems.

# Poinciana West

## Community Development District

### Projected Fund Balance Analysis

**FY 2020 Projected Ending Fund Balance**

Actual Beginning Fund Balance	\$ 506,284
Less: cash to balance budget	\$ -
Plus: projected excess revenue	\$ (169)
Projected Ending Fund Balance	<u>\$ 506,115</u>

**FY 2021 Estimated Ending Fund Balance**

Projected Beginning Fund Balance	\$ 506,115
Less: cash to balance budget	\$ (41,552)
Projected Ending Fund Balance	<u>\$ 464,563</u>

**FY 2021 Estimated Reserves (Ending Fund Balance)**

Operating Reserve (3 months)	\$ 83,462
Unreserved Fund Balance	\$ 381,102
	<u>\$ 464,563</u>

# Poinciana West

## Community Development District

### Fiscal Year 2021 Debt Service Fund

Adopted Budget FY2020	Actual Thru 6/30/20	Projected Next 3 Months	Total Thru 9/30/20	Proposed Budget FY2021
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**Revenues**

Special Assessments - Tax Collector	\$1,050,687	\$1,052,988	\$0	\$1,052,988	\$1,048,751
Special Assessments - Prepayments	\$0	\$14,877	\$0	\$14,877	\$0
Interest Income	\$1,000	\$5,639	\$61	\$5,700	\$1,000
Carry Forward Surplus	\$282,651	\$290,264	\$0	\$290,264	\$287,459

<b>Total Revenues</b>	<b>\$1,334,338</b>	<b>\$1,363,768</b>	<b>\$61</b>	<b>\$1,363,829</b>	<b>\$1,337,210</b>
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**Expenses**

**Administrative**

Property Appraiser	\$11,200	\$0	\$11,200	\$11,200	\$11,200
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**Series 2017 R-1**

Interest - 11/1	\$190,011	\$190,011	\$0	\$190,011	\$184,950
Principal - 5/1	\$405,000	\$405,000	\$0	\$405,000	\$415,000
Interest - 5/1	\$190,011	\$190,011	\$0	\$190,011	\$184,950
Special Call - 5/1	\$0	\$15,000	\$0	\$15,000	\$0

**Series 2017 R-2**

Interest - 11/1	\$72,582	\$72,574	\$0	\$72,574	\$69,324
Principal - 5/1	\$90,000	\$90,000	\$0	\$90,000	\$90,000
Interest - 5/1	\$72,582	\$72,574	\$0	\$72,574	\$69,324
Special Call - 5/1	\$0	\$30,000	\$0	\$30,000	\$0

<b>Total Expenditures</b>	<b>\$1,031,386</b>	<b>\$1,065,170</b>	<b>\$11,200</b>	<b>\$1,076,370</b>	<b>\$1,024,749</b>
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<b>Excess Revenues/(Expenditures)</b>	<b>\$302,952</b>	<b>\$298,598</b>	<b>(\$11,139)</b>	<b>\$287,459</b>	<b>\$312,461</b>
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<b>Series 2017 R-1</b>	
<b>Interest - 11/1/2021</b>	<b>\$179,348</b>

<b>Series 2017 R-2</b>	
<b>Interest - 11/1/2021</b>	<b>\$66,906</b>

Net Assessment	\$1,048,751
Collection Cost (6%)	\$66,942
<b>Gross Assessment</b>	<b>\$1,115,693</b>

Property Type	Platted Units	Gross Per Unit	Gross Total
Single Family	1614	\$686.58	\$1,108,140
Recreational	11	\$686.58	\$7,552
<b>Total</b>	<b>1625</b>		<b>\$1,115,693</b>

**Poinciana West  
Community Development District**

**SERIES 2017 R-1  
AMORTIZATION SCHEDULE**

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/1/20	\$ 9,530,000.00	\$ -	\$ 184,950.00	\$ 184,950.00
5/1/21	\$ 9,530,000.00	\$ 415,000.00	\$ 184,950.00	\$ -
11/1/21	\$ 9,115,000.00	\$ -	\$ 179,347.50	\$ 779,297.50
5/1/22	\$ 9,115,000.00	\$ 425,000.00	\$ 179,347.50	\$ -
11/1/22	\$ 8,690,000.00	\$ -	\$ 172,972.50	\$ 777,320.00
5/1/23	\$ 8,690,000.00	\$ 440,000.00	\$ 172,972.50	\$ -
11/1/23	\$ 8,250,000.00	\$ -	\$ 166,097.50	\$ 779,070.00
5/1/24	\$ 8,250,000.00	\$ 455,000.00	\$ 166,097.50	\$ -
11/1/24	\$ 7,795,000.00	\$ -	\$ 158,703.75	\$ 779,801.25
5/1/25	\$ 7,795,000.00	\$ 470,000.00	\$ 158,703.75	\$ -
11/1/25	\$ 7,325,000.00	\$ -	\$ 150,478.75	\$ 779,182.50
5/1/26	\$ 7,325,000.00	\$ 485,000.00	\$ 150,478.75	\$ -
11/1/26	\$ 6,840,000.00	\$ -	\$ 141,748.75	\$ 777,227.50
5/1/27	\$ 6,840,000.00	\$ 505,000.00	\$ 141,748.75	\$ -
11/1/27	\$ 6,335,000.00	\$ -	\$ 132,406.25	\$ 779,155.00
5/1/28	\$ 6,335,000.00	\$ 520,000.00	\$ 132,406.25	\$ -
11/1/28	\$ 5,815,000.00	\$ -	\$ 122,656.25	\$ 775,062.50
5/1/29	\$ 5,815,000.00	\$ 545,000.00	\$ 122,656.25	\$ -
11/1/29	\$ 5,270,000.00	\$ -	\$ 111,756.25	\$ 779,412.50
5/1/30	\$ 5,270,000.00	\$ 565,000.00	\$ 111,756.25	\$ -
11/1/30	\$ 4,705,000.00	\$ -	\$ 100,103.13	\$ 776,859.38
5/1/31	\$ 4,705,000.00	\$ 590,000.00	\$ 100,103.13	\$ -
11/1/31	\$ 4,115,000.00	\$ -	\$ 87,934.38	\$ 778,037.50
5/1/32	\$ 4,115,000.00	\$ 615,000.00	\$ 87,934.38	\$ -
11/1/32	\$ 3,500,000.00	\$ -	\$ 75,250.00	\$ 778,184.38
5/1/33	\$ 3,500,000.00	\$ 640,000.00	\$ 75,250.00	\$ -
11/1/33	\$ 2,860,000.00	\$ -	\$ 61,490.00	\$ 776,740.00
5/1/34	\$ 2,860,000.00	\$ 670,000.00	\$ 61,490.00	\$ -
11/1/34	\$ 2,190,000.00	\$ -	\$ 47,085.00	\$ 778,575.00
5/1/35	\$ 2,190,000.00	\$ 700,000.00	\$ 47,085.00	\$ -
11/1/35	\$ 1,490,000.00	\$ -	\$ 32,035.00	\$ 779,120.00
5/1/36	\$ 1,490,000.00	\$ 730,000.00	\$ 32,035.00	\$ -
11/1/36	\$ 760,000.00	\$ -	\$ 16,340.00	\$ 778,375.00
5/1/37	\$ 760,000.00	\$ 760,000.00	\$ 16,340.00	\$ 776,340.00
		\$ 9,530,000.00	\$ 3,882,710.00	\$ 13,412,710.00

# Poinciana West

## Community Development District

### SERIES 2017 R-2 AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/1/20	\$ 2,500,000.00	\$ -	\$ 69,324.38	\$ 69,324.38
5/1/21	\$ 2,500,000.00	\$ 90,000.00	\$ 69,324.38	\$ -
11/1/21	\$ 2,410,000.00	\$ -	\$ 66,905.63	\$ 226,230.00
5/1/22	\$ 2,410,000.00	\$ 95,000.00	\$ 66,905.63	\$ -
11/1/22	\$ 2,315,000.00	\$ -	\$ 64,352.50	\$ 226,258.13
5/1/23	\$ 2,315,000.00	\$ 105,000.00	\$ 64,352.50	\$ -
11/1/23	\$ 2,210,000.00	\$ -	\$ 61,530.63	\$ 230,883.13
5/1/24	\$ 2,210,000.00	\$ 110,000.00	\$ 61,530.63	\$ -
11/1/24	\$ 2,100,000.00	\$ -	\$ 58,574.38	\$ 230,105.00
5/1/25	\$ 2,100,000.00	\$ 115,000.00	\$ 58,574.38	\$ -
11/1/25	\$ 1,985,000.00	\$ -	\$ 55,483.75	\$ 229,058.13
5/1/26	\$ 1,985,000.00	\$ 120,000.00	\$ 55,483.75	\$ -
11/1/26	\$ 1,865,000.00	\$ -	\$ 52,258.75	\$ 227,742.50
5/1/27	\$ 1,865,000.00	\$ 125,000.00	\$ 52,258.75	\$ -
11/1/27	\$ 1,740,000.00	\$ -	\$ 48,899.38	\$ 226,158.13
5/1/28	\$ 1,740,000.00	\$ 135,000.00	\$ 48,899.38	\$ -
11/1/28	\$ 1,605,000.00	\$ -	\$ 45,271.25	\$ 229,170.63
5/1/29	\$ 1,605,000.00	\$ 140,000.00	\$ 45,271.25	\$ -
11/1/29	\$ 1,465,000.00	\$ -	\$ 41,508.75	\$ 226,780.00
5/1/30	\$ 1,465,000.00	\$ 150,000.00	\$ 41,508.75	\$ -
11/1/30	\$ 1,315,000.00	\$ -	\$ 37,477.50	\$ 228,986.25
5/1/31	\$ 1,315,000.00	\$ 160,000.00	\$ 37,477.50	\$ -
11/1/31	\$ 1,155,000.00	\$ -	\$ 32,917.50	\$ 230,395.00
5/1/32	\$ 1,155,000.00	\$ 165,000.00	\$ 32,917.50	\$ -
11/1/32	\$ 990,000.00	\$ -	\$ 28,215.00	\$ 226,132.50
5/1/33	\$ 990,000.00	\$ 175,000.00	\$ 28,215.00	\$ -
11/1/33	\$ 815,000.00	\$ -	\$ 23,227.50	\$ 226,442.50
5/1/34	\$ 815,000.00	\$ 185,000.00	\$ 23,227.50	\$ -
11/1/34	\$ 630,000.00	\$ -	\$ 17,955.00	\$ 226,182.50
5/1/35	\$ 630,000.00	\$ 200,000.00	\$ 17,955.00	\$ -
11/1/35	\$ 430,000.00	\$ -	\$ 12,255.00	\$ 230,210.00
5/1/36	\$ 430,000.00	\$ 210,000.00	\$ 12,255.00	\$ -
11/1/36	\$ 220,000.00	\$ -	\$ 6,270.00	\$ 228,525.00
5/1/37	\$ 220,000.00	\$ 220,000.00	\$ 6,270.00	\$ 226,270.00
		<b>\$ 2,500,000.00</b>	<b>\$ 1,444,853.75</b>	<b>\$ 3,944,853.75</b>

## **SECTION B**



RESOLUTION 2020-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Poinciana West Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in Polk County, Florida (“**County**”); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

**WHEREAS**, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”), attached hereto as **Exhibit A** and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

**WHEREAS**, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

**WHEREAS**, it is in the best interests of the District to adopt the Assessment Roll of the Poinciana West Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit B** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit A** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits A and B**, is hereby found to be fair and reasonable.

**SECTION 2. ASSESSMENT IMPOSITION.** Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits A and B**. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

**SECTION 3. COLLECTION.** The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits A and B**. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The Assessment Roll, attached to this Resolution as **Exhibit B**, is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid

to the District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**PASSED AND ADOPTED THIS 22<sup>nd</sup> DAY OF JULY, 2020.**

Witness:

**POINCIANA WEST COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Exhibit A:** Budget  
**Exhibit B:** Assessment Roll

# SECTION VII

# SECTION C

# SECTION 1

# Poinciana West Community Development District

## Summary of Check Register

May 12, 2020 to July 15, 2020

Fund	Date	Check No.'s	Amount
General Fund	5/19/20	1684-1687	\$ 7,994.33
	6/3/20	1688-1689	\$ 4,702.49
	6/5/20	1690	\$ 5,143.32
	6/12/20	1691-1693	\$ 2,967.31
	6/19/20	1694-1696	\$ 7,573.33
	7/2/20	1697-1698	\$ 5,281.16
	7/7/20	1699	\$ 5,132.39
	7/9/20	1700	\$ 178.50
			\$ 38,972.83
Payroll	<u>May 2020</u>		
	Charles Case III	50080	\$ 184.70
	Joseph Clark	50081	\$ 184.70
	Maneck Master	50082	\$ 184.70
	Roy LaRue	50083	\$ 184.70
			\$ 738.80
			\$ 39,711.63

CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	DPT	ACT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT
5/19/20	00005	5/15/20	1010312	202005	320	53800	47100	MOSQUITO MGMT SERV MAY20	*	1,983.33	1,983.33
5/19/20	00020	5/15/20	6344	202005	320	53800	47000	CLARKE ENVIRONMENTAL MOSQUITO AQUATIC MAINT. SRVC MAY20	*	4,750.00	1,983.33 001684
5/19/20	00033	5/01/20	17004	202004	310	51300	31500	CLARKE AQUATIC SERVICES, INC COVID19 MEMO/BRD COMM/MTG	*	523.50	4,750.00 001685
5/19/20	00016	4/30/20	2150265	202004	310	51300	31100	CLARK & ALBAUGH, LLP INTERIM ENG. SERVS-APR20	*	737.50	523.50 001686
6/03/20	00007	6/01/20	5053	202006	320	53800	46200	GAI CONSULTANTS, INC LAWN MAINTENANCE JUN20	*	4,691.16	737.50 001687
6/03/20	00008	5/26/20	7-021-09	202005	310	51300	42000	FLORALAWN 2, LLC DELIVERY 05/18/20	*	11.33	4,691.16 001688
6/05/20	00001	6/01/20	72	202006	310	51300	34000	FEDEX MANAGEMENT FEES JUN20	*	3,750.00	11.33 001689
6/01/20	72	6/01/20	72	202006	310	51300	35200	INFORMATION TECH JUN20	*	125.00	3,750.00
6/01/20	72	6/01/20	72	202006	310	51300	31300	DISSEMINATION FEE JUN20	*	416.67	125.00
6/01/20	72	6/01/20	72	202006	310	51300	51000	OFFICE SUPPLIES JUN20	*	5.36	416.67
6/01/20	72	6/01/20	72	202006	310	51300	42000	POSTAGE JUN20	*	12.96	5.36
6/01/20	73	6/01/20	73	202006	320	53800	12000	FIELD MANAGEMENT JUN20	*	833.33	12.96
6/12/20	00008	6/02/20	7-027-76	202005	310	51300	42000	GOVERNMENTAL MANAGEMENT SERVICES-CF DELIVERY 05/23/20	*	16.87	833.33 5,143.32 001690
6/12/20	00001	5/31/20	74	202005	320	53800	48100	FEDEX STAB.MES STR/CLEAR DEBRIS	*	1,957.82	16.87 001691
								GOVERNMENTAL MANAGEMENT SERVICES-CF			1,957.82 001692

POIW POIN WEST CDD TVISCARRA



CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
6/12/20	00010	5/31/20	1038638	202005	310-51300-48000			*	8.37-	
			REFUND							
5/31/20	1038638	202005	310-51300-48000					*	747.83	
			NOT. OF REG. BRD OF SUP.							
5/31/20	1038638	202005	310-51300-48000					*	253.16	
			NOT. OF QUALIFYING PERIOD							
6/19/20	00005	6/15/20	1011255	202006	320-53800-47100		THE LEDGER	*	1,983.33	992.62 001693
			MOSQUITO MGMT SERV JUN20							
6/19/20	00020	6/15/20	6762	202006	320-53800-47000		CLARKE ENVIRONMENTAL MOSQUITO	*	4,750.00	1,983.33 001694
			AQUATIC SERVICES JUN20							
6/19/20	00033	6/02/20	17038	202005	310-51300-31500		CLARKE AQUATIC SERVICES, INC	*	840.00	4,750.00 001695
			VIRTUAL MTG/CORRESPONDENCE							
7/02/20	00007	7/01/20	5146	202007	320-53800-46200		CLARK & ALBAUGH, LLP	*	4,691.16	840.00 001696
			LAWN MAINTENANCE JUL20							
7/02/20	00016	6/30/20	2152246	202006	310-51300-31100		FLORALAWN 2, LLC	*	590.00	4,691.16 001697
			INTERIM ENG. SERVS-JUN20							
7/07/20	00001	7/01/20	75	202007	310-51300-34000		GAI CONSULTANTS, INC	*	3,750.00	590.00 001698
			MANAGEMENT FEES JUL20							
7/01/20	75	202007	310-51300-35200					*	125.00	
			INFORMATION TECH JUL20							
7/01/20	75	202007	310-51300-31300					*	416.67	
			DISSEMINATION FEE JUL20							
7/01/20	75	202007	310-51300-51000					*	.24	
			OFFICE SUPPLIES							
7/01/20	75	202007	310-51300-42000					*	4.00	
			POSTAGE							
7/01/20	75	202007	310-51300-42500					*	3.15	
			COPIES							
7/01/20	76	202007	320-53800-12000					*	833.33	
			FIELD MANAGEMENT JUL20							
7/09/20	00033	7/01/20	17076	202006	310-51300-31500		GOVERNMENTAL MANAGEMENT SERVICES-CF	*	178.50	5,132.39 001699
			MERGR BOND MEMO/LAW/COVID							
							CLARK & ALBAUGH, LLP			178.50 001700

TOTAL FOR BANK A 38,972.83  
 POIW POIN WEST CDD TVISCARRA

CHECK DATE	VEND#	.....INVOICE.....	DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK.....
													AMOUNT
TOTAL FOR REGISTER												38,972.83	

POIW POIN WEST CDD TVISCARRA



INVOICE



Customer #: P07800  
Customer PO #: NA

Invoice #: 001010312  
Invoice Date: 05/15/20  
Terms: Net 30 Days  
Due Date: 06/15/20

Poinciana West Community Dev. Dist.  
1408 Hamlin Ave, Unit E

St. Cloud, FL 34771-8588

George Flint



Agreement no 1000002502

Consultant Pete Deglomine - Salesman



CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE

W9's can be found on our website at [www.clarke.com](http://www.clarke.com)  
Service for May 2020

#5  
320.58.471



1,983.33

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

We accept ACH Payments		<b>Total:</b>	<b>1,983.33</b>
------------------------	--	---------------	-----------------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

*Helping make communities around the world more livable, safe and comfortable.*



INVOICE

www.clarke.com  
TOLL-FREE: 800-323-5727  
PHONE: 630-694-2000  
AR Email: accountsreceivable@clarke.com,  
AR Dept. Ext.: 3139

Payment Instructions: Clarke Aquatic Services, Inc.

Check: 16308 Collections Center Drive, Chicago, IL 60693

Customer #: 088096  
Customer PO #:

Invoice #: 000006344  
Invoice Date: 05/15/20  
Terms: Net 30 Days  
Due Date: 06/15/20



Poinciana West Community Dev. Dist.  
1408 Hamlin Avenue  
Unit E  
St. Cloud, FL 34771-8588  
  
George Flint



Agreement no 1000002499

Consultant Tim Gardner

Description	Total
-------------	-------

CLARKE AQUATIC MAINTENANCE SERVICES

W9's can be found on our website at [www.clarke.com](http://www.clarke.com)  
Service for May 2020

#20		4,750.00
320-538-47		

Clarke Aquatic Services, Inc. is a Clarke Company

We accept ACH Payments	Total:	4,750.00
------------------------	--------	----------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.

**Clark & Albaugh, LLP**  
 700 W. Morse Blvd., Suite 101  
 Winter Park, Florida 32789



Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District  
 Governmental Management Services  
 1408 Hamlin Avenue, Unit E  
 St. Cloud, FL 34771

May 1, 2020

# 33  
 310-513-735

**Attention:** George S. Flint, District Manager

File # 7784-001  
 Invoice # 17004

**RE:** General matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Apr-09-20	Drafting Covid-19 updated memorandum with form of CMT hearing notice.	0.70	199.50	MEA
Apr-10-20	Review of final memo updating meeting guidance	0.20	60.00	SDC
Apr-15-20	preparation of status report for board and related communications with manager	0.50	150.00	SDC
May-01-20	Drafting second update to COVID-19 meeting guidance memorandum.	0.40	114.00	MEA
	Totals	1.80	\$523.50	
	<b>Total Fee &amp; Disbursements</b>		<b>\$523.50</b>	
	Previous Balance		619.50	
	Previous Payments		619.50	
	<b>Balance Now Due</b>		<b>\$523.50</b>	



# INVOICE

Orlando T 407.423.8398  
 618 E. South Street, Suite 700 F 407.843.1070  
 Orlando, FL 32801

George Flint  
 Governmental Management Services  
 1408 Hamlin Ave Unit E  
 St. Cloud, FL 34771

April 30, 2020  
 Project No: A171207.00  
 Invoice No: 2150265

Project A171207.00 Poinciana West Community Development District Engineering Services

**Professional Services Through April 18, 2020**

Task 004 2020 General Support

**Professional Personnel**

	Hours	Rate	Amount
Engineering Director/Senior Director			
Leo, Kathleen	2.50	295.00	737.50
Totals	2.50		737.50
<b>Total Labor</b>			<b>737.50</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	737.50	7,692.20	8,429.70
Limit			10,000.00
Remaining			1,570.30

**Total this Task \$737.50**

**Total this Invoice \$737.50**

#16  
 Interim Eng. Servs - Apr 20  
 310.89.311

## Billing Backup

Thursday, April 30, 2020

GAI Consultants, Inc.

Invoice 2150265 Dated 4/30/2020

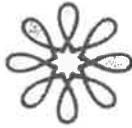
5:39:01 PM

Project	A171207.00	Poinciana West Community Development District Engineering Services
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Task	004	2020 General Support
------	-----	----------------------

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
	Engineering Director/Senior Director				
04136	Leo, Kathleen      3/27/2020	Communication with District Field Staff	1.00	295.00	295.00
04136	Leo, Kathleen      4/3/2020	Project Management Requirements	.50	295.00	147.50
04136	Leo, Kathleen      4/7/2020	Coordination of Meetings & Cancellations	.50	295.00	147.50
04136	Leo, Kathleen      4/17/2020	Responding to District emails	.50	295.00	147.50
	Totals		2.50		737.50
	<b>Total Labor</b>				<b>737.50</b>
				<b>Total this Task</b>	<b>\$737.50</b>
				<b>Total this Project</b>	<b>\$737.50</b>
				<b>Total this Report</b>	<b>\$737.50</b>



# floralawn2, LLC

Premier Lawn & Pest

P.O. Box 91597  
Lakeland, FL 33804


## Invoice

Date	Invoice #
6/1/2020	5053

<b>Bill To</b>
Poinciana West Community Development Dist c/o Governmental Management Services Central Florida, LLC 1408 Hamlin Avenue Unit E St. Cloud, FL 34771



P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Lawn Maintenance per original contract - November 2016 - Poinciana West CDD Billing for June 2020	4,691.16	4,691.16
 Landscape Maintenance 6.1.20			

Thank you for your business.	<b>Total</b> \$4,691.16
------------------------------	-------------------------

Corporate Office	Solvita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com





Invoice Number	Invoice Date	Account Number
7-021-09241	May 26, 2020	

FedEx Tax ID: 71-0427007

**Billing Address:**  
POINCIANA WEST CDD  
219 E LIVINGSTON ST  
ORLANDO FL 32801-1538

**Shipping Address:**  
POINCIANA WEST CDD  
135 W CENTRAL BLVD STE 320  
ORLANDO FL 32801-2435

**Invoice Questions?**  
**Contact FedEx Revenue Services**  
Phone: 800.645.9424  
M-F 7-5 (CST)  
Internet: fedex.com/usgovt

**Invoice Summary**

**FedEx Express Services**

Total Charges	USD	\$11.33
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$11.33</b>

Other discounts may apply.

RECEIVED

MAY 29 2020

BY: \_\_\_\_\_

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number	Invoice Amount	Account Number
7-021-09241	USD \$11.33	

**Remittance Advice**

Your payment is due by Jul 10, 2020

0024960 01 AB 0.416 \*\*AUTO T00 1146 32801-150819 -C01-P2498441



POINCIANA WEST CDD  
219 E LIVINGSTON ST  
ORLANDO FL 32801-1538



FedEx  
P.O. Box 371461  
Pittsburgh PA 15250-7461



**FedEx Express Shipment Detail By Payor Type (Original)**

Ship Date: May 19, 2020      Ship To: [Redacted]      Ship From: [Redacted]      Ship To: [Redacted]      Ship From: [Redacted]

- Fuel Surcharge - FedEx has applied a fuel surcharge of 2.75% to this shipment
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
<b>Tracking ID</b>	770481862347	George Flint	Roy LaRue	
<b>Service Type</b>	FedEx Standard Overnight	GMS - CF, LLC	211 SAN VICENTE LN	
<b>Package Type</b>	FedEx Pak	219 E Livingston Street	KISSIMMEE FL 34759 US	
<b>Zone</b>	02	ORLANDO FL 32801 US		
<b>Packages</b>	1			
<b>Rated Weight</b>	2.0 lbs, 0.9 kgs			
<b>Delivered</b>	May 19, 2020 10:01	<b>Transportation Charge</b>		6.63
<b>Svc Area</b>	A3	<b>Fuel Surcharge</b>		0.30
<b>Signed by</b>	see above	<b>Residential Delivery</b>		4.40
<b>FedEx Use</b>	00000000/127469/02	<b>Total Charge</b>	<b>USD</b>	<b>\$11.33</b>
			<b>Third Party Subtotal</b>	<b>USD \$11.33</b>
			<b>Total FedEx Express</b>	<b>USD \$11.33</b>



**FedEx® Billing Online**

FedEx Billing Online allows you to efficiently manage and pay your FedEx invoices online. It's free, easy and secure. FedEx Billing Online helps you streamline your billing process. With all your FedEx shipping information available in one secure online location, you never have to worry about misplacing a paper invoice or sifting through reams of paper to find information for past shipments. Go to [fedex.com](http://fedex.com) to sign up today!

**GMS-Central Florida, LLC**  
 1001 Bradford Way  
 Kingston, TN 37763

# Invoice

**Invoice #:** 72  
**Invoice Date:** 6/1/20  
**Due Date:** 6/1/20  
**Case:**  
**P.O. Number:**

**Bill To:**  
 Poinciana West CDD  
 219 E. Livingston St.  
 Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Management Fees - June 2020		3,750.00	3,750.00
Information Technology - June 2020		125.00	125.00
Dissemination Agent Services - June 2020		416.67	416.67
Office Supplies		5.36	5.36
Postage		12.96	12.96
<b>Total</b>			<b>\$4,309.99</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,309.99</b>

**GMS-Central Florida, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 73  
Invoice Date: 6/1/20  
Due Date: 6/1/20  
Case:  
P.O. Number:

**Bill To:**  
Poinciana West CDD  
219 E. Livingston St.  
Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Facility Management -June 2020		833.33	833.33
		<b>Total</b>	<b>\$833.33</b>
		<b>Payments/Credits</b>	<b>\$0.00</b>
		<b>Balance Due</b>	<b>\$833.33</b>



<b>Invoice Number</b> 7-027-76654	<b>Invoice Date</b> Jun 02, 2020	<b>Account Number</b>	Page 1 of 2
--------------------------------------	-------------------------------------	-----------------------	----------------

vendor 8

FedEx Tax ID: 71-0427007

**Billing Address:**  
POINCIANA WEST CDD  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

**Shipping Address:**  
POINCIANA WEST CDD  
135 W CENTRAL BLVD STE 320  
ORLANDO FL 32801-2435

**Invoice Questions?**  
**Contact FedEx Revenue Services**  
Phone: 800.645.9424  
M-F 7-5 (CST)  
Internet: fedex.com/usgovt

**Invoice Summary**

**FedEx Express Services**

Total Charges	USD	\$16.87
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$16.87</b>

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

<b>Invoice Number</b> 7-027-76654	<b>Invoice Amount</b> USD \$16.87	<b>Account Number</b>
--------------------------------------	--------------------------------------	-----------------------

**Remittance Advice**

Your payment is due by Jul 17, 2020

0026549 01 A8 0.416 \*\*AUTO TS 0 1153 34771-858877 -001-P26575-11



POINCIANA WEST CDD  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588



FedEx  
P.O. Box 371461  
Pittsburgh PA 15250-7461



6002953000629

1153-01-00-0026549-0001-0050551

**FedEx Express Shipment Detail By Payor Type (Original)**

Ship Date: May 23, 2020      Cust. Ref.: Poinciana West COD      Ref.#2:  
 Payor: Third Party      Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 2.75% to this shipment.
- Distance Based Pricing, Zone 2
- Package sent from: 32714 zip code
- Package Delivered to Recipient Address - Release Authorized

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
Tracking ID	770535402740	George Flint	Roy LaRue	
Service Type	FedEx Express Saver	GMS - CF, LLC	211 SAN VICENTE LN	
Package Type	FedEx Pak	219 E Livingston Street	KISSIMMEE FL 34759 US	
Zone	02	ORLANDO FL 32801 US		
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs			
Delivered	May 27, 2020 10:47	Transportation Charge		5.38
Svc Area	A3	Fuel Surcharge		0.27
Signed by	see above	Residential Delivery		4.40
FedEx Use	00000000/133852/02	<b>Total Charge</b>	<b>USD</b>	<b>\$10.05</b>

Ship Date: May 27, 2020      Cust. Ref.: Poinciana West COD      Ref.#2:  
 Payor: Third Party      Ref.#3:      RMA #: 1112

- Fuel Surcharge - FedEx has applied a fuel surcharge of 2.75% to this shipment.
- Return: Original Tracking ID 770535402740
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
Tracking ID	791052389368	Roy LaRue	Stacie Vanderbilt	
Service Type	FedEx 2Day	211 SAN VICENTE LN	GMS - CF, LLC	
Package Type	FedEx Pak	KISSIMMEE FL 34759 US	219 E Livingston Street	
Zone	02	ORLANDO FL 32801 US		
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs			
Delivered	May 28, 2020 15:51	Transportation Charge		5.66
Svc Area	A1	Fuel Surcharge		0.16
Signed by	see above	Print Return Label		1.00
FedEx Use	00000000/254625/02	<b>Total Charge</b>	<b>USD</b>	<b>\$6.82</b>

<b>Third Party Subtotal</b>	<b>USD</b>	<b>\$16.87</b>
<b>Total FedEx Express</b>	<b>USD</b>	<b>\$16.87</b>

**GMS-Central Florida, LLC**  
 1001 Bradford Way  
 Kingston, TN 37763

RECEIVED  
 JUN 08 2020

**Invoice**

BY: \_\_\_\_\_

Invoice #: 74  
 Invoice Date: 5/31/20  
 Due Date: 5/31/20  
 Case:  
 P.O. Number: 134

**Bill To:**  
 Poinclana West CDD  
 219 E. Livingston St.  
 Orlando, FL 32801

Vendor ↓

Description	Hours/Qty	Rate	Amount
<b>Engineer's List Maintenance Items</b>  Stabilize MES structures on pond 2 with rip-rap. Access control grate on pond 22 and clear debris.  Labor, Mobilization, Materials, and equipment charges all included int total.		1,957.82	1,957.82
<b>Total</b>			\$1,957.82
<b>Payments/Credits</b>			\$0.00
<b>Balance Due</b>			\$1,957.82

Invoice #134

Backup for may

6/5/2020



Governmental work  
Management Services, LLC  
Central Florida

Maintenance Services

Phone: 407-841-5524

Email: Csmith@gmscf.com

Bill To:  
Poinciana West CDD  
Poinciana, FL 34759

Pay To:  
Governmental Management Services-CF,  
LLC  
219 E. Livingston Street  
Orlando, FL 32801

Job name and Description

**Poinciana West CDD** – Engineer’s List Maintenance Items

- Stabilize MES structures on pond 2 with rip-rap. Access control grate on pond 22 and clear debris.

Qty	Description	Unit Price	Line Total
	Labor, Mobilization, Materials, and equipment charges all included in total.		\$1957.82

Total Due: \$1957.82

Invoices are due 10 business days after receipt.

Thank you for your business!

Budget Code: Storm Structure Repairs



# The Ledger NEWS CHIEF

LAKELAND, FL • WINTER HAVEN, FL  
 TEL: (866) 470-7133 • FAX: (863) 802-7825  
 FEDERAL ID#: 47-2464860

1 BILLING PERIOD		2 ADVERTISER / CLIENT NAME	
05/04/20 - 05/31/20		POINCIANA WEST CDD	
23 TOTAL AMOUNT DUE		*UNAPPLIED AMOUNT	3 TERMS OF PAYMENT
992.62			NET 15 DAYS
21 CURRENT AMOUNT DUE	22 30 DAYS	60 DAYS	OVER 90 DAYS
992.62	.00	.00	.00

## ADVERTISING INVOICE and STATEMENT

24 INVOICE NUMBER	4 PAGE #	5 BILLING DATE	6 BILLED ACCOUNT NUMBER	7 ADVERTISER / CLIENT NUMBER
1038638	1	05/31/20		

8  
 8 - 176  
 STACIE VANDERBILT  
 POINCIANA WEST CDD  
 219 E LIVINGSTON ST  
 ORLANDO FL 32801-1508

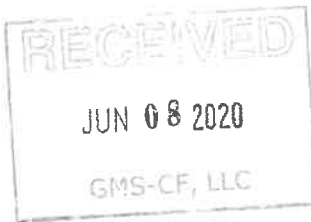
*Vendor ID*

9 REMITTANCE ADDRESS
THE LEDGER / NEWS CHIEF P.O. BOX 913004 ORLANDO, FL 32891-3004



### PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

10 DATE	11 NEWSPAPER REFERENCE	12/13/14 DESCRIPTION - OTHER COMMENTS/CHARGES	15 SAU SIZE 16 BILLED UNITS	17 TIMES RUN 18 RATE	19 GROSS AMOUNT	20 NET AMOUNT
05/03 ✓ 05/13 <i>S</i>	L060G0J8KI LEGAL LINE AD	BALANCE FORWARD NOTICE OF REGULAR BO ARD OF SUPERVISORS LKL/FULL, LNET/FULL 0001 L060G0J8KI Stacie V	1x158L	1	747.83	-8.37 747.83
✓ 05/22 <i>S</i>	L060G0J8UG LEGAL LINE AD	NOTICE OF QUALIFYING PERIOD FOR CANDIDAT LKL/FULL, LNET/FULL 0001 L060G0J8UG STACIE	1x52L	1	253.16	253.16



WE APPRECIATE YOUR CONTINUED BUSINESS. CONTACT YOUR ACCT  
 REP DIRECTLY REGARDING AD BILLING DISCREPANCIES.

### STATEMENT OF ACCOUNT AGING OF PAST DUE ACCOUNTS

21 CURRENT NET AMOUNT DUE	22 30 DAYS	60 DAYS	OVER 90 DAYS	*UNAPPLIED AMOUNT	23 TOTAL AMOUNT DUE
992.62	.00	.00	.00		992.62

The Ledger NEWS CHIEF

Questions on this Invoice call:  
 Tel: (866) 470-7133 Fax: (863) 802-7825

GateHouse Media

24 INVOICE NUMBER	25 1 BILLING PERIOD	6 BILLED ACCOUNT NUMBER	7 ADVERTISER / CLIENT NUMBER	2 ADVERTISER / CLIENT NAME
1038638	05/04/20 - 05/31/20			POINCIANA WEST CDD

# LOCALiQ

# GANNETT

Dear Advertiser:

Thank you for partnering with your local newspaper and the LOCALiQ marketing solutions team. We wish to bring to your attention a change in our billing cycle as part of a company-wide initiative to improve and unify our billing process.

Starting with your June statement, which you should receive in early July, advertising statements will convert from a model based upon 5-4-4 / week quarters to a standard calendar month billing cycle. Instead of your June statement showing activity from June 1 – June 28, your June statement will reflect activity from June 1 – June 30 and will continue on a normal calendar month cycle thereafter.

Over the next several months, we will also be moving toward a new billing platform that will improve the presentation of your advertising statement, making it easier to read and understand. More on this as it is rolled out across the Network.

We are confident these changes will improve your experience working with us. If you have any questions on the new billing process, please feel free to call the phone number on your statement. We look forward to continuing our successful relationship both now and in the future.

**AFFIDAVIT OF PUBLICATION  
THE LEDGER  
Lakeland, Polk County, Florida**

STATE OF FLORIDA)  
COUNTY OF POLK)

Before the undersigned authority personally appeared Olga L. Rodriguez Martin, who on oath says that she is an Account Executive for Advertising at The Ledger, the owner of The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

**PUBLIC NOTICE**

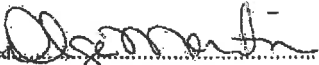
In the matter of BOARD MEETING

Concerning POINCIANA WEST CDD

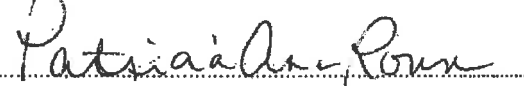
was published in newspaper and on-line in the issues of

5-13; 2020

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has heretofore been continuously published in said Polk County Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

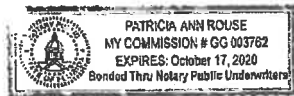
Signed   
Olga L. Rodriguez Martin  
Advertising Account Executive  
Who is personally known to me.

Sworn to and subscribed before me this 14<sup>th</sup> day of May, A.D. 2020



Notary Public

(Seal)



**NOTICE OF REGULAR BOARD OF SUPERVISORS MEETING FOR POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT**

Notice is hereby given that the Board of Supervisors (Board) of the PoINCIANA West Community Development District (District) will hold a regular meeting of the Board of Supervisors on Wednesday, May 20, 2020 at 8:30 a.m. to be conducted by the following means of communications media technology: Zoom Video Communications (URL: zoom.us).

Currently there is in place federal, state, and local emergency declarations ("Declarations"). In the event the Declarations remain in effect and if future orders or declarations or restrictions, the meeting will be conducted remotely, using communications media technology pursuant to Executive Orders 20-28 and 20-30 issued by Governor DeSantis on March 8, 2020, and March 20, 2020 (as amended by Executive Order 20-112), as such orders may be amended, respectively, and pursuant to Section 120.04(7)(b), Florida Statutes. If conditions allow the meeting to occur in person, the meeting will be held at the Board Room, 394 Village Drive, Polk County, FL 34766. Information regarding participation in any remote hearing may be found at the District's website [www.poinciawestcdd.org](http://www.poinciawestcdd.org) or by contacting the District Manager at 407-841-6524.

Anyone wishing to participate in the meeting telephonically on the above date and time must call (866) 676-9683 and when prompted, enter website ID: 607-9628-5772 or via computer at: <https://zoom.us/j/60796285772>. Additional information regarding this meeting may be obtained from the District's website [www.poinciawestcdd.org](http://www.poinciawestcdd.org) or by contacting the District Manager, George Flatt, at [gflatt@gmail.com](mailto:gflatt@gmail.com) or by calling 407-841-6524. The meeting is being held for the necessary public purpose of consideration of the Fiscal Year 2021 proposed budget, designation of regulated agent, allocation of wastewater agreement, and appointment of such committees and chair. At such time the Board is so authorized and may consider any business that may properly come before it.

Immediately following the adjournment of the Board of Supervisors meeting will be a meeting of the Audit Committee of the PoINCIANA West Community Development District.

While it may be necessary to hold the above referenced meeting of the District Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager at [gflatt@gmail.com](mailto:gflatt@gmail.com) by Tuesday, May 19, 2020 at 10:00 a.m. in advance of the meeting to facilitate the Board's consideration and/or discussion of such questions and comments during the meeting. Participants may also submit questions or comments to the District Manager by telephone by calling 407-841-6524 by the same time noted above.

A copy of the agenda may be obtained from the District's website [www.poinciawestcdd.org](http://www.poinciawestcdd.org) or by contacting the District Manager as provided above, and by providing a telephone and email address during normal business hours. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meeting may be continued to a date, time, and place to be specified on the record at such meeting.

Any person requiring special accommodations in order to access and participate in the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8771 (TTY) / 1-800-955-8771 (Voice), for aid in contacting the District Manager's Office.

As indicated above, the meeting will be conducted by media communications technology. Anyone requiring assistance in order to obtain access to the telephonic, video conferencing, or other communications media technology being utilized to conduct this meeting should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. Similarly, any person requiring or that otherwise may need assistance accessing or participating in this meeting because of a disability or physical impairment is strongly encouraged to contact the District Manager's Office at least forty-eight (48) hours in advance so that arrangements may be made.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flatt  
Governmental Management Services  
- Central Florida, LLC  
District Manager  
6-19; 2020 J610

**AFFIDAVIT OF PUBLICATION  
THE LEDGER  
Lakeland, Polk County, Florida**

**STATE OF FLORIDA)  
COUNTY OF POLK)**

Before the undersigned authority personally appeared Olga L. Rodriguez Martin, who on oath says that she is an Account Executive for Advertising at The Ledger, the owner of The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

**PUBLIC NOTICE**

In the matter of **QUALIFYING PERIOD FOR CANDIDATES**

Concerning **PONCIANA WEST CDD**

was published in newspaper and on-line in the issues of

**5-22; 2020**

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has heretofore been continuously published in said Polk County Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signed Olga L. Rodriguez Martin  
Olga L. Rodriguez Martin  
Advertising Account Executive  
Who is personally known to me.

Sworn to and subscribed before me this 22nd day of May, A.D. 2020

Patricia Ann Rouse

(Seal)

Notary Public  
PATRICIA ANN ROUSE  
MY COMMISSION # GG 003762  
EXPIRES: October 17, 2020  
Bonded Thru Notary Public Underwriters

**NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE PONCIANA WEST COMMUNITY DEVELOPMENT DISTRICT**

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Ponciana West Community Development District ("District") will commence at noon on June 8, 2020, and close at noon on June 12, 2020. Candidates must qualify for the office of Supervisor with the Polk County Supervisor of Elections located at 250 S. Broadway Avenue, Bartow, Florida 33880; PH: 888-634-8888. All candidates shall qualify for individual seats in accordance with Section 98.061, Florida Statutes, and must also be a "qualified elector" of the District, as defined in Section 180.003, Florida Statutes. A "qualified elector" is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Polk County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 108, Florida Statutes.

The Ponciana West Community Development District has four (4) seats up for election, specifically seats 3, 4 and 5. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 3, 2020, and in the manner prescribed by law for general elections.

For additional information, please contact the Polk County Supervisor of Elections.  
George S. Flint  
Governmental Management Services  
- Central Florida, LLC  
District Manager  
5-22; 2020 J8UG



INVOICE

www.clarke.com  
TOLL-FREE: 800-323-5727  
PHONE: 630-894-2000  
AR Email: accountsreceivable@clarke.com,  
AR Dept. Ext.: 3139

Payment Instructions: Clarke Environmental Mosquito Management, Inc.

Check: 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800  
Customer PO #: NA

Invoice #: 001011255  
Invoice Date: 06/15/20  
Terms: Net 30 Days  
Due Date: 07/15/20

B  
I Poinciana West Community Dev. Dist.  
L 1408 Hamlin Ave, Unit E  
L  
T St. Cloud, FL 34771-8588  
O George Flint

RECEIVED  
JUN 16 2020

BY: \_\_\_\_\_

Vendor  $\zeta$  Agreement no 1000002502 Consultant Pete Deglomini - Salesman

Description	Total
-------------	-------

CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE

W9's can be found on our website at www.clarke.com  
Service for June 2020

Order total 1,983.33

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	1,983.33
--------------------------------	--------	----------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.



INVOICE

www.clarke.com  
TOLL-FREE: 800-323-6727  
PHONE: 630-694-2000  
AR Email: accountsreceivable@clarke.com,  
AR Dept. Ext.: 3139

Payment Instructions: Clarke Aquatic Services, Inc.  
Check: 16308 Collections Center Drive, Chicago, IL 60693

Customer #: 088096  
Customer PO #:

Invoice #: 000006762  
Invoice Date: 06/15/20  
Terms: Net 30 Days  
Due Date: 07/15/20

B  
I Poinciana West Community Dev. Dist.  
L 1408 Hamlin Avenue  
L Unit E  
T St. Cloud, FL 34771-8588  
O George Flint

RECEIVED  
JUN 16 2020

BY:-----

Vendor 20

Agreement no 1000002499

Consultant Tim Gardner

Description	Total
-------------	-------

CLARKE AQUATIC MAINTENANCE SERVICES

W9's can be found on our website at www.clarke.com  
Service for June 2020

Order total 4,750.00

Clarke Aquatic Services, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	4,750.00
--------------------------------	--------	----------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.

*Clark & Albaugh, LLP*  
 700 W. Morse Blvd., Suite 101  
 Winter Park, Florida 32789



Phone: (407) 647-7600

Fax: (407) 647-7622

BY: *Nunder 33*

Poinciana West Community Development District  
 Governmental Management Services  
 1408 Hamlin Avenue, Unit E  
 St. Cloud, FL 34771

June 2, 2020

**Attention:** George S. Flint, District Manager  
**RE:** General matters

File # 7784-001  
 Invoice # 17038

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
May-20-20	review of agenda package, minutes and proposed budget	0.70	210.00	SDC
	attendance at meeting (video)	1.40	420.00	SDC
May-26-20	correspondence and telephone call with bond counsel and district manager	0.50	150.00	SDC
May-27-20	exchange correspondence with underwriter regarding bondholder consent	0.20	60.00	SDC
	Totals	2.80	\$840.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$840.00</b>
	Previous Balance			523.50
	Previous Payments			523.50
	<b>Balance Now Due</b>			<b>\$840.00</b>

TAX ID Number 26-1572385



# floralawn2, LLC

Premier Lawn & Pest

P.O. Box 91597  
Lakeland, FL 33804

## Invoice

Date	Invoice #
7/1/2020	5146

Bill To
Poinciana West Community Development Dist c/o Governmental Management Services Central Florida, LLC 1408 Hamlin Avenue Unit E St. Cloud, FL 34771

RECEIVED  
BY: \_\_\_\_\_

#7  
320 538-462

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Lawn Maintenance per original contract - November 2016 - Poinciana West CDD  Billing for July 2020	4,691.16	4,691.16

Thank you for your business.	<b>Total</b>	\$4,691.16
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Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.co22	www.floralawn.com





# INVOICE

Orlando T 407.423.8398  
 618 E. South Street, Suite 700 F 407.843.1070  
 Orlando, FL 32801



George Flint  
 Governmental Management Services  
 1408 Hamlin Ave Unit E  
 St. Cloud, FL 34771

#16  
 Interim Eng. Servs - Jun 20  
 310, 313, 311

June 30, 2020  
 Project No: A171207.00  
 Invoice No: 2152246

Project A171207.00 Poinciana West Community Development District Engineering Services

**Professional Services Through June 20, 2020**

Task 004 2020 General Support

**Professional Personnel**

	Hours	Rate	Amount
Engineering Director/Senior Director			
Leo, Kathleen	2.00	295.00	590.00
Totals	2.00		590.00
<b>Total Labor</b>			<b>590.00</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	590.00	8,429.70	9,019.70
Limit			10,000.00
Remaining			980.30
<b>Total this Task</b>			<b>\$590.00</b>
<b>Total this Invoice</b>			<b>\$590.00</b>

# Billing Backup

Tuesday, June 30, 2020

GAI Consultants, Inc.

Invoice 2152246 Dated 6/30/2020

9:07:28 AM

---

Project	A171207.00	Poinciana West Community Development District Engineering Services
---------	------------	--

Task	004	2020 General Support
------	-----	----------------------

**Professional Personnel**

			Hours	Rate	Amount	
	Engineering Director/Senior Director					
04136	Leo, Kathleen	4/24/2020	.50	295.00	147.50	
	misc administration					
04136	Leo, Kathleen	5/20/2020	1.50	295.00	442.50	
	Board Meeting					
	Totals		2.00		590.00	
	<b>Total Labor</b>					<b>590.00</b>

**Total this Task                    \$590.00**

**Total this Project                \$590.00**

**Total this Report                \$590.00**

**GMS-Central Florida, LLC**  
 1001 Bradford Way  
 Kingston, TN 37763

# Invoice

Invoice #: 75  
 Invoice Date: 7/1/20  
 Due Date: 7/1/20  
 Case:  
 P.O. Number:

**Bill To:**  
 Poinciana West CDD  
 219 E. Livingston St.  
 Orlando, FL 32801

#1

Description	Hours/Qty	Rate	Amount
Management Fees - July 2020		3,750.00	3,750.00
Information Technology - July 2020		125.00	125.00
Dissemination Agent Services - July 2020		416.67	416.67
Office Supplies		0.24	0.24
Postage		4.00	4.00
Copies		3.15	3.15
		<b>Total</b>	<b>\$4,299.06</b>
		<b>Payments/Credits</b>	<b>\$0.00</b>
		<b>Balance Due</b>	<b>\$4,299.06</b>

**GMS-Central Florida, LLC**  
 1001 Bradford Way  
 Kingston, TN 37763

# Invoice

Invoice #: 76  
 Invoice Date: 7/1/20  
 Due Date: 7/1/20  
 Case:  
 P.O. Number:

**Bill To:**  
 Poinciana West CDD  
 219 E. Livingston St.  
 Orlando, FL 32801

#1

Description	Hours/Qty	Rate	Amount
Facility Management -July 2020		833.33	833.33
<b>Total</b>			<b>\$833.33</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$833.33</b>

**Clark & Albaugh, LLP**  
 700 W. Morse Blvd., Suite 101  
 Winter Park, Florida 32789

RECEIVED  
 JUL 05 2020  
 BY: \_\_\_\_\_

Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District  
 Governmental Management Services  
 1408 Hamlin Avenue, Unit E  
 St. Cloud, FL 34771

#33  
 310-513-315

July 1, 2020

**Attention:** George S. Flint, District Manager

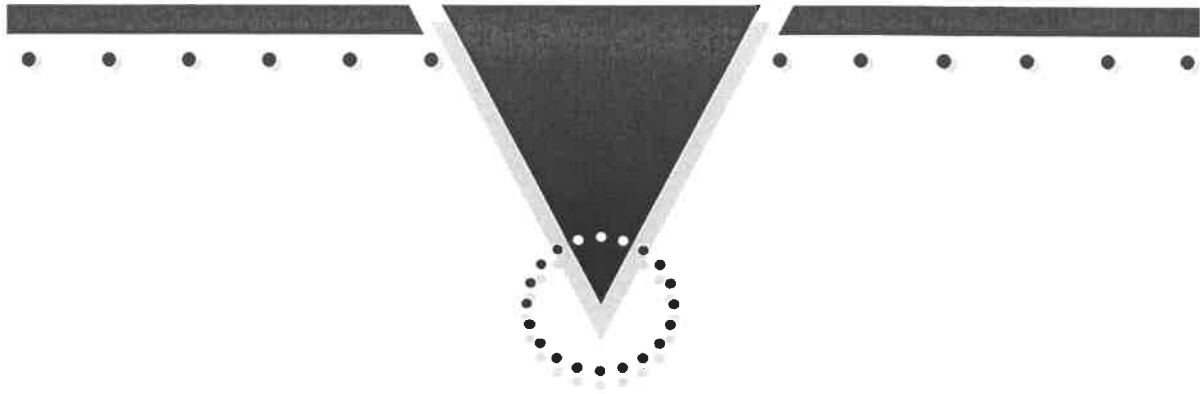
File # 7784-001  
 Invoice # 17076

**RE:** General matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jun-09-20	draft board memo regarding merger bond counsel contact	0.30	90.00	SDC
Jun-19-20	exchange correspondence with manager regarding impact of sunshine law on single qualified candidate	0.20	60.00	SDC
Jun-25-20	Drafting updated memorandum concerning latest COVID-19 executive order.	0.10	28.50	MEA
	<b>Totals</b>	0.60	<u>\$178.50</u>	
	<b>Total Fee &amp; Disbursements</b>			<u>\$178.50</u>
	Previous Balance			840.00
	Previous Payments			840.00
	<b>Balance Now Due</b>			<u>\$178.50</u>

TAX ID Number 26-1572385

## SECTION 2



**Poinciana West  
Community Development District**

**Unaudited Financial Reporting**

**September 30, 2019**



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1	<u>Balance Sheet</u>
2	<u>General Fund Income Statement</u>
3	<u>Debt Service Income Statement</u>
4	<u>Month to Month</u>
5	<u>FY19 Assessment Receipt Schedule</u>



**Poinciana West**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**BALANCE SHEET**  
**September 30, 2019**

	General Fund	Debt Service Fund	Totals 2019
<b><u>ASSETS:</u></b>			
<b><u>CASH</u></b>			
OPERATING ACCOUNT - SUNTRUST	\$86,584	---	\$86,584
MONEY MARKET ACCOUNT	\$491,225	---	\$491,225
<b><u>INVESTMENTS</u></b>			
SERIES 2017			
RESERVE R1	---	\$392,019	\$392,019
RESERVE R2	---	\$122,134	\$122,134
REVENUE	---	\$282,807	\$282,807
REDEMPTION R1	---	\$5,889	\$5,889
REDEMPTION R2	---	\$1,568	\$1,568
PREPAID EXPENSES	\$12,000	---	\$12,000
<b>TOTAL ASSETS</b>	<b>\$589,809</b>	<b>\$804,417</b>	<b>\$1,394,226</b>
<b><u>LIABILITIES:</u></b>			
ACCOUNTS PAYABLE	\$18,370	---	\$18,370
<b><u>FUND EQUITY:</u></b>			
FUND BALANCES:			
RESTRICTED FOR DEBT SERVICE 2017	---	\$804,417	\$804,417
OPERATING RESERVE	\$65,156	---	\$65,156
UNASSIGNED	\$506,284	---	\$506,284
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$589,809</b>	<b>\$804,417</b>	<b>\$1,394,226</b>

# Poinciana West

## COMMUNITY DEVELOPMENT DISTRICT

### GENERAL FUND

#### Statement of Revenues & Expenditures

For The Period Ending September 30, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>REVENUES:</b>				
ASSESSMENTS - TAX COLLECTOR	\$291,294	\$291,294	\$292,613	\$1,319
INTEREST	\$3,000	\$3,000	\$4,920	\$1,920
<b>TOTAL REVENUES</b>	<b>\$294,294</b>	<b>\$294,294</b>	<b>\$297,533</b>	<b>\$3,239</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
SUPERVISOR FEES	\$12,000	\$12,000	\$5,600	\$6,400
FICA EXPENSE	\$918	\$918	\$428	\$490
ENGINEERING	\$20,000	\$20,000	\$8,530	\$11,470
ATTORNEY	\$50,000	\$50,000	\$38,576	\$11,424
ARBITRAGE	\$450	\$450	\$450	\$0
DISSEMINATION	\$5,000	\$5,000	\$5,350	(\$350)
ANNUAL AUDIT	\$3,415	\$3,415	\$3,415	\$0
TRUSTEE FEES	\$7,050	\$7,050	\$7,004	\$46
ASSESSMENT ADMINISTRATION MANAGEMENT FEES	\$5,000	\$5,000	\$5,000	\$0
INFORMATION TECHNOLOGY	\$45,000	\$45,000	\$45,000	\$0
TELEPHONE	\$1,500	\$1,500	\$4,014	(\$2,514)
POSTAGE	\$100	\$100	\$45	\$55
PRINTING & BINDING	\$3,000	\$3,000	\$763	\$2,237
INSURANCE	\$1,500	\$1,500	\$593	\$907
LEGAL ADVERTISING	\$10,883	\$10,883	\$9,000	\$1,883
OTHER CURRENT CHARGES	\$2,500	\$2,500	\$2,809	(\$309)
OFFICE SUPPLIES	\$636	\$636	\$740	(\$104)
PROPERTY APPRAISER	\$200	\$200	\$388	(\$188)
DUES, LICENSES & SUBSCRIPTIONS	\$6,198	\$6,198	\$3,099	\$3,099
	\$175	\$175	\$175	\$0
<b>FIELD:</b>				
FIELD MANAGEMENT	\$10,000	\$10,000	\$10,000	\$0
LANDSCAPE MAINTENANCE	\$56,294	\$56,294	\$56,294	\$0
AQUATIC CONTROL MAINTENANCE	\$57,000	\$57,000	\$57,000	\$0
AQUATIC MIDGE MANAGEMENT	\$32,000	\$32,000	\$23,050	\$8,950
R&M PLANT REPLACEMENT	\$10,000	\$10,000	\$50	\$9,950
STORM STRUCTURES REPAIRS	\$0	\$0	\$14,600	(\$14,600)
CONTINGENCY	\$10,000	\$10,000	\$1,650	\$8,350
CAPITAL OUTLAY	\$20,000	\$20,000	\$0	\$20,000
<b>TOTAL EXPENDITURES</b>	<b>\$370,819</b>	<b>\$370,819</b>	<b>\$303,623</b>	<b>\$67,196</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$76,525)</b>		<b>(\$6,090)</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$76,525</b>		<b>\$512,373</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$0</b>		<b>\$506,284</b>	

# Poinciana West

## COMMUNITY DEVELOPMENT DISTRICT

### SERIES 2017

#### DEBT SERVICE FUND

#### Statement of Revenues & Expenditures

For The Period Ending September 30, 2019

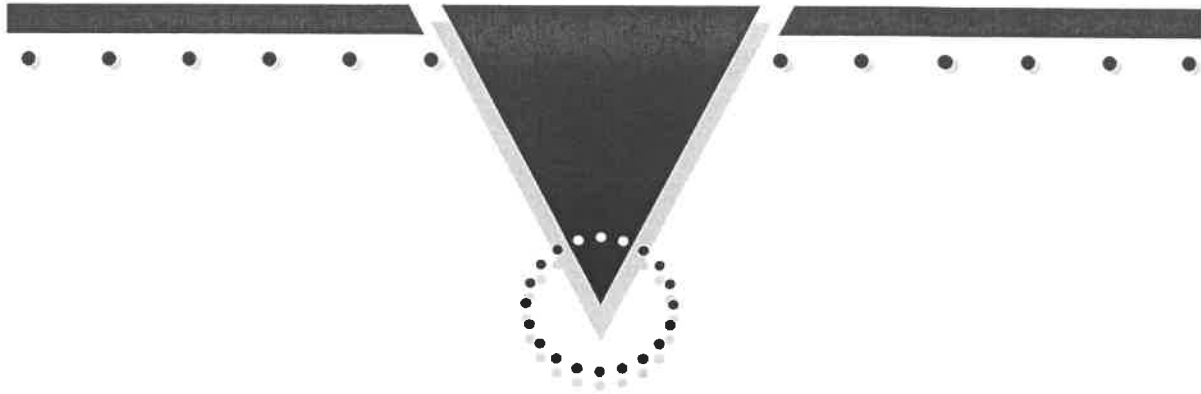
	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b><u>REVENUES:</u></b>				
ASSESSMENTS - TAX COLLECTOR	\$1,050,687	\$1,050,687	\$1,055,423	\$4,736
ASSESSMENTS - PREPAYMENTS	\$0	\$0	\$7,439	\$7,439
INTEREST	\$100	\$100	\$3,771	\$3,671
<b>TOTAL REVENUES</b>	<b>\$1,050,787</b>	<b>\$1,050,787</b>	<b>\$1,066,633</b>	<b>\$15,846</b>
<b><u>EXPENDITURES:</u></b>				
<b>ADMINISTRATIVE</b>				
PROPERTY APPRAISER	\$22,355	\$22,355	\$11,178	\$11,177
<b>SERIES 2017 R-1</b>				
INTEREST - 11/1	\$194,316	\$194,316	\$194,316	\$0
PRINCIPAL - 05/1	\$395,000	\$395,000	\$395,000	\$0
INTEREST - 05/1	\$194,316	\$194,316	\$194,316	\$0
SPECIAL CALL - 05/1	\$0	\$0	\$5,000	(\$5,000)
<b>SERIES 2017 R-2</b>				
INTEREST - 11/1	\$75,831	\$75,831	\$75,831	\$0
PRINCIPAL - 05/1	\$85,000	\$85,000	\$85,000	\$0
INTEREST - 05/1	\$75,831	\$75,831	\$75,831	\$0
SPECIAL CALL - 05/1	\$0	\$0	\$35,000	(\$35,000)
<b>TOTAL EXPENDITURES</b>	<b>\$1,042,649</b>	<b>\$1,042,649</b>	<b>\$1,071,471</b>	<b>(\$28,823)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$8,138</b>		<b>(\$4,838)</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$292,350</b>		<b>\$809,255</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$300,488</b>		<b>\$804,417</b>	

## Poinciana West Community Development District

REVENUES:	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
ASSESSMENTS - TAX COLLECTOR	\$0	\$49,965	\$214,644	\$12,248	\$3,763	\$2,715	\$6,677	\$705	\$1,889	\$6	\$0	\$0	\$292,613
INTEREST	\$413	\$400	\$427	\$430	\$381	\$421	\$407	\$420	\$407	\$420	\$419	\$375	\$4,920
<b>TOTAL REVENUES</b>	<b>\$413</b>	<b>\$50,365</b>	<b>\$215,071</b>	<b>\$12,678</b>	<b>\$4,144</b>	<b>\$3,136</b>	<b>\$7,085</b>	<b>\$1,125</b>	<b>\$2,296</b>	<b>\$426</b>	<b>\$419</b>	<b>\$375</b>	<b>\$297,533</b>
EXPENDITURES:													
<b>ADMINISTRATIVE:</b>													
SUPERVISOR FEES	\$0	\$600	\$400	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$800	\$0	\$800	\$5,600
FICA EXPENSE	\$0	\$46	\$31	\$77	\$0	\$77	\$0	\$77	\$0	\$61	\$0	\$61	\$428
ENGINEERING	\$0	\$738	\$590	\$962	\$962	\$1,180	\$295	\$1,374	\$0	\$1,180	\$295	\$1,328	\$8,530
ATTORNEY	\$10,105	\$7,707	\$342	\$2,706	\$172	\$3,054	\$952	\$3,624	\$745	\$2,923	\$999	\$5,248	\$38,576
ARRA TRAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$450
DISSEMINATION	\$417	\$417	\$417	\$417	\$417	\$767	\$417	\$417	\$417	\$417	\$417	\$417	\$5,350
ANNUAL AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,415	\$0	\$0	\$0	\$3,415
TRUSTEE FEES	\$0	\$0	\$0	\$0	\$0	\$7,004	\$0	\$0	\$0	\$0	\$0	\$0	\$7,004
ASSESSMENT ADMINISTRATION	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
MANAGEMENT FEES	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$45,000
INFORMATION TECHNOLOGY	\$125	\$125	\$125	\$2,625	\$125	\$125	\$125	\$125	\$139	\$125	\$125	\$125	\$4,014
TELEPHONE	\$0	\$13	\$5	\$0	\$27	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45
POSTAGE	\$49	\$315	\$1	\$92	\$22	\$53	\$24	\$79	\$7	\$14	\$42	\$59	\$763
PRINTING & BINDING	\$120	\$7	\$118	\$2	\$36	\$0	\$36	\$3	\$92	\$2	\$142	\$34	\$593
INSURANCE	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000
LEGAL ADVERTISING	\$0	\$351	\$328	\$267	\$0	\$267	\$267	\$0	\$0	\$361	\$0	\$607	\$2,809
OTHER CURRENT CHARGES	\$49	\$69	\$48	\$117	\$64	\$62	\$60	\$62	\$61	\$49	\$51	\$48	\$740
OFFICE SUPPLIES	\$1	\$0	\$18	\$0	\$40	\$15	\$0	\$277	\$18	\$0	\$18	\$1	\$388
PROPERTY APPRAISER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,099	\$0	\$3,099
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>FIELD:</b>													
FIELD MANAGEMENT	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$10,000
LANDSCAPE MAINTENANCE	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$56,294
AQUATIC CONTROL MAINTENANCE	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$57,000
AQUATIC MIDGE MANAGEMENT	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$23,050
RR&M PLANT REPLACEMENT	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50
STORM STRUCTURES REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,600	\$2,500	\$0	\$0	\$14,600
CONTINGENCY	\$1,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,650
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$41,540</b>	<b>\$26,294</b>	<b>\$18,280</b>	<b>\$23,751</b>	<b>\$17,722</b>	<b>\$29,621</b>	<b>\$18,184</b>	<b>\$23,494</b>	<b>\$30,861</b>	<b>\$24,440</b>	<b>\$21,195</b>	<b>\$27,230</b>	<b>\$305,623</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$42,136)</b>	<b>\$24,071</b>	<b>\$196,791</b>	<b>(\$11,073)</b>	<b>(\$13,578)</b>	<b>(\$26,485)</b>	<b>(\$11,099)</b>	<b>(\$22,369)</b>	<b>(\$28,566)</b>	<b>(\$24,014)</b>	<b>(\$20,776)</b>	<b>(\$26,855)</b>	<b>(\$6,090)</b>



# SECTION 3



**Poinciana West  
Community Development District**

**Unaudited Financial Reporting**

**June 30, 2020**



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**Poinciana West**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**BALANCE SHEET**  
**June 30, 2020**

	General Fund	Debt Service Fund	Totals 2020
<b><u>ASSETS:</u></b>			
<b><u>CASH</u></b>			
OPERATING ACCOUNT - SUNTRUST	\$158,644	---	\$158,644
MONEY MARKET ACCOUNT	\$492,938	---	\$492,938
DUE FROM GENERAL FUND	---	\$8,220	\$8,220
<b><u>INVESTMENTS</u></b>			
<b>SERIES 2017</b>			
RESERVE R1	---	\$392,482	\$392,482
RESERVE R2	---	\$121,871	\$121,871
REVENUE	---	\$282,727	\$282,727
REDEMPTION R1	---	\$5,892	\$5,892
REDEMPTION R2	---	\$1,559	\$1,559
<b>TOTAL ASSETS</b>	<b><u>\$651,582</u></b>	<b><u>\$812,751</u></b>	<b><u>\$1,464,332</u></b>
<b><u>LIABILITIES:</u></b>			
ACCOUNTS PAYABLE	\$769	---	\$769
DUE TO DEBT SERVICE	\$8,220	---	\$8,220
<b><u>FUND EQUITY:</u></b>			
<b>FUND BALANCES:</b>			
RESTRICTED FOR DEBT SERVICE 2017	---	\$812,751	\$812,751
OPERATING RESERVE	\$65,156	---	\$65,156
UNASSIGNED	\$577,437	---	\$577,437
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b><u>\$651,582</u></b>	<b><u>\$812,751</u></b>	<b><u>\$1,464,332</u></b>

# Poinciana West

## COMMUNITY DEVELOPMENT DISTRICT

### GENERAL FUND

#### Statement of Revenues & Expenditures

For The Period Ending June 30, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 6/30/20	ACTUAL THRU 6/30/20	VARIANCE
<b>REVENUES:</b>				
ASSESSMENTS - TAX COLLECTOR INTEREST	\$291,294	\$291,294	\$291,949	\$655
	\$4,500	\$3,375	\$1,809	(\$1,566)
<b>TOTAL REVENUES</b>	<b>\$295,794</b>	<b>\$294,669</b>	<b>\$293,758</b>	<b>(\$911)</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
SUPERVISOR FEES	\$6,000	\$4,500	\$4,600	(\$100)
FICA EXPENSE	\$459	\$344	\$352	(\$8)
ENGINEERING	\$15,000	\$11,250	\$9,315	\$1,935
ATTORNEY	\$30,000	\$22,500	\$13,669	\$8,831
SETTLEMENT AGREEMENT	\$0	\$0	\$14,371	(\$14,371)
ARBITRAGE	\$450	\$450	\$450	\$0
DISSEMINATION	\$5,500	\$4,125	\$3,750	\$375
ANNUAL AUDIT	\$3,415	\$3,415	\$3,415	\$0
TRUSTEE FEES	\$7,050	\$7,004	\$7,004	\$0
ASSESSMENT ADMINISTRATION	\$5,000	\$5,000	\$5,000	\$0
MANAGEMENT FEES	\$45,000	\$33,750	\$33,750	\$0
INFORMATION TECHNOLOGY	\$1,500	\$1,125	\$1,125	\$0
TELEPHONE	\$100	\$75	\$0	\$75
POSTAGE	\$1,500	\$1,125	\$650	\$475
PRINTING & BINDING	\$750	\$563	\$551	\$11
INSURANCE	\$10,883	\$10,883	\$7,000	\$3,883
LEGAL ADVERTISING	\$2,000	\$1,500	\$3,155	(\$1,655)
OTHER CURRENT CHARGES	\$800	\$600	\$1,629	(\$1,029)
OFFICE SUPPLIES	\$200	\$150	\$156	(\$6)
PROPERTY APPRAISER	\$3,100	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
<b>FIELD:</b>				
FIELD MANAGEMENT	\$10,000	\$7,500	\$7,500	\$0
LANDSCAPE MAINTENANCE	\$58,694	\$44,021	\$42,220	\$1,800
AQUATIC CONTROL MAINTENANCE	\$64,479	\$48,359	\$42,750	\$5,609
AQUATIC MIDGE MANAGEMENT	\$30,000	\$22,500	\$17,850	\$4,650
R&M PLANT REPLACEMENT	\$3,000	\$2,250	\$0	\$2,250
STORM STRUCTURES REPAIRS	\$10,000	\$7,500	\$1,958	\$5,542
CONTINGENCY	\$10,000	\$7,500	\$210	\$7,290
CAPITAL OUTLAY	\$10,000	\$7,500	\$0	\$7,500
<b>TOTAL EXPENDITURES</b>	<b>\$335,055</b>	<b>\$255,663</b>	<b>\$222,604</b>	<b>\$33,059</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$39,261)</b>		<b>\$71,154</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$39,261</b>		<b>\$506,284</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$0</b>		<b>\$577,437</b>	

# Poinciana West

## COMMUNITY DEVELOPMENT DISTRICT

### SERIES 2017

#### DEBT SERVICE FUND

#### Statement of Revenues & Expenditures

For The Period Ending June 30, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 6/30/20	ACTUAL THRU 6/30/20	VARIANCE
<b><u>REVENUES:</u></b>				
ASSESSMENTS - TAX COLLECTOR	\$1,050,687	\$1,050,687	\$1,052,988	\$2,301
ASSESSMENTS - PREPAYMENTS	\$0	\$0	\$14,877	\$14,877
INTEREST	\$1,000	\$750	\$5,639	\$4,889
<b>TOTAL REVENUES</b>	<b>\$1,051,687</b>	<b>\$1,051,437</b>	<b>\$1,073,504</b>	<b>\$22,067</b>
<b><u>EXPENDITURES:</u></b>				
<b>ADMINISTRATIVE</b>				
PROPERTY APPRAISER	\$11,200	\$0	\$0	\$0
<b>SERIES 2017 R-1</b>				
INTEREST - 11/1	\$190,011	\$190,011	\$190,011	\$0
PRINCIPAL - 05/1	\$405,000	\$405,000	\$405,000	\$0
INTEREST - 05/1	\$190,011	\$190,011	\$190,011	\$0
SPECIAL CALL - 05/1	\$0	\$0	\$15,000	(\$15,000)
<b>SERIES 2017 R-2</b>				
INTEREST - 11/1	\$72,582	\$72,582	\$72,574	\$8
PRINCIPAL - 05/1	\$90,000	\$90,000	\$90,000	\$0
INTEREST - 05/1	\$72,582	\$72,574	\$72,574	\$0
SPECIAL CALL - 05/1	\$0	\$0	\$30,000	(\$30,000)
<b>TOTAL EXPENDITURES</b>	<b>\$1,031,386</b>	<b>\$1,020,178</b>	<b>\$1,065,170</b>	<b>(\$44,992)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$20,301</b>		<b>\$8,334</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$282,651</b>		<b>\$804,417</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$302,952</b>		<b>\$812,751</b>	

**Poinciana West**  
Community Development District

	0-1	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>REVENUES:</b>													
ASSESSMENTS - TAX COLLECTOR	\$0	\$60,986	\$199,600	\$14,834	\$6,095	\$1,816	\$6,397	\$1,091	\$1,130	\$0	\$0	\$0	\$291,949
INTEREST	\$356	\$281	\$295	\$503	\$263	\$172	\$50	\$48	\$42	\$0	\$0	\$0	\$1,809
<b>TOTAL REVENUES</b>	<b>\$356</b>	<b>\$61,267</b>	<b>\$199,895</b>	<b>\$15,138</b>	<b>\$6,358</b>	<b>\$1,988</b>	<b>\$6,446</b>	<b>\$1,139</b>	<b>\$1,172</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$293,758</b>
<b>EXPENDITURES:</b>													
<b>ADMINISTRATIVE:</b>													
SUPERVISOR FEES	\$0	\$0	\$800	\$3,000	\$0	\$0	\$0	\$800	\$0	\$0	\$0	\$0	\$4,600
FICA EXPENSE	\$0	\$0	\$61	\$230	\$0	\$0	\$0	\$61	\$0	\$0	\$0	\$0	\$352
ENGINEERING	\$738	\$590	\$5,185	\$1,033	\$295	\$148	\$738	\$0	\$590	\$0	\$0	\$0	\$9,315
ATTORNEY	\$860	\$650	\$3,100	\$6,687	\$210	\$620	\$524	\$940	\$179	\$0	\$0	\$0	\$13,669
SETTLEMENT AGREEMENT	\$0	\$0	\$0	\$0	\$14,371	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,371
ARBITRAGE	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450
DISSEMINATION	\$417	\$417	\$417	\$417	\$417	\$417	\$417	\$417	\$417	\$0	\$0	\$0	\$3,750
ANNUAL AUDIT	\$0	\$0	\$0	\$3,415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,415
TRUSTEE FEES	\$0	\$0	\$0	\$7,004	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,004
ASSESSMENT ADMINISTRATION	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
MANAGEMENT FEES	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$33,750
INFORMATION TECHNOLOGY	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$0	\$1,125
TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POSTAGE	\$29	\$67	\$62	\$301	\$19	\$122	\$4	\$35	\$13	\$0	\$0	\$0	\$650
PRINTING & BINDING	\$141	\$1	\$124	\$80	\$74	\$67	\$60	\$3	\$0	\$0	\$0	\$0	\$551
INSURANCE	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
LEGAL ADVERTISING	\$0	\$1,184	\$285	\$416	\$0	\$267	\$0	\$893	\$0	\$0	\$0	\$0	\$3,155
OTHER CURRENT CHARGES	\$76	\$50	\$175	\$511	\$619	\$51	\$49	\$50	\$48	\$0	\$0	\$0	\$1,629
OFFICE SUPPLIES	\$18	\$0	\$18	\$15	\$82	\$1	\$15	\$0	\$5	\$0	\$0	\$0	\$156
PROPERTY APPRAISER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>FIELD:</b>													
FIELD MANAGEMENT	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$0	\$0	\$0	\$7,500
LANDSCAPE MAINTENANCE	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$0	\$0	\$0	\$42,210
AQUATIC CONTROL MAINTENANCE	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$4,750	\$0	\$0	\$0	\$42,750
AQUATIC MIDGE MANAGEMENT	\$1,983	\$1,983	\$1,983	\$1,983	\$1,983	\$1,983	\$1,983	\$1,983	\$1,983	\$0	\$0	\$0	\$17,850
RAM PLANT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STORM STRUCTURES REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,958	\$0	\$0	\$0	\$0	\$1,958
CONTINGENCY	\$0	\$0	\$0	\$0	\$210	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$210
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$50,586</b>	<b>\$18,092</b>	<b>\$26,369</b>	<b>\$32,236</b>	<b>\$39,894</b>	<b>\$17,824</b>	<b>\$17,939</b>	<b>\$21,288</b>	<b>\$17,385</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$222,604</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$30,231)</b>	<b>\$42,175</b>	<b>\$173,526</b>	<b>(\$17,099)</b>	<b>(\$33,536)</b>	<b>(\$15,837)</b>	<b>(\$11,492)</b>	<b>(\$50,149)</b>	<b>(\$16,213)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$71,154</b>



# SECTION 4

**NOTICE OF MEETING DATES  
POINCIANA WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the *Poinciana West Community Development District* will hold the regularly scheduled public meetings for **Fiscal Year 2021** at **9:30 a.m. in the Starlite Ballroom at 384 Village Drive, Poinciana, Florida 34759** on the third Wednesday each month as follows unless indicated otherwise:

November 18, 2020  
January 20, 2021  
March 17, 2021  
May 19, 2021  
July 21, 2021  
September 15, 2021

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager at 219 E. Livingston Street, Orlando, FL 32801.

A meeting may be continued to a date, time, and place to be specified on the record at that meeting. There may be occasions when one or more Supervisors may participate by telephone.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint  
Governmental Management Services - Central Florida, LLC  
District Manager

# SECTION D



# SECTION 1

# Poinciana West Community Development District



July 22, 2020

Clayton Smith - Field Services Manager

GMS

Poinciana West  
Community Development District

Field Management Report

July 22, 2020

To: George Flint  
District Manager  
From: Clayton Smith  
Field Services Manager

RE: Poinciana West CDD – July 22, 2020

The following is a summary of items related to the field operations and management of the Poinciana West Community Development District.

# In Progress

## Aquatic Treatment

Figure 2 - Algae bloom from decaying hydrilla.



Figure 1 - Algae declining due to treatment



- ✚ Several ponds in the community have hydrilla present.
- ✚ This hydrilla was treated. As it dies it tends to cause algae blooms. Pond 21 has had some particular issues with waxing and waning algae since the treatment.
- ✚ Pond 21 did have a successful treatment of the hydrilla. Algae has nearly cleared up.
- ✚ Some additional techniques and approaches are being considered to handling hydrilla next year.
- ✚ Management and contractor had onsite meeting with multidisciplinary personnel to discuss future planning and solutions.



# In Progress

## Engineer's Action Items

- ✚ Two Action items were identified for Poinciana West CDD on the annual engineer's inspection report.
- ✚ None of the items identified had major operation implications or impact for the stormwater system. They were however important to rectify.
- ✚ Figure 3 shows an outfall structure covered in debris. The attached pictures shows this grate cleared of obstructions.
- ✚ Figure 4 shows a Mitered End section with washout underneath, thus leaving stabilization issues. The attached photo shows a repair using rip rap to stabilize it.

Figure 3 - Debris Covering Grate Pond 21



Figure 4 - Erosion behind MES on Pond 2



# Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at [csmith@gmscfl.com](mailto:csmith@gmscfl.com). Thank you.

Respectfully,  
Clayton Smith



## PW Monthly Treatment Report

Date between : 06/01/2020 and 06/30/2020

Customer Site ID	Treatment Date	Condition/Weeds Treated
4A	6/10/20	Clean
16A	6/10/20	Clean
Pond 1	6/30/20	Clean
Pond 2	6/30/20	Clean
Pond 3	6/30/20	Clean
Pond 4	6/30/20	Clean
Pond 5	6/25/20	Clean
Pond 6	6/18/20	Pennywort
Pond 6	6/18/20	Shoreline Grasses
Pond 6	6/18/20	Alligator Weed
Pond 7	6/30/20	Pennywort
Pond 7	6/30/20	Shoreline Grasses
Pond 7	6/30/20	Filamentous
Pond 7	6/30/20	Alligator Weed
Pond 8	6/18/20	Spike Rush
Pond 8	6/18/20	Alligator Weed
Pond 8	6/18/20	Filamentous
Pond 8	6/18/20	Pennywort
Pond 8	6/18/20	Cattail
Pond 8	6/18/20	Shoreline Grasses
Pond 9	6/30/20	Hydrilla
Pond 10	6/30/20	Hydrilla
Pond 13	6/10/20	Clean
Pond 15	6/30/20	Clean
Pond 16	6/10/20	Filamentous
Pond 17	6/30/20	Clean
Pond 18	6/30/20	Clean
Pond 20	6/30/20	Filamentous
Pond 21	6/8/20	Filamentous
Pond 22	6/10/20	Filamentous



**PWCDD Monthly Midge Treatment Report  
June 2020**

Customer	Route	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity
PWCDD Truck ULV	Ponds 5,6,8, & 9	6/2/20	6/2/20	2.4	mi	0.5
PWCDD ATV ULV	Ponds 5,6,8, & 9	6/4/20	6/4/20	2.3	mi	0.5
PWCDD ATV ULV	Ponds 5,6,8, & 9	6/8/20	6/8/20	2.3	mi	0.5
PWCDD Truck ULV	Ponds 5,6,8, & 9	6/10/20	6/10/20	2.3	mi	0.5
PWCDD Truck ULV	Ponds 5,6,8, & 9	6/15/20	6/15/20	2.3	mi	0.49
PWCDD ATV ULV	Ponds 5,6,8, & 9	6/17/20	6/17/20	2.5	mi	0.54
PWCDD Truck ULV	Ponds 5,6,8, & 9	6/22/20	6/22/20	2.3	mi	0.49
PWCDD ATV ULV	Ponds 5,6,8, & 9	6/25/20	6/25/20	2.4	mi	0.54
<b>Total For The Month</b>				<b>18.80</b>	<b>mi</b>	<b>4.06</b>

Abate 5% Pellets Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity
5	6/4/20	6/4/20	2.75	ac	22
6,9	6/8/20	6/8/20	3.75	ac	30
<b>Total For The Month</b>			<b>6.50</b>	<b>ac</b>	<b>52.00</b>

Abate 4E Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity
NONE FOR JUNE				ac	
<b>Total For The Month</b>			<b>0.00</b>	<b>ac</b>	<b>0.00</b>



Unit of Measure
gal
gal
gal
gal
gal
gal
gal
gal
gal
gal

Unit of Measure
lb
lb
lb

Unit of Measure
oz
oz



Poinciana West Community Development District  
Monthly Midge Treatment Report

*June 1<sup>st</sup> , 2020- June 30<sup>th</sup> , 2020*

Night Truck Spray

- 9.30 Miles were sprayed

ATV ULV Spray

- 9.50 Miles were sprayed

Backpack Pellet Larvicide

- 6.50 Acres were treated

Boat Larvicide Treatments

- 0 Acres were treated



## PW Monthly Treatment Report

Date between : 05/01/2020 and 05/31/2020

Customer Site ID	Treatment Date	Condition/Weeds Treated
4A	5/5/20	Clean
16A	5/5/20	Clean
Pond 1	5/27/20	Hydrilla
Pond 2	5/27/20	Hydrilla
Pond 3	5/19/20	Clean
Pond 4	5/19/20	Clean
Pond 5	5/27/20	Hydrilla
Pond 6	5/19/20	Filamentous
Pond 7	5/27/20	Hydrilla
Pond 8	5/27/20	Clean
Pond 9	5/28/20	Hydrilla
Pond 10	5/28/20	Filamentous
Pond 10	5/28/20	Hydrilla
Pond 11	5/19/20	Clean
Pond 12	5/28/20	Hydrilla
Pond 12	5/28/20	Filamentous
Pond 13	5/28/20	Pennywort
Pond 13	5/28/20	Cattail
Pond 13	5/28/20	Shoreline Grasses
Pond 13	5/28/20	Alligator Weed
Pond 15	5/28/20	Hydrilla
Pond 15	5/28/20	Alligator Weed
Pond 15	5/28/20	Pennywort
Pond 15	5/28/20	Shoreline Grasses
Pond 16	5/28/20	Alligator Weed
Pond 16	5/28/20	Shoreline Grasses
Pond 16	5/28/20	Hydrilla
Pond 16	5/28/20	Pennywort
Pond 17	5/28/20	Hydrilla
Pond 17	5/28/20	Alligator Weed
Pond 17	5/28/20	Filamentous
Pond 17	5/28/20	Shoreline Grasses
Pond 17	5/28/20	Pennywort
Pond 18	5/5/20	Pennywort
Pond 18	5/5/20	Shoreline Grasses
Pond 18	5/5/20	Filamentous
Pond 18	5/5/20	Alligator Weed
Pond 20	5/5/20	Filamentous
Pond 20	5/5/20	Shoreline Grasses
Pond 20	5/5/20	Alligator Weed
Pond 20	5/5/20	Pennywort
Pond 21	5/28/20	Hydrilla

Pond 21	5/28/20	Filamentous
Pond 22	5/5/20	Pennywort
Pond 22	5/5/20	Shoreline Grasses
Pond 22	5/5/20	Filamentous
Pond 22	5/5/20	Alligator Weed



**PWCDD Monthly Midge Treatment Report  
May 2020**

Customer	Route	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity
PWCDD Truck ULV	Ponds 5,6,8, & 9	5/4/20	5/4/20	2.4	mi	0.5
PWCDD ATV ULV	Ponds 5,6,8, & 9	5/7/20	5/7/20	2.3	mi	0.5
PWCDD ATV ULV	Ponds 5,6,8, & 9	5/11/20	5/11/20	2.3	mi	0.49
PWCDD Truck ULV	Ponds 5,6,8, & 9	5/14/20	5/14/20	2.2	mi	0.49
PWCDD Truck ULV	Ponds 5,6,8, & 9	5/18/20	5/18/20	2.4	mi	0.49
PWCDD ATV ULV	Ponds 5,6,8, & 9	5/21/20	5/21/20	2.1	mi	0.45
PWCDD Truck ULV	Ponds 5,6,8, & 9	5/26/20	5/26/20	2.3	mi	0.5
PWCDD ATV ULV	Ponds 5,6,8, & 9	5/28/20	5/28/20	2.4	mi	0.52
<b>Total For The Month</b>				<b>18.40</b>	<b>mi</b>	<b>3.94</b>

Abate 5% Pellets Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity
POND 5,9,6	5/8/20	5/8/20	6.5	ac	52
<b>Total For The Month</b>			<b>6.50</b>	<b>ac</b>	<b>52.00</b>

Abate 4E Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity
NONE FOR MAY				ac	
<b>Total For The Month</b>			<b>0.00</b>	<b>ac</b>	<b>0.00</b>

Unit of Measure
gal
gal
gal
gal
gal
gal
gal
gal
gal
gal

Unit of Measure
lb
lb

Unit of Measure
oz
oz



Poinciana West Community Development District  
Monthly Midge Treatment Report  
*May 1<sup>st</sup>, 2020- May 31<sup>st</sup>, 2020*

Night Truck Spray

- 9.40 Miles were sprayed

ATV ULV Spray

- 9.00 Miles were sprayed

Backpack Pellet Larvicide

- 6.50 Acres were treated

Boat Larvicide Treatments

- 0 Acres were treated

## SECTION 2



Customer Complaint Log Poinciana West CDD

Date	Resident	Address	Pond	Contact	Complaint	Assigned To	Resolution	Date Resolved
6/15/20	Jan Rosnow	3883 Via Mazzini Court	P-16	916-806-4106	Grass in pond	Avatar	Sent to Avatar	6/15/20
6/15/20	Rosalie Sones	1331 Bonita Canyon Driv	P-22	863-496-5290	Algae in pond	Clayton Smith	Sprayed	6/25/20
7/10/20	Edward Bradley	100 Palazzo Lane	P-19B	646-643-7817	"looks unhealthy"	Avatar	Sent to Avatar	7/10/20
7/15/20	Joe Gibertoni	437 Pacific Ridge Road	P-21 & P-22	203-631-8322	Algae & grass in ponds	Clayton Smith	P-22 treated 7/14/20 and P-21 to be treated next week	7/15/20