

*Poinciana West
Community Development District*

Agenda Package

November 17, 2021

AGENDA

Poinciana West

Community Development District

219 E. Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

November 10, 2021

**Board of Supervisors
Poinciana West Community
Development District**

Dear Board Members:

The Board of Supervisors of Poinciana West Community Development District will meet **Wednesday, November 17, 2021 at 9:30 AM at the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.**

Zoom Information for Members of the Public:

Link: <https://zoom.us/j/94240027473>

Dial-in Number: (646) 876-9923

Meeting ID: 942 4002 7473

Following is the advance agenda for the meeting:

1. Roll Call
2. Pledge of Allegiance
3. Public Comment Period on Agenda Items
4. Approval of Minutes of the September 15, 2021 Meeting
5. Consideration of Alligator Warning Signage for Stormwater Ponds
6. Consideration of Agreement with Berger, Toombs, Elam, Gaines & Frank to Provide Auditing Services for the Fiscal Year 2021
7. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
 - iii. S&P Rating Report Update
 - D. Field Manager
 - i. Field Manager's Report
 - ii. Customer Complaint Log
8. Supervisor's Requests
9. General Audience Comments
10. Other Business
11. Next Meeting Date - January 19, 2022
12. Adjournment

MINUTES

**MINUTES OF MEETING
POINCIANA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Poinciana West Community Development District was held on Wednesday, **September 15, 2021** at 9:30 a.m. at the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Peggy Gregory	Chairman
Roy LaRue	Vice Chairman
Mayra Skeete	Assistant Secretary
Dr. Maneck Master	Assistant Secretary
Joe Clark	Assistant Secretary

Also present were:

Tricia Adams	GMS
Scott Clark <i>via Zoom</i>	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Assistant Field Manager
Cherrief Jackson	Clarke

The following is a summary of the discussions and actions taken at the September 15, 2021 Poinciana West Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comment Period on Agenda Items

Ms. Adams gave the public an opportunity to comment on items that were presented on the agenda and asked for the public to keep their comments to three minutes. She also asked the Zoom attendees if there were any public comments. There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the July 21, 2021 Meeting

Ms. Adams presented the Board with the minutes from the July 21, 2021 meeting and asked for any comments or corrections.

Ms. Gregory had a comment about banking fees and fraud protection services provided by the bank. Ms. Adams stated that she would look into the questions Ms. Gregory presented.

On MOTION by Mr. Clark, seconded by Mr. Master, with all in favor, the Minutes from the July 21, 2021 Meeting, were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Proposals for Insurance Coverage

Ms. Adams presented the proposals to the Board from the agenda packet. She stated that their recommendation was to continue with Florida Insurance Alliance. Ms. Gregory expressed concern over the inconsistency of the insurance premium over the years. The Board agreed that they needed to make a decision in order to make sure coverage did not lapse.

On MOTION by Ms. Gregory, seconded by Mr. Master, with all in favor, the Proposal for Insurance Coverage with the Florida Insurance Alliance for Fiscal Year 2022, subject to staff verification, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Maintenance Agreements

A. Landscape Maintenance with Floralawn

Ms. Adams outlined the Floralawn agreement for the Board. Mr. Clark asked Ms. Adams to be sure that the documents included the word “West” after Poinciana, and Ms. Adams said that she would have it updated. Floralawn is asking for a 3% increase for the fiscal year. Mr. LaRue asked Mr. Smith if he could ask Floralawn about the wages they pay employees, and to see if the

Board should expect large increases in the coming years as well. Mr. Smith said that he would reach out to Floralawn for this information.

On MOTION by Mr. Clark, seconded by Ms. Skeete, with all in favor, the Landscape Maintenance Agreement with Floralawn and Delegating Authority to the Chairman to Execute, was approved in substantial form subject to staff revisions.

B. Aquatic Maintenance Services with Clarke

Ms. Adams reviewed the letter from Clarke for the Board and stated that Clarke was requesting a 2% increase in the new fiscal year. Mr. Smith elaborated with details on monthly payments and annual costs.

On MOTION by Mr. Master, seconded by Mr. LaRue, with all in favor, the Aquatic Maintenance Services Agreement with Clarke and Delegating Authority to the Chairman to Execute, was approved in substantial form subject to staff revisions.

C. Midge Control Services with Clarke

Ms. Adams stated that the Board had been recently reviewing midge control services because Clarke came forward with a new plan based on regulatory changes in the industry. Ms. Jackson from Clarke clarified changes that will occur in the future for the Board and offered to answer any questions.

Ms. Jackson stated that there will be two new products used by the end of the year. The Board asked if the contract could be updated to define which ponds were being treated and Ms. Jackson confirmed that it could. Mr. LaRue requested that all of the detailed information be included in writing in the contract. This included what the treatments are, which ponds are included in the treatment, and how the approach is done.

On MOTION by Mr. Master, seconded by Ms. Gregory, with all in favor, the Midge Control Services Contract with Clarke and Delegating Authority to the Chairman to Execute, was approved in substantial form subject to staff revisions.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Clark stated that he had nothing further for the Board to report and offered to answer any questions. There being none, the next item followed.

B. Engineer

Ms. Leo, District Engineer, did not have anything further to report.

C. District Manager

i. Approval of Check Registers

Ms. Adams presented the check register from July 14th – September 6th to the Board totaling \$55,256.38. The detail for the check run summary can be found in the agenda packet.

On MOTION by Ms. Gregory, seconded by Mr. Master, with all in favor, the Check Register totaling \$55,256.38, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams reviewed the unaudited financials for the Board. She stated there was no action required by the Board.

D. Field Manager

i. Field Manager's Report

Mr. Smith presented the Field Manager's report which can be found in the agenda package.

ii. Customer Complaint Log

Mr. Smith presented the customer complaint log. There was a complaint that was labeled as "to be determined" but Mr. Smith stated that this had been treated as of September 9th.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests

Ms. Adams opened the floor to residents who wanted to speak.

NINTH ORDER OF BUSINESS

General Audience Comments

- Terrence Way (1319 Benito Canyon Drive): This resident stated that he was happy that Mr. Clark pushed the competitive bid resolution. He also asked if there was a process to change a part of the budget line items after they have been approved. Ms. Adams replied that the budget items reviewed today were in accordance with the budget that’s been adopted for the upcoming year. Ms. Adams agreed to provide more information to the resident at a later date regarding the budget line items.
- April Smith (107 Bell Tower Crossing East): The resident’s dog lost its life due to an alligator attack next to a CDD pond. She is requesting some sort of signage to warn of the alligator possibly, or to have the alligator moved to another area. She stated that she has reached out to the FWC.
- Carol Vanderheyden (399 Lake Butler Drive): This resident was concerned with the large alligators in the community and asked that something be done about it.
- Pam Ray (2291 Palm Tree Drive): This resident said that they need better signs regarding wildlife at all ponds, as well as being better educated about the wildlife. She stated that people feed the alligators and she said they should be fined for it.
- Rita Grisius (2261 Palm Tre Drive): This resident was concerned by the alligator attack, and asked that proper signage be put up regarding the alligator’s presence.
- Bob Monica: Mr. Monica stated that he was the President of the Solivita Wildlife Advocate Club. He stated that it is difficult to rehome alligators and that attacks on humans are very rare, but pet attacks are a risk. Mr. Monica agreed that feeding the alligators is a problem in the community. He suggested signs be installed with warning signs at high traffic pond locations. He also suggested a “hotline” for residents to report incidents of illegal behavior.
- Cathy Dawson (2033 Lazio Loop): This resident suggested signage to let people know not to feed the alligators.
- Jerry Butters (176 Cape Florida Drive): This resident was concerned about the handicap accessibility in regards to the alligators. He also suggested that instead of strictly destroying the animal, instead a company can come in that destroys them and donates the meat to food pantries.

- Fred Schneider (240 Sand Piper Drive): This resident spoke about an incident that happened with his two dogs and an alligator. He stated that the alligator hissed at him to let him know he was there, but did not run after them.
- Leo Mills (660 Grand Canal Drive): This resident stated that he is an officer of the SWA and announced an event taking place that will have speakers regarding alligators.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Next Meeting Date – November 17, 2021

The next meeting date is scheduled for November 17, 2021.

TWELTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Master, seconded by Ms. Gregory, with all in favor, the meeting was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

SECTION V



Governmental
Management Services, LLC
Central Florida

Maintenance Services

Phone: 407-201-1514

Email:

Csmith@gmscfl.com

TO: Poinciana West CDD	Prepared By: Governmental Management Services- CF, LLC 219 E. Livingston Street Orlando, FL 32801
Job name and Description	
Signage Installation- Install 13 signs provided by the HOA in locations identified by the CDD insurance company. Assist with delivery, or receiving product as needed. Signs will be assembled and placed in visible locations.	

Qty	Description	Unit Price	Line Total
16	Labor	\$40.00	\$640.00
1	Mobilization	\$55.00	\$55.00
	Equipment		\$25.00
	Materials		
Total Due:			\$720.00

All proposals are valid for 30 days from date of completion.

Thank You!

Client: _____

! DANGER

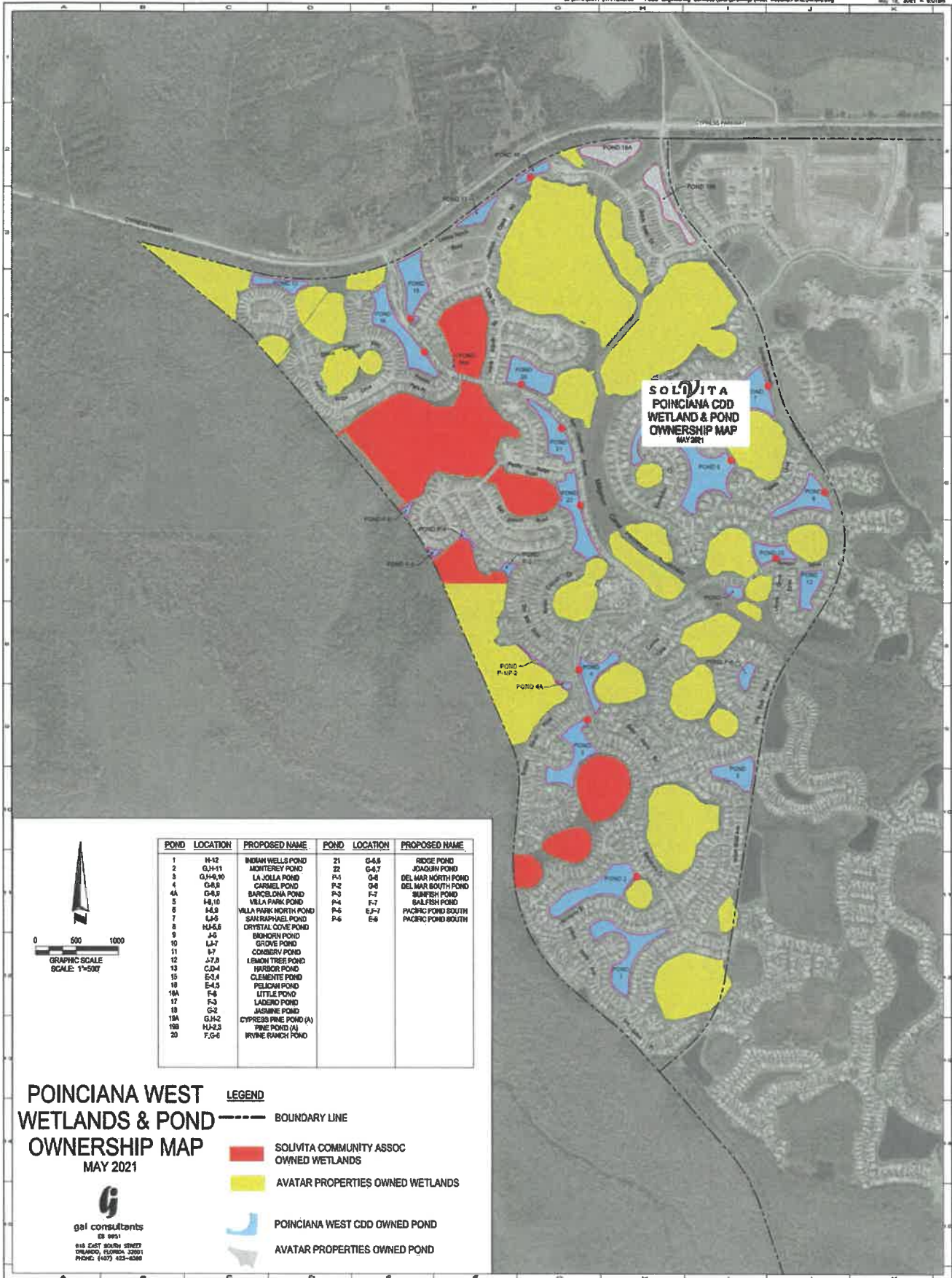
**ALLIGATORS
AND SNAKES
IN AREA**



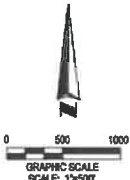
**STAY AWAY
FROM THE WATER**

**DO NOT FEED
THE WILDLIFE**





SOLIVITA
POINCIANA CDD
WETLAND & POND
OWNERSHIP MAP
 MAY 2021



POND	LOCATION	PROPOSED NAME	POND	LOCATION	PROPOSED NAME
1	H-12	INDIAN WELLS POND	21	G-6.6	RIDGE POND
2	QJ-11	MONTGOMERY POND	22	G-6.7	SHOUBRI POND
3	QJ-9.90	LA JOLLA POND	P-1	G-6	DEL MAR NORTH POND
4	G-6.8	CARMEL POND	P-2	G-6	DEL MAR SOUTH POND
4A	G-6.7	BARCELONA POND	P-3	F-7	SUNFISH POND
5	H-10	VILLA PARK POND	P-4	F-7	SALFISH POND
6	M-8	VILLA PARK NORTH POND	P-6	EJ-7	PACIFIC POND SOUTH
7	LJ-6	SAN RAPHAEL POND	P-6	E-6	PACIFIC POND SOUTH
8	HJ-5.6	CRYSTAL COVE POND			
9	J-6	BROOKHORN POND			
10	LJ-7	GROVE POND			
11	L-7	CONSERV POND			
12	J-7.2	LEMON TREES POND			
13	CD-4	HARBOR POND			
15	E-3.4	CLEMENTE POND			
18	E-5.5	PELLICAN POND			
18A	F-6	LITTLE POND			
17	F-3	LADERO POND			
19	G-2	JASMINE POND			
19A	GJ-6.2	CYPRESS PINE POND (A)			
19B	HJ-2.3	PINE POND (A)			
20	F-6.6	IRVINE RANCH POND			

POINCIANA WEST
WETLANDS & POND
OWNERSHIP MAP
 MAY 2021

- LEGEND**
- BOUNDARY LINE
 - SOLIVITA COMMUNITY ASSOC OWNED WETLANDS
 - AVATAR PROPERTIES OWNED WETLANDS
 - POINCIANA WEST CDD OWNED POND
 - AVATAR PROPERTIES OWNED POND

gci consultants
 88 EAST 80th STREET
 MIAMI, FLORIDA 33151
 PHONE: (407) 533-8380

SECTION VI



Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

September 15, 2021

Poinciana West Community Development District
Governmental Management Services
219 East Livingston Street
Orlando, FL 32801

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of Poinciana West Community Development District, which comprise governmental activities and each major fund as of and for the year ended September 30, 2021 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2021.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

The Responsibilities of the Auditor

We will conduct our audit in accordance with (GAAS). Those standards require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

Fort Pierce / Stuart



Poinciana West Community Development District

September 15, 2021

Page 2

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for the reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We will maintain our independence in accordance with the standards of the American Institute of Certified public Accountants.



Poinciana West Community Development District
September 15, 2021
Page 3

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Management is responsible for:

1. Identifying and ensuring that the District complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
2. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements; and
3. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

The Board is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;
2. For the design, implementation and maintenance of internal control relevant to the preparations of fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
3. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including information relevant to disclosures;
 - b. Draft financial statements, including information relevant to their preparation and fair presentation, when needed to allowed for the completion of the audit in accordance with the proposed timeline;



Poinciana West Community Development District
September 15, 2021
Page 4

- c. Additional information that we may request from management for the purpose of the audit; and
- d. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this arrangement letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Reporting

We will issue a written report upon completion of our audit of Poinciana West Community Development District's financial statements. Our report will be addressed to the Board of Poinciana West Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Records and Assistance

During the course of our engagement, we may accumulate records containing data that should be reflected in the Poinciana West Community Development District books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.

The assistance to be supplied, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Katie Costa. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Other Relevant Information

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.

Either party may unilaterally terminate this agreement, with or without cause, upon sixty (60) days written notice subject to the condition that the District will pay all invoices for services rendered prior to the date of termination.



Poinciana West Community Development District
September 15, 2021
Page 5

Fees, Costs and Access to Workpapers

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2021 will not exceed \$3,310, unless the scope of the engagement is changed, the assistance which Poinciana West Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment.

In the event we are requested or authorized by Poinciana West Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for Poinciana West Community Development District, Poinciana West Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank and constitutes confidential information. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency.

Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.



Poinciana West Community Development District
September 15, 2021
Page 6

Information Security – Miscellaneous Terms

Berger, Toombs, Elam, Gaines & Frank is committed to the safe and confidential treatment of Poinciana West Community Development District's proprietary information. Berger, Toombs, Elam, Gaines & Frank is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. Poinciana West Community Development District agrees that it will not provide Berger, Toombs, Elam, Gaines & Frank with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of Poinciana West Community Development District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Because Berger, Toombs, Elam, Gaines & Frank will rely on Poinciana West Community Development District and its management and Board of Supervisors to discharge the foregoing responsibilities, Poinciana West Community Development District holds harmless and releases Berger, Toombs, Elam, Gaines & Frank, its partners, and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a known misrepresentation by a member of Poinciana West Community Development District's management, which has caused, in any respect, Berger, Toombs, Elam, Gaines & Frank's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

This letter constitutes the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines, & Frank and Poinciana West Community Development District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants FL

Poinciana West Community Development District
September 15, 2021
Page 7

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,

*Berger Toombs Elam
Gaines & Frank*

BERGER, TOOMBS, ELAM, GAINES & FRANK
J. W. Gaines, CPA

Confirmed on behalf of the addressee:



Judson B. Baggett | 6815 Dairy Road
MBA, CPA, CVA, Partner | Zephyrhills, FL 33542
Marci Reutimann | (813) 788-2155
CPA, Partner | (813) 782-8606

Report on the Firm's System of Quality Control

To the Partners
Berger, Toombs, Elam, Gaines & Frank, CPAs, PL
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

October 30, 2019

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, (the firm), in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs, PL has received a peer review rating of *pass*.

Baggett, Reutimann & Associates, CPAs, PA
BAGGETT, REUTIMANN & ASSOCIATES, CPAs, PA
Signed Electronically by Baggett, Reutimann & Associates, CPAs, PA. US:RI03 email: pa@baggettcpa.com

**ADDENDUM TO ENGAGEMENT LETTER BETWEEN BERGER, TOOMBS,
ELAM, GAINES AND FRANK AND POINCIANA WEST COMMUNITY
DEVELOPMENT DISTRICT
(DATED SEPTEMBER 15, 2021)**

Public Records. Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

**GMS-CF, LLC
219 E LIVINGSTON STREET
ORLANDO, FL 32801
TELEPHONE: 407-841-5524
EMAIL: _____**

Auditor: J.W. Gaines

By: _____

Title: Director

Date: September 15, 2021

District: Poinciana West CDD

By: _____

Title: _____

Date: _____

SECTION VII

SECTION C

SECTION 1

Poinciana West Community Development District

Summary of Check Register

September 7, 2021 to November 10, 2021

Fund	Date	Check No.'s	Amount
General Fund	9/9/21	1795-1796	\$ 1,983.33
	9/10/21	1797	\$ 4,750.00
	9/16/21	1798-1799	\$ 9,830.85
	9/24/21	1800-1804	\$ 11,921.63
	10/11/21	1805-1807	\$ 10,946.09
	10/15/21	1808-1811	\$ 8,973.03
	11/5/21	1812-1814	\$ 3,149.49
			\$ 51,554.42
Payroll			
	<u>September 2021</u>		
	Joseph Clark	50102	\$ 184.70
	Maneck Master	50104	\$ 184.70
	Mayra Skeete	50103	\$ 184.70
	Peggy Gregory	50105	\$ 184.70
	Roy LaRue	50106	\$ 184.70
			\$ 923.50
			\$ 52,477.92

CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK#	AMOUNT
9/09/21	00005	8/16/21	1017859	202108	320-53800-47100			CLARKE ENVIRONMENTAL MOSQUITO	*	1,983.33		1,983.33 001795
					MOSQUITO MGMT SVC AUG 21							
9/09/21	00009	8/16/21	10341	202108	320-53800-47000			CLARKE ENVIRONMENTAL MOSQUITO	*	4,750.00		4,750.00
					AQUATIC MAINT AUG 21							
8/16/21	10341	202108	320-53800-47000						V	4,750.00-		
					AQUATIC MAINT AUG 21							
9/10/21	00020	8/16/21	10341	202108	320-53800-47000			INFRAMARK, LLC	*	4,750.00		.00 001796
					AQUATIC MAINT AUG 21							
9/16/21	00007	9/01/21	6954	202109	320-53800-46200			CLARKE AQUATIC SERVICES, INC	*	4,691.16		4,750.00 001797
					LANDSCAPE MAINT SEPT 21							
9/16/21	00001	9/01/21	106	202109	310-51300-34000			FLORALAWN 2, LLC	*	3,750.00		4,691.16 001798
					MANAGEMENT FEES SEPT 21							
9/01/21	106	202109	310-51300-35200						*	125.00		
					INFORMATION TECH SEPT 21							
9/01/21	106	202109	310-51300-31300						*	416.67		
					DISSEMINATION SVC SEPT 21							
9/01/21	106	202109	310-51300-51000						*	.39		
					OFFICE SUPPLIES SEPT 21							
9/01/21	106	202109	310-51300-42000						*	14.15		
					POSTAGE SEPT 21							
9/01/21	106	202109	310-51300-42500						*	.15		
					COPIES SEPT 21							
9/01/21	107	202109	320-53800-12000						*	833.33		
					FIELD MANAGEMENT SEPT 21							
9/24/21	00005	9/15/21	1018448	202109	320-53800-47100			GOVERNMENTAL MANAGEMENT SERVICES-CF	*	5,139.69		5,139.69 001799
					MOSQUITO MGMT SEPT 21							
9/24/21	00020	9/15/21	10547	202109	320-53800-47000			CLARKE ENVIRONMENTAL MOSQUITO	*	1,983.33		1,983.33 001800
					AQUATIC MAINT SEPT 21							
9/24/21	00008	9/14/21	7-500-05	202109	310-51300-42000			CLARKE AQUATIC SERVICES, INC	*	63.30		4,750.00 001801
					5 DELIVERIES 9/9/21							
					FEDEX							63.30 001802

POIW POIN WEST CDD KCOSTA

*** CHECK DATES 09/07/2021 - 11/09/2021 *** POINCIANA WEST - GENERAL FUND
 BANK A GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	***CHECK*** AMOUNT
9/24/21	00001	9/17/21	108	202109	300-15500-10000			ASSESSMENT ROLL FY22	*	5,000.00	5,000.00 001803
9/24/21	00035	9/15/21	09152021	202109	310-51300-49000			BALLROOM CHARGE	*	125.00	
10/11/21	00031	9/08/21	14074	202110	310-51300-45000			INSURANCE 10/1/21-10/1/22	*	6,025.00	125.00 001804
10/11/21	00007	10/01/21	7072	202110	320-53800-46200			LANDSCAPE MAINT OCT 21	*	4,691.16	6,025.00 001805
10/11/21	00014	8/18/21	08182021	202108	310-51300-42000			TAX BILL POSTAGE 2020	*	229.93	4,691.16 001806
10/15/21	00033	10/01/21	17665	202109	310-51300-31500			GENERAL COUNSEL SEPT 21	*	2,034.00	229.93 001807
10/15/21	00006	10/01/21	85054	202110	310-51300-54000			SPECIAL DISTRICT FEE	*	175.00	2,034.00 001808
10/15/21	00001	10/01/21	109	202110	310-51300-34000			MANAGEMENT FEES OCT 21	*	3,862.50	175.00 001809
10/01/21	109	202110	310-51300-35200					WEBSITE ADMIN OCT 21	*	62.50	
10/01/21	109	202110	310-51300-35100					INFORMATION TECH OCT 21	*	93.75	
10/01/21	109	202110	310-51300-31300					DISSEMINATION SVC OCT 21	*	416.67	
10/01/21	109	202110	310-51300-51000					OFFICE SUPPLIES OCT 21	*	15.24	
10/01/21	109	202110	310-51300-42000					POSTAGE OCT 21	*	4.24	
10/01/21	109	202110	310-51300-42500					COPIES OCT 21	*	10.80	
10/01/21	110	202110	320-53800-12000					FIELD MGMT OCT 21	*	858.33	
GOVERNMENTAL MANAGEMENT SERVICES-CF											
										5,324.03 001810	

POIW POIN WEST CDD KCOSTA

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
10/15/21	00016	10/06/21	2167253	202109	310	51300	31100		GEN ENGINEER SVCS SEPT 21	*	1,440.00	1,440.00 001811
11/05/21	00036	9/30/21	4096496	202109	310	51300	48000		GAI CONSULTANTS, INC	*	589.17	
									NOT BOS MTG 9/8/21			
		9/30/21	4096496	202109	310	51300	48000		CA FLORIDA HOLDINGS, LLC	*	277.82	866.99 001812
									NOT FY MTG DATES 9/24/21			
11/05/21	00005	10/15/21	1018783	202110	320	53800	47100		MOSQUITO MGMT OCT 21	*	2,082.50	
									CLARKE ENVIRONMENTAL MOSQUITO			2,082.50 001813
11/05/21	00028	10/15/21	5	202110	310	51300	31300		AMORT SCHEDULE 2017-1	*	100.00	
		10/15/21	5	202110	310	51300	31300		AMORT SCHEDULE 2017-2	*	100.00	

TOTAL FOR BANK A 51,554.42
 TOTAL FOR REGISTER 51,554.42



INVOICE

www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-894-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

Payment Instructions: Clarke Environmental Mosquito Management, Inc.
Electronic: Bank of America - Account: 8666607231 - Routing: 071000039
Check: 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800
Customer PO #: NA

Invoice #: 001017859
Invoice Date: 08/16/21
Terms: Net 30 Days
Due Date: 09/15/21

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Poinciana West Community Dev. Dist.
6200 Lee Vista Blvd.
Suite 300
Orlando, FL 32822-5149
Stacie Vanderfilt

RECEIVED

Agreement no 1000002502 Consultant Cherrief Jackson

Description	Total
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE	
W9's can be found on our website at www.clarke.com	
Service for August 2021	
Order total	1,983.33

1-5
320 538 471

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	1,983.33
--------------------------------	---------------	-----------------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439



INVOICE

www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-894-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

Payment Instructions: Clarke Aquatic Services, Inc.
Electronic: Bank of America - Account: 8666607118 - Routing: 071000039
Check: 16308 Collections Center Drive, Chicago, IL 60693

Customer #: 088096
Customer PO #: NA

Invoice #: 000010341
Invoice Date: 08/16/21
Terms: Net 30 Days
Due Date: 09/15/21

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Poinciana West Community Dev. Dist.
6200 Lee Vista Blvd.
Suite 300
Orlando, FL 32822-5149

Stacie Vanderbilt

RECEIVED
AUG 17 2021

Agreement no 1000002499 Consultant Tim Gardner

Description	Total
CLARKE AQUATIC MAINTENANCE SERVICES	
W9's can be found on our website at www.clarke.com	
Service for August 2021	
Invoice 11 of 12	
Invoice Due August 2021	
Order total	4,750.00

1-90
320 538 47

Clarke Aquatic Services, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	4,750.00
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Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-872-7439



floralawn2, LLC

Premier Lawn & Pest

P.O. Box 91597
Lakeland, FL 33804

Invoice

1-7
320 538 462

Date	Invoice #
9/1/2021	6954

Bill To
Poinciana West Community Development Dist c/o Governmental Management Services Central Florida, LLC 9145 Narcoossee Road Suite A206 Orlando, FL 32827

RECEIVED

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Lawn Maintenance per original contract - November 2016 - Poinciana West CDD	4,691.16	4,691.16
	Billing for September 2021		

Thank you for your business.

Total

\$4,691.16

Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com

GMS-Central Florida, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 106
 Invoice Date: 9/1/21
 Due Date: 9/1/21
 Case:
 P.O. Number:

Bill To:
 Poinciana West CDD
 219 E. Livingston St.
 Orlando, FL 32801

1-1

Description	Hours/Qty	Rate	Amount
Management Fees - September 2021	310 513 34	3,750.00	3,750.00
Information Technology - September 2021	352	125.00	125.00
Dissemination Agent Services - September 2021	313	416.67	416.67
Office Supplies	51	0.39	0.39
Postage	42	14.15	14.15
Copies	425	0.15	0.15
Total			\$4,306.36
Payments/Credits			\$0.00
Balance Due			\$4,306.36

DUPLICATE

GMS-Central Florida, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 107
Invoice Date: 9/1/21
Due Date: 9/1/21
Case:
P.O. Number:

Bill To:
Polciana West CDD
219 E. Livingston St.
Orlando, FL 32801

1-1

Description	Hours/Qty	Rate	Amount
Field Management - September 2021 <i>32053812</i>		833.33	833.33
Total			\$833.33
Payments/Credits			\$0.00
Balance Due			\$833.33

RECEIVED



INVOICE

www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-884-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

Payment Instructions: Clarke Environmental Mosquito Management, Inc.
Electronic: Bank of America - Account: 8666607231 - Routing: 071000039
Check: 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800
Customer PO #: NA

Invoice #: 001018448
Invoice Date: 09/15/21
Terms: Net 30 Days
Due Date: 10/15/21

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Poinciana West Community Dev, Dist.
6200 Lee Vista Blvd.
Suite 300
Orlando, FL 32822-5149
Stacie Vanderfilt

Agreement no 1000002502 Consultant Cherrief Jackson

Description	Total
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CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE

W9's can be found on our website at www.clarke.com

Service for September 2021

Order total 1,983.33

RECEIVED

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	1,983.33
---------------------------------------	---------------	-----------------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439



INVOICE

www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-894-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

Payment Instructions: Clarke Aquatic Services, Inc.
Electronic: Bank of America - Account: 8666607118 - Routing: 071000039
Check: 16308 Collections Center Drive, Chicago, IL 60693

Customer #: 088096
Customer PO #: NA

Invoice #: 000010547
Invoice Date: 09/15/21
Terms: Net 30 Days
Due Date: 10/15/21

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Poinciana West Community Dev. Dist.
6200 Lee Vista Blvd.
Suite 300
Orlando, FL 32822-5149

Stacie Vanderbilt

1-20
320 538 47

Agreement no 1000002499

Consultant Tim Gardner

Description	Total
-------------	-------

CLARKE AQUATIC MAINTENANCE SERVICES

W9's can be found on our website at www.clarke.com

Service for September 2021
Invoice 12 of 12
Invoice Due September 2021

Order total 4,750.00

RECEIVED

Clarke Aquatic Services, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	4,750.00
--------------------------------	---------------	-----------------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439



Invoice Number 7-500-05094	Invoice Date Sep 14, 2021	Account Number 7630-6931-1	Page 1 of 3
--------------------------------------	-------------------------------------	--------------------------------------	----------------

FedEx Tax ID: 71-0427007

Billing Address:

POINCIANA WEST CDD
1408 HAMLIN AVE UNIT E
SAINT CLOUD FL 34771-8588

Shipping Address:

POINCIANA WEST CDD
POINCIANA WEST CDD
ORLANDO FL 32801

Invoice Questions?

Contact FedEx Revenue Services

Phone: 800.645.9424

M-F 7-5 (CST)

Internet: fedex.com/usgovt

Invoice Summary

FedEx Express Services

Total Charges	USD	\$63.30
TOTAL THIS INVOICE	USD	\$63.30

Account Summary as of Sep 14, 2021

Previous Balance	0.00
Payments	0.00
Adjustments	0.00
New Charges	63.30
New Account Balance	\$63.30

Tendered Date is the date the shipper gave possession of the shipment to FedEx and is used for rate calculations and currency conversions.

Ship Date is the date for start of transit time

Other discounts may apply.

To pay your FedEx invoice, please go to www.fedex.com/payment. Thank you for using FedEx.



RECEIVED

1-8
310 513 42

SEP 17

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number 7-500-05094	Invoice Amount USD \$63.30	Account Number 7630-6931-1	Account Balance USD \$63.30
--------------------------------------	--------------------------------------	--------------------------------------	---------------------------------------

Remittance Advice

Your payment is due by Oct 29, 2021

750005094800000633057630693112000006330500000633050

0033746 01 AB 0.458 **AUTO H1 1 1256 34771-858877 -C01-P33779-11



POINCIANA WEST CDD
1408 HAMLIN AVE UNIT E
SAINT CLOUD FL 34771-8588



FedEx
P.O. Box 371461
Pittsburgh PA 15250-7461



62314570008418



Invoice Number 7-500-05094	Invoice Date Sep 14, 2021	Account Number 7630-6931-1	Page 3 of 3
--------------------------------------	-------------------------------------	--------------------------------------	-----------------------

Ship Date: Sep 09, 2021
Tendered Date: Sep 08, 2021
Payor: Third Party

Cust. Ref.: Poinciana West CDD
Ref.#3:
Ref.#2:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.50% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient	
Tracking ID	774744098730	George Flint	Joseph Clark	
Service Type	FedEx Standard Overnight	GMS - CF, LLC	306 MOORPARK WAY	
Package Type	FedEx Pak	219 E Livingston Street	KISSIMMEE FL 34759 US	
Zone	02	ORLANDO FL 32801 US		
Packages	1			
Rated Weight	2.0 lbs, 0.9 kgs	Transportation Charge		6.89
Delivered	Sep 10, 2021 15:01	Fuel Surcharge		0.81
Svc Area	A3	Residential Delivery		4.65
Signed by	see above	Third Party Billing		0.31
FedEx Use	00000000/134425/02	Total Charge	USD	\$12.66

Ship Date: Sep 09, 2021
Tendered Date: Sep 08, 2021
Payor: Third Party

Cust. Ref.: Poinciana West CDD
Ref.#3:
Ref.#2:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.50% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient	
Tracking ID	774744118986	George Flint	Mayra Skeeta	
Service Type	FedEx Standard Overnight	GMS - CF, LLC	467 BEL AIR WAY	
Package Type	FedEx Pak	219 E Livingston Street	KISSIMMEE FL 34759 US	
Zone	02	ORLANDO FL 32801 US		
Packages	1			
Rated Weight	2.0 lbs, 0.9 kgs	Transportation Charge		6.89
Delivered	Sep 10, 2021 15:30	Fuel Surcharge		0.81
Svc Area	A3	Residential Delivery		4.65
Signed by	see above	Third Party Billing		0.31
FedEx Use	00000000/134425/02	Total Charge	USD	\$12.66

Ship Date: Sep 09, 2021
Tendered Date: Sep 08, 2021
Payor: Third Party

Cust. Ref.: Poinciana West CDD
Ref.#3:
Ref.#2:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.50% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation	INET	Sender	Recipient	
Tracking ID	774744146151	George Flint	Maneck Master	
Service Type	FedEx Standard Overnight	GMS - CF, LLC	759 SAN RAPHAEL ST	
Package Type	FedEx Pak	219 E Livingston Street	KISSIMMEE FL 34759 US	
Zone	02	ORLANDO FL 32801 US		
Packages	1			
Rated Weight	2.0 lbs, 0.9 kgs	Transportation Charge		6.89
Delivered	Sep 10, 2021 15:53	Fuel Surcharge		0.81
Svc Area	A3	Residential Delivery		4.65
Signed by	see above	Third Party Billing		0.31
FedEx Use	00000000/134425/02	Total Charge	USD	\$12.66

Third Party Subtotal	USD	\$63.30
Total FedEx Express	USD	\$63.30

GMS-Central Florida, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 108
Invoice Date: 9/17/21
Due Date: 9/17/21
Case:
P.O. Number:

Bill To:
Polciana West CDD
219 E. Livingston St.
Orlando, FL 32801

1-1
300 155 10

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2022		5,000.00	5,000.00

RECEIVED

Total	\$5,000.00
Payments/Credits	\$0.00
Balance Due	\$5,000.00

Solivita Club – Avatar Properties, Inc.
395 Village Dr., Ste. C, Kissimmee, FL 34759
Phone 863-427-7129



1-35
710 513 49

DATE: SEPTEMBER 15, 2021

BILL TO	SHIP TO	INSTRUCTIONS
PWCDD	Same as recipient	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Room Charge – Ballroom	125.00	125.00

RECEIVED

SUBTOTAL	125.00
SALES TAX	
SHIPPING & HANDLING	
TOTAL DUE	125.00



1-31
31051345

INVOICE

Customer	Poinclana West Community Development District
Acct #	972
Date	09/08/2021
Customer Service	Kristina Rudez
Page	1 of 1

Poinclana West Community Development District
c/o Government Management Services, LLC
219 E Livingston St
Orlando, FL 32801

Payment Information	
Invoice Summary	\$ 6,025.00
Payment Amount	
Payment for:	Invoice#14074
100121358	

Thank You



Please detach and return with payment

Customer: Poinclana West Community Development District

Invoice	Effective	Transaction	Description	Amount
14074	10/01/2021	Policy Synchronization	Policy #100121358 10/01/2021-10/01/2022 Florida Insurance Alliance Package - Policy Synchronization Due Date: 9/8/2021	6,025.00
				RECEIVED
				SEP 20 2021
				Total
				\$ 6,025.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	(321)233-9939	Date
	sclimer@egisadvisors.com	09/08/2021



Premier Lawn & Pest

P.O. Box 91597
Lakeland, FL 33804

1-7
320538462

Invoice

Date	Invoice #
10/1/2021	7072

Bill To
Poinciana West Community Development Dist c/o Governmental Management Services Central Florida, LLC 9145 Narcoossee Road Suite A206 Orlando, FL 32827

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Lawn Maintenance per original contract - November 2016 - Poinciana West CDD	4,691.16	4,691.16
	Billing for October 2021		

RECEIVED
SEP 30 2021

Thank you for your business.	Total	\$4,691.16
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Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com



JOE G. TEDDER, CFC
Tax Collector for Polk County, Florida

1-14
 310 513 42

POSTAGE INVOICE

Make Payable to: **JOE G TEDDER, Tax Collector**
Attn: FINANCE DEPARTMENT
P.O. Box 1189
Bartow, FL 33831

Date: August 18, 2021
 Taxing Authority: _____
 Fund: _____

Item				Amount Due
Mailing of 2020 Tax Bills as per Section 197.322, F.S. - "The postage shall be paid out of the general fund of each governing board, upon statement thereof by the Tax Collector." Percent of total is applied to total postage for 2020 Tax Bill mailings.				
2020 Total Tax Roll				795,060,531.79
Taxing Authority	Total Taxes	% of Total	Total Postage	
Poinciana West Debt Fee	1,115,005.92	0.14020%	120,508.04	\$168.95
Poinciana West Maint Fee	309,892.74	0.03900%	120,508.04	\$47.00
Total				\$229.93

RECEIVED

Online Access:

Email: email@PolkTaxes.com

Web: www.PolkTaxes.com

430 E Main Street

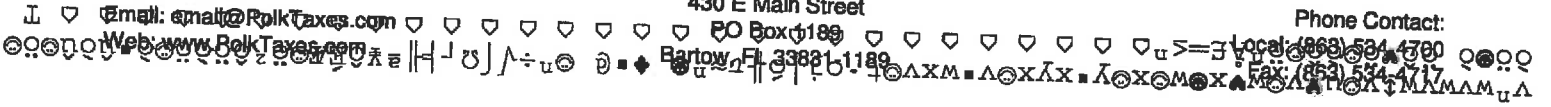
PO Box 1189

Bartow, FL 33831, 1189

Phone Contact:

Local: (888) 584-4780

Fax: (888) 584-4717



Clark & Albaugh, LLP
700 W. Morse Blvd., Suite 101
Winter Park, Florida 32789

1-33
310 513315

Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District
6200 Lee Vista Blvd., Suite 300
Orlando, FL 32822

October 1, 2021

Attention: George S. Flint, District Manager

File # 7784-001
Invoice # 17665

RE: General matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Sep-07-21	correspondence with manager regarding vendor renewal; review of existing contacts ; draft landscape renewal	1.40	420.00	SDC
Sep-08-21	review of correspondence and revised proposals from vendors for meeting package	0.60	180.00	SDC
Sep-10-21	review of correspondence and field reports	0.50	150.00	SDC
Sep-14-21	correspondence and telephone call with manager regarding contract price increases and meeting agenda	0.40	120.00	SDC
Sep-15-21	review of agenda package and meeting preparation; attendance at board meeting	2.20	660.00	SDC
Sep-16-21	contract review and followup	0.60	180.00	SDC
	Modifying agreement with FloraLawn; Modifying agreement with Clarke Aquatics.	1.00	285.00	MEA
Sep-20-21	revise contract documents for renewals	0.70	210.00	SDC
Sep-21-21	revise landscape and aquatic contracts to provide fee increase; correspondence with manager; review of updated scope for midge	1.50	450.00	SDC

RECEIVED

OCT 12 2021

contract and prior contract documents; office conference

Sep-23-21	review of and revisions to midge contract	0.60	180.00	SDC
	Drafting first amendment to midge control agreement.	1.40	399.00	MEA
	Totals	10.90	\$3,234.00	
	Courtesy Discount		1,200.00	
	Total Fees After Discount		\$2,034.00	
	Total Fee & Disbursements		\$2,034.00	
	Balance Now Due		\$2,034.00	

TAX ID Number 26-1572385

Invoice No.: 85054			Date Invoiced: 10/01/21
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2021: \$175

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



Poinciana West Community Development District
 Mr. Scott D. Clark
 Clark and Albaugh, LLP
 700 West Morse Boulevard, Suite 101
 Winter Park, FL 32789

RECEIVED
 OCT 11 2021

- 2. **Telephone:** (407) 647-7600
- 3. **Fax:** (407) 647-7622
- 4. **Email:** sclark@winterparklawyers.com
- 5. **Status:** Independent
- 6. **Governing Body:** Elected
- 7. **Website Address:** Poincianawestcdd.org
- 8. **County(ies):** Polk
- 9. **Function(s):** Community Development
- 10. **Boundary Map on File:** 11/13/2006
- 11. **Creation Document on File:** 11/13/2006
- 12. **Date Established:** 10/06/2006
- 13. **Creation Method:** Local Ordinance
- 14. **Local Governing Authority:** Polk County
- 15. **Creation Document(s):** County Ordinances 2006-052 and 2007-043
- 16. **Statutory Authority:** Chapter 190, Florida Statutes
- 17. **Authority to Issue Bonds:** Yes
- 18. **Revenue Source(s):** Assessments
- 19. **Most Recent Update:** 10/06/2020

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OCT 11 2021

BY: _____

do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: _____ Date 10-7-21

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, ALL of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
 - 1. _____ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
 - 2. _____ This special district is in compliance with the reporting requirements of the Department of Financial Services.
 - 3. _____ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2019/2020 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: _____ Denied: _____ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

GMS-Central Florida, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 109

Invoice Date: 10/1/21

Due Date: 10/1/21

Case:

P.O. Number:

Bill To:Poinciana West CDD
219 E. Livingston St.
Orlando, FL 32801

RECEIVED

1-1

Description	Hours/Qty	Rate	Amount
Management Fees - October 2021	34	3,862.50	3,862.50
Website Administration - October 2021	352	62.50	62.50
Information Technology - October 2021	352	93.75	93.75
Dissemination Agent Services - October 2021	313	416.67	416.67
Office Supplies	51	15.24	15.24
Postage	42	4.24	4.24
Copies	425	10.80	10.80

Total \$4,465.70**Payments/Credits** \$0.00**Balance Due** \$4,465.70

GMS-Central Florida, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 110
Invoice Date: 10/1/21
Due Date: 10/1/21
Case:
P.O. Number:

Bill To:
Polinciana West CDD
219 E. Livingston St.
Orlando, FL 32801

RECEIVED

1-1

Description	Hours/Qty	Rate	Amount
Field Management - October 2021 320 53812		858.33	858.33

Total \$858.33

Payments/Credits \$0.00

Balance Due \$858.33



INVOICE

Orlando
618 E. South Street, Suite 700
Orlando, FL 32801

T 407.423.8398
F 407.843.1070

1-16
310 513 311

George Flint
Governmental Management Services
1408 Hamlin Ave Unit E
St. Cloud, FL 34771

October 6, 2021
Project No: A171207.00
Invoice No: 2167253

Project A171207.00 Poinciana West Community Development District Engineering Services

Professional Services Through September 25, 2021

Task 005 2021 General Support
Sub-Task 001 COM

Professional Personnel

	Hours	Rate	Amount	
Principal				
Leo, Kathleen	4.50	320.00	1,440.00	
Totals	4.50		1,440.00	
Total Labor				1,440.00
		Total this Sub-Task		\$1,440.00
		Total this Task		\$1,440.00

Task 006 2022 General Support

Total this Task 0.00

Total this Invoice \$1,440.00

RECEIVED

Billing Backup

Wednesday, October 6, 2021

GAI Consultants, Inc.

Invoice 2167253 Dated 10/6/2021

9:29:16 AM

Project	A171207.00	Poinciana West Community Development District Engineering Services
Task	005	2021 General Support
Sub-Task	001	COM

Professional Personnel

			Hours	Rate	Amount	
Principal						
04136	Leo, Kathleen	8/4/2021	.50	320.00	160.00	
	review emails					
04136	Leo, Kathleen	9/7/2021	1.00	320.00	320.00	
	agenda review, emails					
04136	Leo, Kathleen	9/15/2021	2.00	320.00	640.00	
	CDD Meeting					
04136	Leo, Kathleen	9/21/2021	1.00	320.00	320.00	
	emails, pond research					
	Totals		4.50		1,440.00	
	Total Labor					1,440.00
				Total this Sub-Task		\$1,440.00
				Total this Task		\$1,440.00
				Total this Project		\$1,440.00
				Total this Report		\$1,440.00

LOCALIQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

1-36
310 51248

ACCOUNT NAME Poinciana West Cdd		ACCOUNT # 534838	PAGE # 1 of 1
INVOICE # 0004096496	BILLING PERIOD Sep 1- Sep 30, 2021	PAYMENT DUE DATE October 20, 2021	
PREPAY (Memo Info) \$0.00	UNAPPLIED (Included in amt due) \$0.00	TOTAL AMOUNT DUE \$866.99	
BILLING INQUIRIES/ADDRESS CHANGES 1-877-738-7612 or samb@ccc.gannett.com		FEDERAL ID 47-2390983	
<p>Legal Entity: Gannett Media Corp. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.</p>			

BILLING ACCOUNT NAME AND ADDRESS

POINCIANA WEST CDD
219 E LIVINGSTON ST
ORLANDO, FL 32801-1508



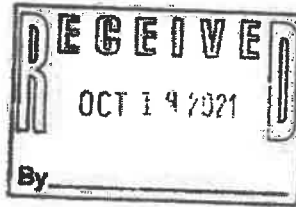
00005348380000000000000040964960008669967177

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number: CFL_758309

Date	Description	Amount
9/1/21	Balance Forward	\$1,015.48
9/20/21	PAYMENT - THANK YOU	-\$1,015.48

Package Advertising:

Start-End Date	Order Number	Description	PO Number	Package Cost
9/8/21	6249333	mtg 9/15		\$589.17
9/24/21	6315570	6315570		\$277.82



PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

LOCALIQ
The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune | News Herald
Northwest Florida Daily News

ACCOUNT NAME Poinciana West Cdd	PAYMENT DUE DATE October 20, 2021	AMOUNT PAID
ACCOUNT NUMBER 534838	INVOICE NUMBER 0004096496	

CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL AMOUNT DUE
\$866.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$866.99

REMITTANCE ADDRESS (Include Account# & Invoice# on check)

CA Florida Holdings, LLC
PO Box 631244
Cincinnati, OH 45263-1244

TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:

VISA MASTERCARD DISCOVER AMEX

Card Number _____
Exp Date ____/____/____ CVV Code _____
Signature _____ Date _____

00005348380000000000000040964960008669967177

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Poinciana West Cdd
Poinciana West Cdd
219 EAST LIVINGSTON ST
ORLANDO FL 32801

STATE OF FLORIDA, COUNTY OF POLK

The Ledger-News Chief, a newspaper printed and published in the city of Lakeland, and of general circulation in the County of Polk, State of Florida, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue dated:

09/08/2021

and that the fees charged are legal.
Sworn to and subscribed before on 08/08/2021

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$589.17

Order No: 6249333

Customer No: 534838

PO #:

of Copies:

1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

SARAH BERTELSEN
Notary Public
State of Wisconsin

**NOTICE OF REGULAR BOARD
OF SUPERVISORS MEETING
FOR POLK COUNTY WEST
COMMUNITY DEVELOPMENT
DISTRICT**

Notice is hereby given that the Board of Supervisors ("Board") of the Polk County West Community Development District ("District") will hold a regular meeting of the Board of Supervisors on Wednesday, September 14, 2021 at 7:00 a.m. via Zoom communications media technology and in person at the Starline Station, 264 Village Drive, Polk County, FL 32739. Others not attending in person will be able to participate using the Zoom address specified below, which allow for public participation and comment. Attendance via Zoom is strongly encouraged in lieu of in-person attendance.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. A copy of the agenda for this meeting may be obtained by contacting the District Manager by mail at 299 E. Livingston Street, Orlando, FL 32801, by telephone at 407-847-5264, or by visiting the District's website, <http://polkcountwestcd.org>. This meeting may be continued to a date, time, and place to be specified on the record of the meeting.

As a public health precaution, all those attending the meeting in person will be asked to wear a mask and maintain social distancing. The District fully encourages public participation in a safe and efficient manner in light of the COVID-19 public health emergency. To that end, the District recommends that any member of the public interested in attending and participating in the meeting remotely do so by logging into Zoom via their computer.

At <https://zoom.us/j/94348027437> and entering the meeting ID of 943 4802 7437 or by dialing in telephonically at (404) 487-7272 and entering the meeting ID of 943 4802 7437. Questions and comments can be submitted to the District Manager at adam@polkcountwestcd.com by Tuesday, September 14, 2021 at 3:00 p.m. in advance of the meeting to facilitate the Board's consideration and/or discussion of such questions and comments during the meeting.

In the event that the COVID-19 public health emergency prevents the meeting from occurring in-person, the District may conduct the meeting entirely by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to any relevant Executive Orders issued by Governor DeSantis, and any extensions or subsequent orders, and pursuant to Section 120.54(1)(b), Florida Statutes. Information about how the meeting will occur, assistance connecting to the meeting or arranging further accommodations for participation, and any other questions can be addressed by contacting the District Manager's office at the above numbers, e-mail, and regular mail addresses above or by visiting the District's website.

One or more Supervisors, staff or other individuals are anticipated to participate by Zoom. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting or to obtain access to the telephonic, video conferencing, or other communications media technology used to conduct this meeting is asked to advise the District office at least forty-eight (48) hours prior to the meeting by contacting the District Manager at 299 E. Livingston Street, Orlando, FL 32801 407-847-5264. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager.

Each person who decides to attend any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to provide that a verbatim record of the proceedings is made, including the testimony and evidence upon which such record is to be based.

Tricia Adams
District Manager
Management Services - Central Florida, LLC
Sept. 8, 2021 #53-6733

Publication Date
2021-09-24

Subcategory
Miscellaneous Notices

**NOTICE OF MEETING DATES
POINCIANA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Poinciana West Community Development District will hold the regularly scheduled public meetings for Fiscal Year 2022 at 9:30 a.m. in the Starlite Ballroom at 384 Village Drive, Poinciana, Florida 34759 on the third Wednesday each month as follows unless indicated otherwise:

November 17, 2021

January 19, 2022

March 16, 2022

May 18, 2022

July 20, 2022

September 21, 2022

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager at 219 E. Livingston Street, Orlando, FL 32801.

A meeting may be continued to a date, time, and place to be specified on the record at that meeting. There may be occasions when one or more Supervisors may participate by telephone.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint
Governmental Management Services Central Florida, LLC
District Manager



INVOICE

1-5 471
320 538

www.clarke.com
TOLL-FREE: 800-323-5727
PHONE: 630-894-2000
AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139

Payment Instructions: Clarke Environmental Mosquito Management, Inc.
Electronic: Bank of America - Account: 8666607231 - Routing: 071000039
Check: 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800
Customer PO #: N/A

Invoice #: 001018783
Invoice Date: 10/15/21
Terms: Net 30 Days
Due Date: 11/15/21

B
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L
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T
O
Poinciana West Community Dev. Dist.
6200 Lee Vista Blvd.
Suite 300
Orlando, FL 32822-5149
Stacie Vanderfil

PAID

Agreement no 1000002502 Consultant Cherrief Jackson

Description	Total
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE	
W9's can be found on our website at www.clarke.com	
Service Oct 2021	
Order total	2,082.50

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

*** We accept ACH Payments ***	Total:	2,082.50
--------------------------------	---------------	-----------------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

1-28
310 513 313

Invoice

Date	Invoice #
10/15/2021	5

Bill To
Poinciana West CDD c/o GMS

Terms	Due Date
Net 30	11/14/2021

Description	Amount
Amortization Schedule Series 2017-1 11-1-21 Prepay \$15,000	100.00
Amortization Schedule Series 2017-2 11-1-21 Prepay \$5,000	100.00
RECEIVED	

--

Total	\$200.00
Payments/Credits	\$0.00
Balance Due	\$200.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

SECTION 2

Poinciana West
Community Development District

Unaudited Financial Reporting
October 31, 2021



Table of Contents

1 Balance Sheet

2-3 General Fund

4 Debt Service Fund - Series 2017R-1 & 2017R-2

5-6 Month to Month

Poinciana West
Community Development District
Combined Balance Sheet
October 31, 2021

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Totals Governmental Funds</i>
Assets:			
Cash			
Operating Account	\$ 116,388	\$ -	\$ 116,388
Money Market Account	\$ 493,596	\$ -	\$ 493,596
Investments			
Series 2017R-1 & R-2			
Reserve R-1	\$ -	\$ 392,348	\$ 392,348
Reserve R-2	\$ -	\$ 121,829	\$ 121,829
Revenue	\$ -	\$ 282,468	\$ 282,468
Prepayment R-1	\$ -	\$ 23,593	\$ 23,593
Prepayment R-2	\$ -	\$ 8,778	\$ 8,778
Assessment Receivable	\$ 2,673	\$ -	\$ 2,673
Total Assets	\$ 612,657	\$ 829,016	\$ 1,441,673
Liabilities:			
Accounts Payable	\$ 3,149	\$ -	\$ 3,149
Total Liabilities	\$ 3,149	\$ -	\$ 3,149
Fund Balance:			
Restricted for:			
Debt Service	\$ -	\$ 829,016	\$ 829,016
Unassigned	\$ 609,508	\$ -	\$ 609,508
Total Fund Balances	\$ 609,508	\$ 829,016	\$ 1,438,524
Total Liabilities & Fund Balance	\$ 612,657	\$ 829,016	\$ 1,441,673

Poinciana West

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2021

	Adopted Budget	Prorated Budget Thru 10/31/21	Actual Thru 10/31/21	Variance
Revenues:				
Assessments - Tax Roll	\$ 291,294	\$ -	\$ -	\$ -
Interest	\$ 500	\$ 42	\$ 43	\$ 1
Total Revenues	\$ 291,794	\$ 42	\$ 43	\$ 1
Expenditures:				
<i>General & Administrative:</i>				
Supervisors Fees	\$ 6,000	\$ 500	\$ -	\$ 500
FICA Expense	\$ 459	\$ 38	\$ -	\$ 38
Engineering	\$ 15,000	\$ 1,250	\$ -	\$ 1,250
Attorney	\$ 20,000	\$ 1,667	\$ -	\$ 1,667
Arbitrage	\$ 450	\$ -	\$ -	\$ -
Dissemination	\$ 5,500	\$ 458	\$ 617	\$ (158)
Annual Audit	\$ 3,310	\$ -	\$ -	\$ -
Trustee Fees	\$ 7,050	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Management Fees	\$ 46,350	\$ 3,863	\$ 3,863	\$ -
Information Technology	\$ 1,125	\$ 94	\$ 94	\$ -
Website Maintenance	\$ 750	\$ 63	\$ 63	\$ -
Telephone	\$ 100	\$ 8	\$ -	\$ 8
Postage	\$ 1,250	\$ 104	\$ 4	\$ 100
Printing & Binding	\$ 1,000	\$ 83	\$ 11	\$ 73
Insurance	\$ 8,100	\$ 8,100	\$ 6,025	\$ 2,075
Legal Advertising	\$ 2,500	\$ 208	\$ -	\$ 208
Other Current Charges	\$ 2,400	\$ 200	\$ 125	\$ 75
Office Supplies	\$ 300	\$ 25	\$ 15	\$ 10
Property Appraiser	\$ 3,100	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Total General & Administrative:	\$ 129,919	\$ 21,836	\$ 15,991	\$ 5,845

Poinciana West
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2021

	Adopted Budget	Prorated Budget Thru 10/31/21	Actual Thru 10/31/21	Variance
<i>Operations & Maintenance</i>				
Field Services	\$ 10,300	\$ 858	\$ 858	\$ 0
Landscape Maintenance	\$ 61,713	\$ 5,143	\$ 4,691	\$ 452
Aquatic Control Maintenance	\$ 66,865	\$ 5,572	\$ -	\$ 5,572
Aquatic Midge Maintenance	\$ 30,000	\$ 2,500	\$ 2,083	\$ 418
R&M Plant Replacement	\$ 3,000	\$ 250	\$ -	\$ 250
Storm Structure Repairs	\$ 10,000	\$ 833	\$ -	\$ 833
Contingency	\$ 20,000	\$ 1,667	\$ -	\$ 1,667
Capital Outlay	\$ 10,000	\$ 833	\$ -	\$ 833
Total Operations & Maintenance:	\$ 211,878	\$ 17,657	\$ 7,632	\$ 10,025
Total Expenditures	\$ 341,797	\$ 39,493	\$ 23,623	\$ 15,870
Excess (Deficiency) of Revenues over Expenditures	\$ (50,003)		\$ (23,580)	
Fund Balance - Beginning	\$ 50,003		\$ 633,087	
Fund Balance - Ending	\$ -		\$ 609,508	

Poinciana West
Community Development District
Debt Service Fund - Series 2017R-1 & 2017R-2
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2021

	Adopted Budget	Prorated Budget Thru 10/31/21	Actual Thru 10/31/21	Variance
Revenues:				
Assessments - Tax Roll	\$ 1,046,815	\$ -	\$ -	\$ -
Assessments - Prepayments	\$ -	\$ -	\$ 6,803	\$ 6,803
Interest	\$ -	\$ -	\$ 3	\$ 3
Total Revenues	\$ 1,046,815	\$ -	\$ 6,806	\$ 6,806
Expenditures:				
Property Appraiser	\$ 11,200	\$ -	\$ -	\$ -
Series 2017R-1				
Interest - 11/1	\$ 178,771	\$ -	\$ -	\$ -
Principal - 5/1	\$ 425,000	\$ -	\$ -	\$ -
Interest - 5/1	\$ 178,771	\$ -	\$ -	\$ -
Series 2017R-2				
Interest - 11/1	\$ 66,075	\$ -	\$ -	\$ -
Principal - 5/1	\$ 95,000	\$ -	\$ -	\$ -
Interest - 5/1	\$ 66,075	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,020,893	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 25,922		\$ 6,806	
Fund Balance - Beginning	\$ 290,113		\$ 822,210	
Fund Balance - Ending	\$ 316,035		\$ 829,016	

Poinciana West
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Assessments - Tax Collector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43
Total Revenues	\$ 43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43
Expenditures:													
General & Administrative:													
Supervisors Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FICA Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dissemination	\$ 617	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 617
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Management Fees	\$ 3,863	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,863
Information Technology	\$ 94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94
Website Maintenance	\$ 63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4
Printing & Binding	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11
Insurance	\$ 6,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,025
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Current Charges	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125
Office Supplies	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15
Property Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Total General & Administrative:	\$ 15,991	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,991

Poinciana West
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Operation and Maintenance													
Field Services	\$ 858	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 858
Landscape Maintenance	\$ 4,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,691
Aquatic Control Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquatic Midge Maintenance	\$ 2,083	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,083
R&M Plant Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Structure Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operations & Maintenance:	\$ 7,632	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,632
Total Expenditures	\$ 23,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,623
Excess (Deficiency) of Revenues over Expenditures	\$ (23,580)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (23,580)

SECTION D

SECTION 1

Poinciana West Community Development District



November 17, 2021
Clayton Smith - Field Services Manager
GMS

Completed

Pond Drain Pipe Clearing

Figure 1 – Cleared area at wetland.



Pipe that had become obstructed.



- ✚ A drain pipe was found to have become obstructed in dry pond P-4
- ✚ The pipe was cleared at both ends.
- ✚ Flow was restored and the pond level went down.

Action Item – Washout Repair Pond 7

- ✚ Washed out area was graded, with soil added.
- ✚ An underdrain was added and buried below grade.
- ✚ The area was compacted with fill dirt and sodded.

Grading bank and adding drain.



Erosion repaired with drain added to prevent future erosion.



Completed

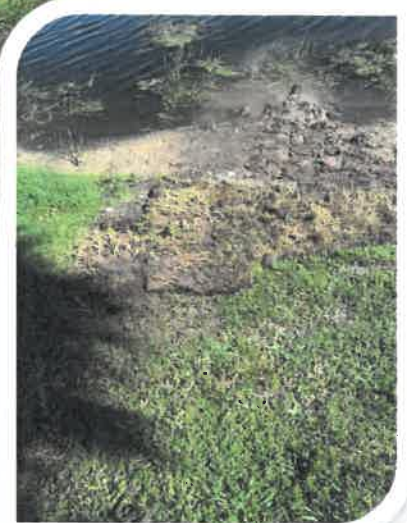
Action item – Erosion Pond 3



- ✚ A small, eroded area was graded and soil added.
- ✚ The area was compacted, and sod was added.

Action item – Erosion/drain Pond 12

- ✚ An area had become eroded due to a drain pip at the bank.
- ✚ The drain was extended. The area was graded, soil added and compacted.
- ✚ Sod was added for the final product.



In Progress

Site Wide Fish Stocking Plan

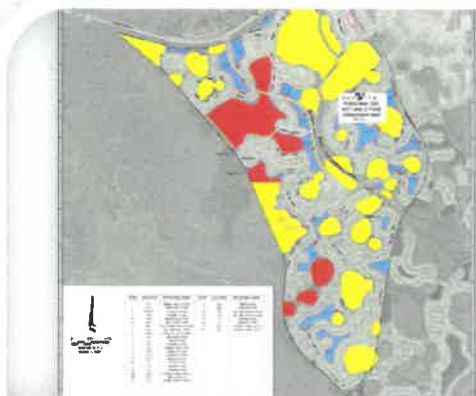
- ✦ Assessing the property for a pond fish stocking plan.
- ✦ 1000 gambusia and 500 shrimp per acre.
- ✦ Calculating acreage for total fish. To be stocked and priority ponds.



Pond Bank Awareness Signage



- ✦ Addition of signage to pond banks.
- ✦ Materials to be supplied by the developer with CDD to install.
- ✦ 13 signs identified by the insurance company.



Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at csmith@gmscfl.com. Thank you.

Respectfully,
Clayton Smith



PW Monthly Treatment Report

Date between : 10/1/2021 and 10/31/2021

Customer Site ID	Treatment Date	Condition/Weeds Treated
4A	10/6/21	Clean
16A	10/6/21	Clean
1	10/6/21	Shoreline Grasses
2	10/6/21	Shoreline Grasses
3	10/26/21	Filamentous
4	10/26/21	Filamentous
5	10/29/21	Clean
6	10/29/21	Clean
6	10/6/21	Filamentous
6	10/6/21	Hydrilla
6	10/6/21	Shoreline Grasses
7	10/26/21	Filamentous
8	10/6/21	Clean
9	10/26/21	Filamentous
10	10/26/21	Filamentous
11	10/13/21	Duckweed
11	10/13/21	Filamentous
11	10/13/21	Planktonic
12	10/26/21	Filamentous
13	10/6/21	Shoreline Grasses
15	10/29/21	Clean
16	10/29/21	Clean
17	10/26/21	Filamentous
18	10/26/21	Clean
20	10/27/21	Filamentous
20	10/27/21	Planktonic
21	10/27/21	Filamentous
21	10/27/21	Planktonic
22	10/27/21	Filamentous
22	10/6/21	Shoreline Grasses



PW All Services By Customer Summary

Run By: cchallacombe

Poinciana West Community Dev. Dist. (P07800)

Filter Date between 10/01/2021 and 10/31/2021

Customer	Work Type	Service Item	Service Item Description	Start Date	End Date	Used Quantity	Unit Of Measure
P07800 - Poinciana West Community Dev. Dist.	Municipal Back	KIS1769 - Midge BP Abate Pellets		10/21/2021	10/21/2021	6.50	acr
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/JULV		10/04/2021	10/04/2021	2.20	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/JULV		10/14/2021	10/14/2021	2.40	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2827 - Biomist 4+4 Truck ULV		10/18/2021	10/18/2021	3.80	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/JULV		10/21/2021	10/21/2021	2.50	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2827 - Biomist 4+4 Truck ULV		10/25/2021	10/25/2021	2.10	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/JULV		10/28/2021	10/28/2021	2.50	mi
						15.50	

SECTION 2

Customer Complaint Log Poinciana West CDD

Date	Resident	Address	Pond	Complaint	Assigned To	Resolution	Date Resolved
7/28/21	Florence Mazzei	388 Scripps Ranch Rd	P-3	Algae in pond	Clayton Smith	Treated	8/2/21
9/2/21	Drew Makovec	109 Crystal Cove	P-8	Midge Control	Clayton Smith	TBD	
9/27/21	Leroy Partin	422 Pacific Ridge Road	P-21	Algae in pond	Clayton Smith	Treated	9/30/21
10/4/21	Florence Mazzei	388 Scripps Ranch Rd	P-3	Algae in pond	Clayton Smith	Treated	10/7/21
10/13/21	Leroy Partin	422 Pacific Ridge Road	P-21	Algae in pond/Midge Control	Clayton Smith	Treated	10/13/21