

**MINUTES OF MEETING
POINCIANA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Poinciana West Community Development District was held on Wednesday, **September 15, 2021** at 9:30 a.m. at the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Peggy Gregory	Chairman
Roy LaRue	Vice Chairman
Mayra Skeete	Assistant Secretary
Dr. Maneck Master	Assistant Secretary
Joe Clark	Assistant Secretary

Also present were:

Tricia Adams	GMS
Scott Clark <i>via Zoom</i>	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Assistant Field Manager
Cherrief Jackson	Clarke

The following is a summary of the discussions and actions taken at the September 15, 2021 Poinciana West Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comment Period on Agenda Items

Ms. Adams gave the public an opportunity to comment on items that were presented on the agenda and asked for the public to keep their comments to three minutes. She also asked the Zoom attendees if there were any public comments. There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the July 21, 2021 Meeting

Ms. Adams presented the Board with the minutes from the July 21, 2021 meeting and asked for any comments or corrections.

Ms. Gregory had a comment about banking fees and fraud protection services provided by the bank. Ms. Adams stated that she would look into the questions Ms. Gregory presented.

On MOTION by Mr. Clark, seconded by Mr. Master, with all in favor, the Minutes from the July 21, 2021 Meeting, were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Proposals for Insurance Coverage

Ms. Adams presented the proposals to the Board from the agenda packet. She stated that their recommendation was to continue with Florida Insurance Alliance. Ms. Gregory expressed concern over the inconsistency of the insurance premium over the years. The Board agreed that they needed to make a decision in order to make sure coverage did not lapse.

On MOTION by Ms. Gregory, seconded by Mr. Master, with all in favor, the Proposal for Insurance Coverage with the Florida Insurance Alliance for Fiscal Year 2022, subject to staff verification, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Maintenance Agreements

A. Landscape Maintenance with Floralawn

Ms. Adams outlined the Floralawn agreement for the Board. Mr. Clark asked Ms. Adams to be sure that the documents included the word “West” after Poinciana, and Ms. Adams said that she would have it updated. Floralawn is asking for a 3% increase for the fiscal year. Mr. LaRue asked Mr. Smith if he could ask Floralawn about the wages they pay employees, and to see if the

Board should expect large increases in the coming years as well. Mr. Smith said that he would reach out to Floralawn for this information.

On MOTION by Mr. Clark, seconded by Ms. Skeete, with all in favor, the Landscape Maintenance Agreement with Floralawn and Delegating Authority to the Chairman to Execute, was approved in substantial form subject to staff revisions.

B. Aquatic Maintenance Services with Clarke

Ms. Adams reviewed the letter from Clarke for the Board and stated that Clarke was requesting a 2% increase in the new fiscal year. Mr. Smith elaborated with details on monthly payments and annual costs.

On MOTION by Mr. Master, seconded by Mr. LaRue, with all in favor, the Aquatic Maintenance Services Agreement with Clarke and Delegating Authority to the Chairman to Execute, was approved in substantial form subject to staff revisions.

C. Midge Control Services with Clarke

Ms. Adams stated that the Board had been recently reviewing midge control services because Clarke came forward with a new plan based on regulatory changes in the industry. Ms. Jackson from Clarke clarified changes that will occur in the future for the Board and offered to answer any questions.

Ms. Jackson stated that there will be two new products used by the end of the year. The Board asked if the contract could be updated to define which ponds were being treated and Ms. Jackson confirmed that it could. Mr. LaRue requested that all of the detailed information be included in writing in the contract. This included what the treatments are, which ponds are included in the treatment, and how the approach is done.

On MOTION by Mr. Master, seconded by Ms. Gregory, with all in favor, the Midge Control Services Contract with Clarke and Delegating Authority to the Chairman to Execute, was approved in substantial form subject to staff revisions.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Clark stated that he had nothing further for the Board to report and offered to answer any questions. There being none, the next item followed.

B. Engineer

Ms. Leo, District Engineer, did not have anything further to report.

C. District Manager

i. Approval of Check Registers

Ms. Adams presented the check register from July 14th – September 6th to the Board totaling \$55,256.38. The detail for the check run summary can be found in the agenda packet.

On MOTION by Ms. Gregory, seconded by Mr. Master, with all in favor, the Check Register totaling \$55,256.38, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams reviewed the unaudited financials for the Board. She stated there was no action required by the Board.

D. Field Manager

i. Field Manager's Report

Mr. Smith presented the Field Manager's report which can be found in the agenda package.

ii. Customer Complaint Log

Mr. Smith presented the customer complaint log. There was a complaint that was labeled as "to be determined" but Mr. Smith stated that this had been treated as of September 9th.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests

Ms. Adams opened the floor to residents who wanted to speak.

NINTH ORDER OF BUSINESS**General Audience Comments**

- Terrence Way (1319 Benito Canyon Drive): This resident stated that he was happy that Mr. Clark pushed the competitive bid resolution. He also asked if there was a process to change a part of the budget line items after they have been approved. Ms. Adams replied that the budget items reviewed today were in accordance with the budget that's been adopted for the upcoming year. Ms. Adams agreed to provide more information to the resident at a later date regarding the budget line items.
- April Smith (107 Bell Tower Crossing East): The resident's dog lost its life due to an alligator attack next to a CDD pond. She is requesting some sort of signage to warn of the alligator possibly, or to have the alligator moved to another area. She stated that she has reached out to the FWC.
- Carol Vanderheyden (399 Lake Butler Drive): This resident was concerned with the large alligators in the community and asked that something be done about it.
- Pam Ray (2291 Palm Tree Drive): This resident said that they need better signs regarding wildlife at all ponds, as well as being better educated about the wildlife. She stated that people feed the alligators and she said they should be fined for it.
- Rita Grisius (2261 Palm Tre Drive): This resident was concerned by the alligator attack, and asked that proper signage be put up regarding the alligator's presence.
- Bob Monica: Mr. Monica stated that he was the President of the Solivita Wildlife Advocate Club. He stated that it is difficult to rehome alligators and that attacks on humans are very rare, but pet attacks are a risk. Mr. Monica agreed that feeding the alligators is a problem in the community. He suggested signs be installed with warning signs at high traffic pond locations. He also suggested a "hotline" for residents to report incidents of illegal behavior.
- Cathy Dawson (2033 Lazio Loop): This resident suggested signage to let people know not to feed the alligators.
- Jerry Butters (176 Cape Florida Drive): This resident was concerned about the handicap accessibility in regards to the alligators. He also suggested that instead of strictly destroying the animal, instead a company can come in that destroys them and donates the meat to food pantries.

- Fred Schneider (240 Sand Piper Drive): This resident spoke about an incident that happened with his two dogs and an alligator. He stated that the alligator hissed at him to let him know he was there, but did not run after them.
- Leo Mills (660 Grand Canal Drive): This resident stated that he is an officer of the SWA and announced an event taking place that will have speakers regarding alligators.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Next Meeting Date – November 17, 2021

The next meeting date is scheduled for November 17, 2021.

TWELTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Master, seconded by Ms. Gregory, with all in favor, the meeting was adjourned.


Secretary / Assistant Secretary


Chairman / Vice Chairman