

*Poinciana West  
Community Development District*

*Agenda Package*

*November 16, 2022*

# AGENDA

# *Poinciana West*

## *Community Development District*

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219 E. Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

November 9, 2022

**Board of Supervisors  
Poinciana West Community  
Development District**

Dear Board Members:

The Board of Supervisors of Poinciana West Community Development District will meet **Wednesday, November 16, 2022 at 9:00 AM at the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.**

**Zoom Information for Members of the Public:**

**Link:** <https://zoom.us/j/94240027473>

**Dial-in Number:** (646) 876-9923

**Meeting ID:** 942 4002 7473

Following is the advance agenda for the meeting:

1. Roll Call
2. Pledge of Allegiance
3. Public Comment Period on Agenda Items
4. Approval of Minutes of the September 21, 2022 Meeting
5. Presentation of Beneficial Pond Vegetation by Clarke Aquatic Services
6. Consideration of Fiscal Year 2022 Audit Engagement Letter
7. Consideration of Resolution 2023-01 Purchase of US Treasury Funds
8. Consideration of Pond Parcel Property Conveyance
9. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager
    - i. Approval of Check Register
    - ii. Balance Sheet and Income Statement
  - D. Field Manager
    - i. Field Manager's Report
    - ii. Customer Complaint Log
10. Supervisor's Requests
11. General Audience Comments
12. Other Business

13. Next Meeting Date – January 18, 2023

14. Adjournment

Sincerely,

Tricia L. Adams  
District Manager



# MINUTES

**MINUTES OF MEETING  
POINCIANA WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Poinciana West Community Development District was held on Wednesday, **September 21, 2022** at 9:00 a.m. via Zoom Communication Media Technology and in the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Peggy Gregory ( <i>via Zoom</i> )	Chair
Roy LaRue	Vice Chairman
Dr. Maneck Master ( <i>via Zoom</i> )	Assistant Secretary
Joseph Clark	Assistant Secretary
Mayra Skeete	Assistant Secretary

Also present were:

Jeremy LeBrun	District Manager
Scott Clark ( <i>via Zoom</i> )	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Residents ( <i>Present &amp; via Zoom</i> )	

*The following is a summary of the discussions and actions taken at the September 21, 2022 Poinciana West Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. LeBrun called the meeting to order at 9:00 a.m. and called the roll. Mr. LaRue, Mr. Clark and Ms. Skeete were present in person and Ms. Gregory and Mr. Master were present via Zoom.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS****Public Comment Period on Agenda Items**

There were no public comments.

**FOURTH ORDER OF BUSINESS****Approval of Minutes of the July 20, 2022 Meeting**

The minutes were provided to the Board via email for review and comments or corrections were received. Ms. Gregory questioned on the top of Page 7, the assessment of \$873.15 and if the \$187 for operation and maintenance (O&M) was paid each year to run the CDD, how it was determined and whether the \$687 for debt service was for the reclaimed water lines. Mr. LeBrun explained that the O&M was to maintain CDD infrastructure, including attorney's and engineering fees and the debt service was used to build the infrastructure of the community, such as roads, streetlights, anything financed for the entire CDD. The Board decided how to allocate the funds when the budget was created, based on the needs of the community. Ms. Gregory questioned on Page 9 why they did not earn much interest on the money in the bank and Ms. Adams was going to find out why.

Dr. Master exchanged emails with Ms. Adams and the first thing that they needed to do was to identify who was responsible for managing the cash, determine the investment vehicle or money market fund and how much it was earning. They could purchase U.S. Treasury bonds, which yielded 3% and were expected to increase in the next few months. Ms. Gregory voiced concern that a large company like GMS did not know how much money the District had, the interest rate and wanted a list of contacts on the management of their funds. Mr. LeBrun stated that the District had an accountant with oversight by a CPA and would have Ms. Adams follow-up with Ms. Gregory. Dr. Master pointed out that the District had to follow the rules of the State on the types of investments.

On MOTION by Mr. Clark seconded by Mr. LaRue with all in favor the Minutes of the July 20, 2022 Meeting as presented were approved.

**FIFTH ORDER OF BUSINESS****Consideration of Insurance Proposals for Fiscal Year 2023**

Mr. LeBrun presented insurance proposals from Brown & Brown AKA Preferred Governmental Insurance Trust (PGIT) and EGIS, which were included in the agenda package.

The District's current insurance company was EGIS. Mr. LaRue questioned the costs. Mr. LeBrun stated that PDIT quoted \$5,550 and EGIS quoted \$5,500. Ms. Gregory proposed approving the PGIT quote of \$2,000 for general liability and \$1,650 for public official's coverage. Mr. LaRue agreed.

Dr. Master asked why cyber liability and automobile coverage were included. Ms. Gregory felt that cyber liability coverage was a waste of money and they did not need automobile coverage. Mr. Clark stated that the District Manager had cyber liability coverage and the District did not need automobile coverage. Dr. Master felt that cyber liability should be under the GMS contract since they were accessing the District's accounts. Ms. Gregory questioned whether GMS had offsite computer backups. Mr. LeBrun confirmed that they had backup methods through offsite servers; however, most items were public record. Ms. Skeete requested further information about the cyber liability before eliminating it, but they did not need automobile liability. Ms. Gregory disagreed as their records were public and they paid service charges to protect their bank accounts. Mr. Clark read the cyber liability provisions and felt the coverage was unnecessary as it covered theft of confidential information, which did not affect the District. Mr. LaRue did not want to go back to EGIS as they were ready to increase their premium significantly until there was a competitor and then they increased the premium by \$50. Dr. Master agreed.

On MOTION by Mr. LaRue seconded by Dr. Master with all in favor the PGIT proposal for Fiscal Year 2023 for \$2,000 general liability and \$1,650 for public officials coverage was approved.

## **SIXTH ORDER OF BUSINESS**

### **Review of HOA Correspondence Regarding Management of Reclaimed Water (Irrigation) System**

Mr. LeBrun presented correspondence regarding the agreement between the HOA and CDD for the reclaimed water system, which was included in the agenda package. Mr. Clark stated that the agreement was discussed at the last meeting and shortly after, the CDD received a letter from the HOA dated August 31<sup>st</sup>, requesting that the agreement be terminated. Upon his review of the agreement, there was a provision that required 180 days' notice, which they did not provide. Based on that, Mr. Clark sent a response to the HOA on September 9<sup>th</sup> stating that they could not cancel the agreement based on the terms, but there was no response. In his opinion, this

agreement was beneficial to the CDD and did not know the HOA's motivation to cancel the agreement.

Dr. Master asked if the agreement had a five-year renewal. Ms. Gregory noted under Section 4, there was an automatic renewal for additional five-year periods after September 30, 2022 unless either party provided 180 days written intent to not renew. In her opinion, the HOA wanted to divest themselves of things they did not want to be responsible for and get every expense off of their budget that they felt was unnecessary. Under the agreement, the HOA was responsible for staffing, budgeting, financing, billing, collection of fees, assessments and service charges to perform the inspection operation and maintenance responsibilities of the agreement. If the HOA walked away, the District must find a company to take over this responsibility and preferred keeping the agreement between the Poinciana and Poinciana West CDDs and the HOA and amending the agreement 160 days from today, eliminating the \$10 and having each party be responsible for their own pro-rata share. Ms. Leo noted that the systems were integrated between the irrigation and reclaimed mains and suggested educating the HOA on the purpose of the lines. Mr. LaRue suggested that the Board to schedule a meeting with the HOA to discuss this matter. *There was Board consensus.* Mr. LeBrun would inform Ms. Adams to schedule the meeting.

## **SEVENTH ORDER OF BUSINESS**

### **Consideration of Property Conveyance Agreement with Avatar**

Mr. Clark presented an Acquisition Agreement between the District and Avatar Properties, Inc. (Avatar), which was included in the agenda package. At the last meeting, a draft was presented to the Board, which was prepared by developer's counsel, Mr. Jere Earlywine; however, there were some issues with it and the Board directed Mr. Clark to have Mr. Earlywine revise the agreement. Mr. Clark did not agree with the revisions and provided edits. Mr. Earlywine included in the agreement that the District would take the property on or before October 1<sup>st</sup>, but Mr. Clark changed it to 2023, in order to budget for the maintenance costs. There was agreement for Avatar to provide a deposit of \$15,000, but if it exceeded that amount, they had the obligation to pay the balance and the District would hold the turnover hostage until they paid.

Mr. LaRue requested that the markups include the date so the Board could keep track. Ms. Gregory had changes to the agreement, which she would submit to Mr. Clark and requested the following:

- Taylor Morrison (TM) provide the tract name, legal description, book and page for every individual pond and wetland in Exhibit A. Ms. Leo would be specific about the legal descriptions under the developer items as well as state, *“Anything else deemed required by the District Engineer.”*
- A separate page with all ponds and wetlands. Mr. LaRue requested that it be in a map style format with each pond and wetland marked.
- Correct typos in Exhibits B and C.
- In Exhibit B, change *“Avatar agrees to pay the reasonable attorney’s and engineer’s fees”* to *“Avatar agrees to pay all attorney’s, engineer’s fees and costs of the District.”*
- Change the deposit that Avatar pays from \$15,000 to \$30,000.
- Change, *“At the time of closing on the property conveyance, Avatar shall pay any remaining Fees and Costs,”* to *“At the time of closing on the property conveyance and prior to the District completing the execution and/or deliverance of executed documents, Avatar shall pay any remaining Fees and Costs.”*
- Clarification on the estimated annual maintenance cost.

Discussion ensued regarding the purpose of the ponds. Ms. Leo explained that the District was required by law to treat the water and runoff from yards and roads and the ponds treat stormwater from the community. Mr. LaRue believed that the ponds originally were used to provide backfill to build homes. Dr. Master understood that the ponds were for water management to prevent flooding from occurring in the community. Ms. Gregory questioned the amount to charge TM for maintenance as the District must pay for midge and pond maintenance for the ponds that were turned over. Ms. Leo indicated that the unit owners in these tracts were paying CDD assessments. Dr. Master questioned how many ponds were critical to the water management and how many were in place because the developer needed some backfill. Ms. Leo believed that the ponds had a drainage purpose and would provide a copy of the interconnections that were in the Master Plan. Mr. Clark would inform TM that the agreement was still under consideration, there were additional changes to the agreement and request maps and descriptions of what ponds the parcel corresponds to in advance of the next meeting. Ms. Leo requested one complete turnover package for both the CDDs.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. District Manager**

**i. Approval of Check Register**

Mr. LeBrun presented the Check Register for July 13, 2022 through September 12, 2022 totaling \$78,383.40, which included the General Fund, payroll, detailed invoices and Check Run summary.

On MOTION by Ms. Gregory seconded by Mr. Clark with all in favor the Check Register as stated above was approved.

**ii. Balance Sheet and Income Statement**

Mr. LeBrun presented the Unaudited Financial Statement through August 31, 2022. No Board action was required.

**D. Field Manager**

**i. Field Manager's Report**

Mr. Smith presented the Field Manager's Report, which was included in the agenda package. They continue to monitor the site to ensure that all contractors were performing at a satisfactory level. The dry ponds were mowed to keep them under 12 inches and the wet ponds were being hand-mowed until the dry season. There were shoreline grasses and filamentous algae that was leftover from some hydraulic treatments performed within the last couple of months. Algae blooms caused by treatment of the hydrilla, were cleared up for the most part. Mr. Smith had the midge reports. Ms. Gregory questioned the status of the fish. Mr. Smith reported that the fish were doing well. The District is getting some midge complaints on Pond 21, which was adjacent to large conservation areas. They continue to treat it. The vendor was going to do presentation about the benefit of pond plannings at the next meeting. Mr. LaRue felt that the vendor was doing a great job with their ponds in comparison to the pond at the corner of Solivita

Boulevard and Village Drive, which was not being managed. Dr. Master agreed. Ms. Gregory noted this was the area that she continually received complaints about the trash, which she forwarded to TM.

**1. Consideration of Proposal for Landscape Maintenance Services Agreement Renewal**

Mr. Smith presented a proposal for renewal of the Landscape Maintenance Services Agreement with Floralawn. There were some typos, which would be corrected before it was executed. Floralawn requested a 1.5% increase of \$869 from \$57,982.74 to \$58,852.48, which was fair as they did a good job. A 5% increase was accounted for in the budget. Mr. LaRue suggested that the agreement be subject to any changes in the company that would be hired by the HOA; although he believed that Floralawn would still service the contract. Mr. Smith noted that there was a 30-day termination provision if the CDD wanted to change to the company that the HOA changed to.

On MOTION by Mr. LaRue seconded by Mr. Clark with all in favor the proposal for the renewal of the Landscape Maintenance Services Agreement with Floralawn was approved.

**2. Consideration of Proposal for Pond Maintenance Agreement Renewal**

Mr. Smith presented a proposal for renewal of the Pond Maintenance Services Agreement with Clarke for a 1.5% increase of \$885, which was fair as they did a good job and were responsive. Other companies were requesting a 63% increase, due to the cost of aquatic maintenance chemicals. This increase was in the budget and there was a contingency. Mr. LaRue requested that the verbiage say, "*Aquatic Maintenance*."

On MOTION by Mr. LaRue seconded by Ms. Skeete with all in favor the proposal for renewal of the Pond Maintenance Agreement with Clarke was approved.

**3. Consideration of Proposal for Midge Agreement Renewal**

Mr. Smith presented a proposal for renewal of the Midge Services Agreement with Clarke for a 3% increase, due to chemical costs. The scope did not change, which was a more adaptive approach using foggers and barriers in the pond. It did not include larvicide.



On MOTION by Mr. Clark seconded by Mr. LaRue with all in favor the proposal for renewal of the m Midge Services Agreement with Clarke was approved.

Ms. Gregory pointed out that what was on Exhibit A of the acquisition agreements, may not be the total amount, based on items that TM was handling and wanted to get everything that they needed from TM in order to proceed so there were not any surprises. Mr. LeBrun understood.

**i. Customer Complaint Log**

Mr. Smith presented the Customer Complaint Log, which was included in the agenda package. There were a few complaints regarding midges on Ponds 2, 15 and 20. Pond 15 was treated for midges several times and was being monitored. Mr. LaRue believed that Pond 15 was the new pond by Cypress Parkway. Mr. Smith confirmed they had Pond 15 for some time and had major hydrilla issues. It was being sprayed but did not receive larvicide. Mr. LaRue asked it larvicide should be considered. Mr. Smith noted that the complaints were fairly recent but would monitor it and if it continued to be a problem for a period of time, they would consider it.

**NINTH ORDER OF BUSINESS**

**Supervisor's Requests**

Ms. Skeete suggested having workshops on the transfer of the ponds. Mr. LaRue agreed. Mr. LeBrun would provide a workshop schedule.

**TENTH ORDER OF BUSINESS**

**General Audience Comments**

Mr. LeBrun opened the public comment period. Residents were asked to state their name and limit their comments to three minutes.

- Resident Anthony Cattone (Palm Tree Drive) asked if the retention ponds were interconnected. *Ms. Leo stated some ponds were, but not all ponds. It had a unique routing system.* Mr. Cattone asked if the pond could be lowered to cut back the shore plants. *Ms. Leo stated that the ponds were developed with control elevations as part of the permits and they must operate within those parameters.*

*Any changes would require re-permitting with the Southwest Florida Water Management District.*

- Resident George Muller (Jasmine Creek Road) reported that according to the 2021 financials, they had \$630,000 in cash, of which \$562,000 were unassigned funds, but there were expenses of \$247,000 for the year, which seemed high. They were only carrying forward \$36,000 and believed that more could be carried forward to reduce assessments. *Ms. Gregory spoke with Ms. Adams about using cash to lower assessments, but the Board wanted to wait until the final turnover with TM as there were expenses to maintain future property that will be conveyed to the CDD.* Larry Ebbers (Tapatio Lane), a resident of the Poinciana CDD agreed and requested that both CDDs look at the amount of cash in relation to expenses.

There being no further comments, Mr. LeBrun closed the public comment period.

#### **ELEVENTH ORDER OF BUSINESS**

#### **Other Business**

There being none, the next item followed.

#### **TWELFTH ORDER OF BUSINESS**

#### **Next Meeting Date – November 16, 2022**

Mr. LeBrun stated that the next meeting was scheduled for November 16, 2022 at 9:00 a.m. There would be a presentation from Clarke on beneficial plants.

#### **THIRTEENTH ORDER OF BUSINESS**

#### **Adjournment**

On MOTION by Mr. Clark seconded by Ms. Skeete with all in favor the meeting was adjourned.

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Secretary / Assistant Secretary

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Chairman / Vice Chairman

## SECTION V



# Importance of Littoral Plants to your Stormwater Systems

August 17, 2022



FIGURE 3 Illustration of stormwater pond planting zone, shows a modified to gentle slope

# Why stormwater ponds?



- Wetlands at one point covered over 50% of our state.
- Florida's original stormwater system – filtered pollutants, controlled flooding and provided habitat to wildlife.
- Misunderstood the value – drained for agriculture, roads, developments and businesses
- In the early 80's Florida passed laws requiring treatment of stormwater – Comprehensive Stormwater Plan
- Water Management district is responsible for managing and protecting our water resources.

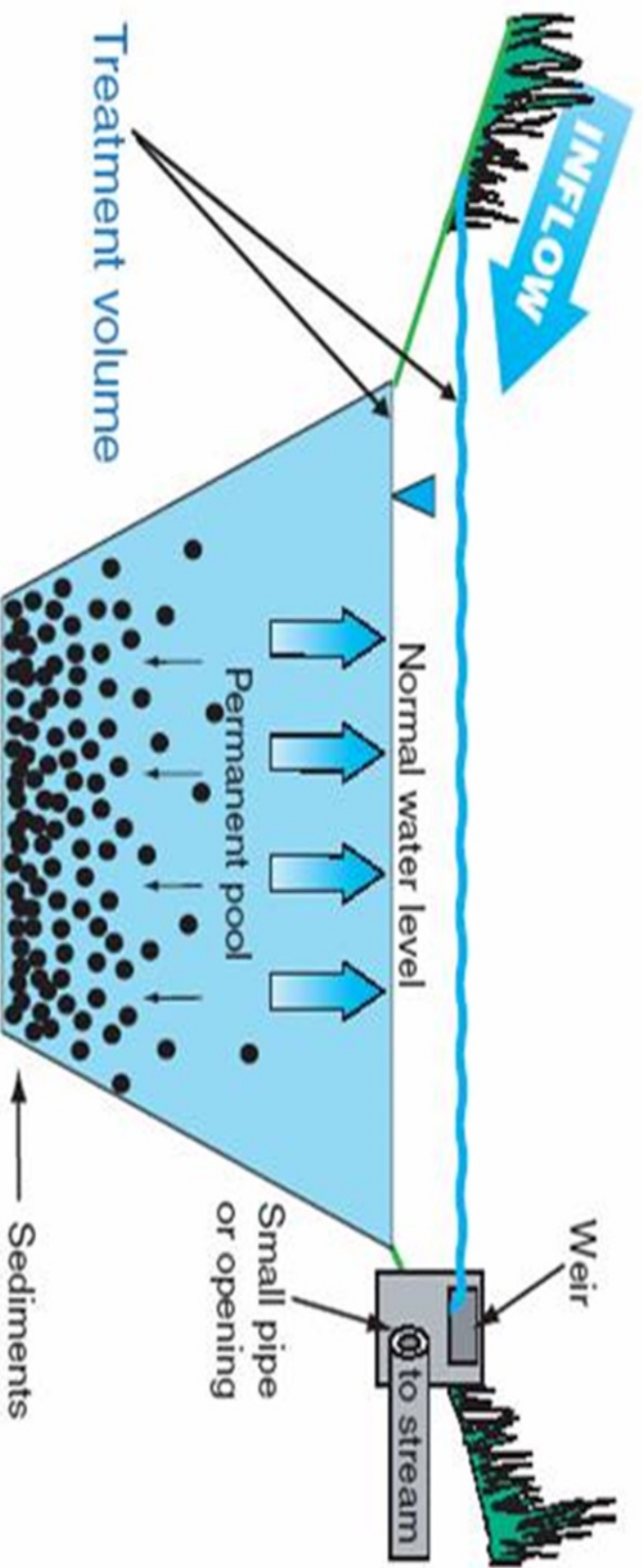
# Stormwater System Purpose:



- Ponds in communities were created to mimic wetlands.
- Manages nutrient rich runoff from rainwater – trap pollution
- Prevent flooding
- Remove pollutants before entering our natural water bodies



Retention Ponds holds and filters polluted water before it leaves and enters our natural water bodies.



# Runoff: Nutrient Rich

- Fertilizer
- Pesticide
- Grass Clippings
- Leaves from trees
- Oil and detergents
- Pet droppings

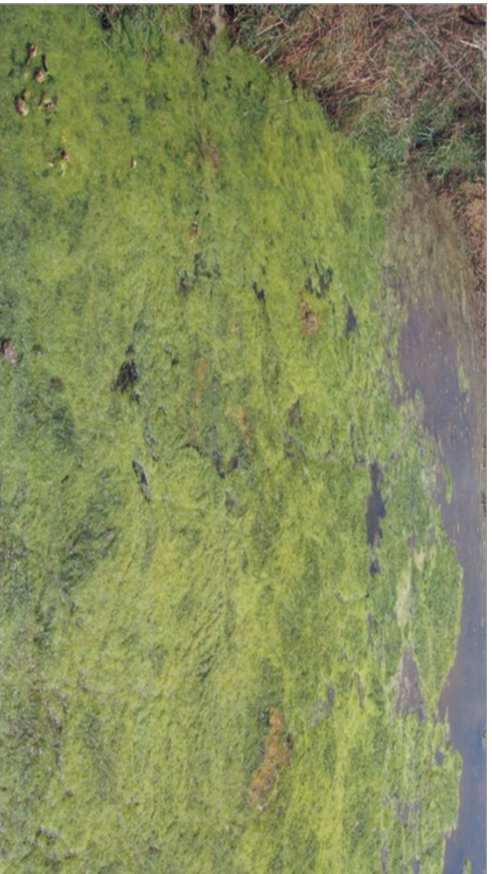






## As a result of runoff:

- High in nitrogen and phosphorus – increases algae and plant growth
- High nutrient levels increase the aging process of the lake
- Sediment is deposited over time and reduces the holding capacity



# Control what enters the pond



- Go easy on the pesticides and herbicides
- Use Fertilizer sparingly
- Prevent grass clippings from going in the water
- Street sweeping in heavy leaf drop areas
- Prevent pet waste from entering the water body
- Redirect runoff from the driveways, patios and roof
- Storm drains are for water not oil, detergents, leaves and lawn clippings
- Repair erosion – sediment
- Community Education

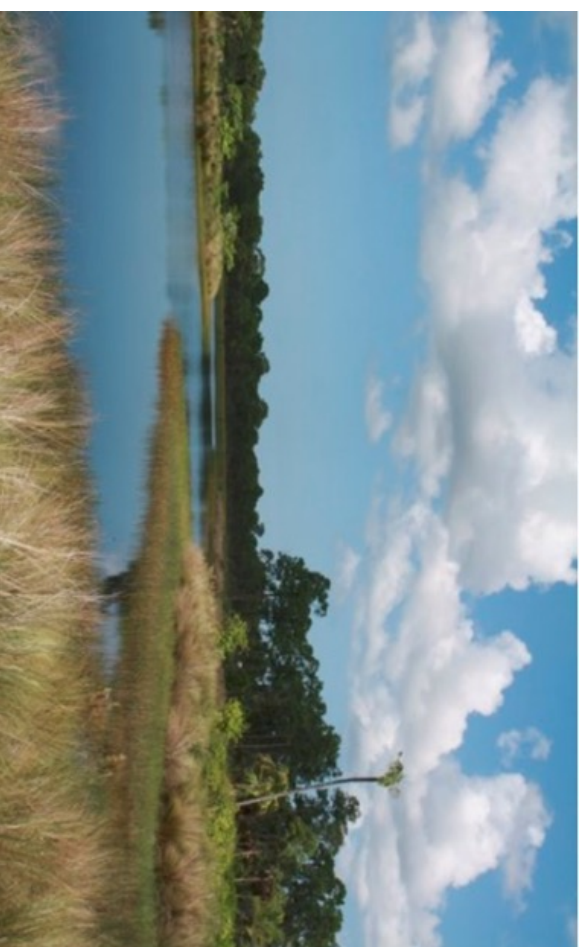


# So why littoral plants?

- Pollution filter – nutrient absorption
- Minimize erosion – delaying costly repairs.
- Slows down the flow of water during a rain event
- Oxygen in the water
- Provides wildlife habitat and beauty







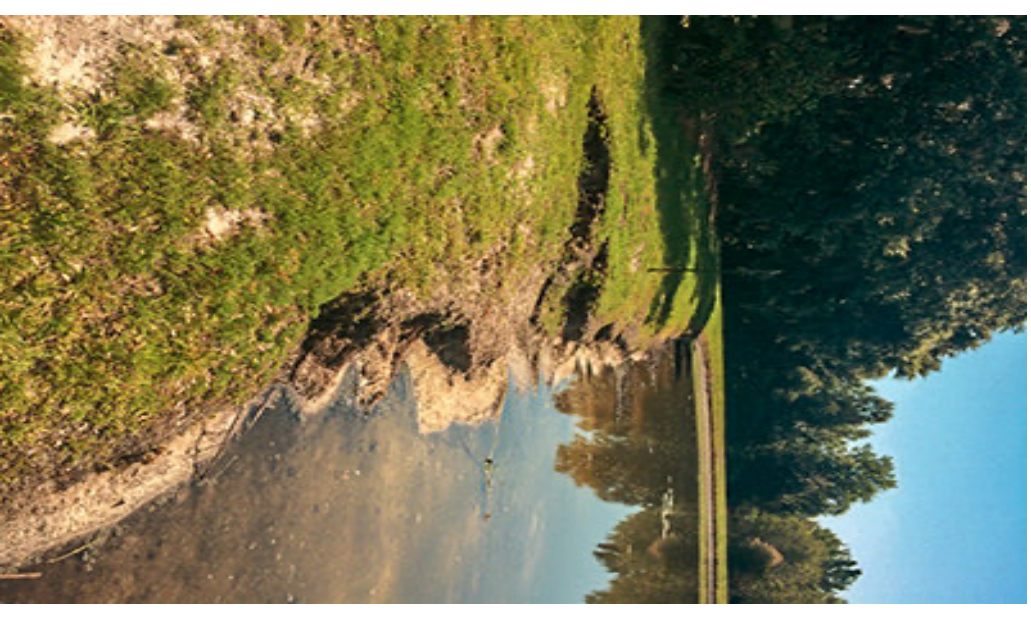
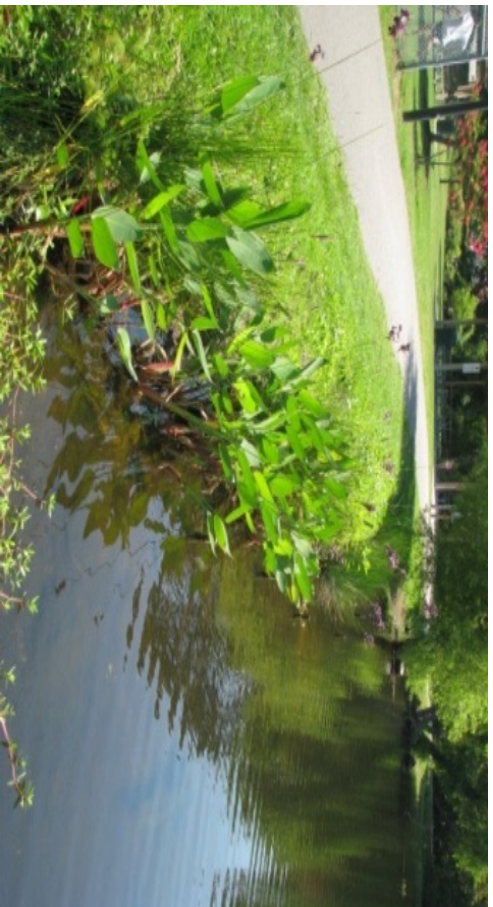
# Shoreline Erosion



- Wave Action
- Water level fluctuations between wet and dry
- Downspouts from surrounding homes
- Sprinklers

These sources create many different types of erosion, each of which can be controlled with plants.

# Erosion





# Littoral Plants



# Littoral Plants

Plant	Height	Light	Water Depth	USDA Zone
Arrowhead <i>Sagittaria latifolia</i>	3.5'	Full sun to partial shade	6-12"	5-10
Duck potato <i>Sagittaria lancifolia</i>	3'	Full sun to partial shade	6-12"	6-10
Golden Canna <i>Canna flaccida</i>	3'	Full sun to partial shade	12-18"	8-10
Pickereelweed <i>Pontederia cordata</i>	3'	Full sun to partial shade	6-18"	3b-10
Sand Cord Grass <i>Spartina bakerii</i>	4'	Full sun	Dry to wet; water's edge	8b-11
Spikerush <i>Eleocharis cellulose &amp; interstincta</i>	1-3'	Full sun to partial shade	6-12"	8a-11b



## Considerations when selecting littoral plants



- Water depth – upper, middle and lower zone
- Fluctuating water levels – hardier plants will be needed.
- Foraging fish – triploid grass carp
- Soil structure
- Slope of littoral shelf and pond bank
- Light availability
- Size
- Texture and color
- Erosion control – some plants are better than others

# Pickereelweed – *Pontederia cordata*



Pickereel weed is an aquatic native plant found throughout Florida. They help stabilize the banks of natural water bodies and retention ponds. It grows in no more than a foot of water and typically around 3' tall. Typical flowers for about three weeks in the spring.



# Duck Potato – *Sagittaria lancifolia*

Duck potato very commonly grows in swamps, ditches, lake and stream margins, and other shallow-water habitats throughout Florida. Duck potato has large, lance-shaped leaves, it has large, showy, white flowers and its flowers are on stalks that are taller than the leaves.



Duck potato  
*Sagittaria lancifolia*  
Photo by Vic Ranney  
© 2001 University of Florida

# Golden Canna – *Canna flaccida*

Golden canna is a large, showy, native aquatic plant that typically grows to 3 feet tall. It grows in small stands at the edges of marshes, ponds, and lakes.





## Gulf Coast Sprikerush – *Eleocharis cellulosa*

- 1-3' Tall – spreads in shallow water from underground stems call rhizomes. They can spread along the shoreline in large patches in the shallow areas.





Thank you for your time!

Questions??



## SECTION VI



# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

September 25, 2022

Poinciana West Community Development District  
Governmental Management Services, LLC  
6200 Lee Vista Boulevard, Suite 300  
Orlando, FL 32822

## **The Objective and Scope of the Audit of the Financial Statements**

You have requested that we audit the financial statements of Poinciana West Community Development District, (the "District"), which comprise governmental activities and each major fund as of and for the year ended September 30, 2022, which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2022 and thereafter if mutually agreed upon by Poinciana West Community Development District and Berger, Toombs, Elam, Gaines & Frank.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

## **The Responsibilities of the Auditor**

We will conduct our audit in accordance with (GAAS). Those standards require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

Fort Pierce / Stuart

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- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for the reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We will maintain our independence in accordance with the standards of the American Institute of Certified public Accountants.



## **The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework**

Management is responsible for:

1. Identifying and ensuring that the District complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
2. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements; and
3. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

The Board is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;
2. For the design, implementation and maintenance of internal control relevant to the preparations of fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
3. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including information relevant to disclosures;
  - b. Draft financial statements, including information relevant to their preparation and fair presentation, when needed to allowed for the completion of the audit in accordance with the proposed timeline;



- c. Additional information that we may request from management for the purpose of the audit; and
- d. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this arrangement letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

## **Reporting**

We will issue a written report upon completion of our audit of Poinciana West Community Development District's financial statements. Our report will be addressed to the Board of Poinciana West Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

## **Records and Assistance**

During the course of our engagement, we may accumulate records containing data that should be reflected in the of Poinciana West Community Development District books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.

The assistance to be supplied, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Katie Costa. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

## **Other Relevant Information**

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.

Either party may unilaterally terminate this agreement, with or without cause, upon sixty (60) days written notice subject to the condition that the District will pay all invoices for services rendered prior to the date of termination.



### **Fees, Costs and Access to Workpapers**

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2022 will not exceed \$3,425 unless the scope of the engagement is changed, the assistance which of Poinciana West Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment.

In the event we are requested or authorized by of Poinciana West Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for of Poinciana West Community Development District, of Poinciana West Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank and constitutes confidential information. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency.

Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.



## **Information Security – Miscellaneous Terms**

Berger, Toombs, Elam, Gaines & Frank is committed to the safe and confidential treatment of Poinciana West Community Development District's proprietary information. Berger, Toombs, Elam, Gaines & Frank is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. Poinciana West Community Development District agrees that it will not provide Berger, Toombs, Elam, Gaines & Frank with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of Poinciana West Community Development District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Because Berger, Toombs, Elam, Gaines & Frank will rely on Poinciana West Community Development District and its management and Board of Supervisors to discharge the foregoing responsibilities, Poinciana West Community Development District holds harmless and releases Berger, Toombs, Elam, Gaines & Frank, its partners, and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a known misrepresentation by a member of Poinciana West Community Development District's management, which has caused, in any respect, Berger, Toombs, Elam, Gaines & Frank's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

This letter constitutes the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines, & Frank and Poinciana West Community Development District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.

## **Retention of Records**

We will return to you all original records you provide to us in connection with this engagement. Further, in addition to providing you with those deliverables set forth in this engagement letter, we will provide to you a copy of any records we prepare or accumulate in connection with such deliverables which are not otherwise reflected in your books and records without which your books and records would be incomplete. You have the sole responsibility for retaining and maintaining in your possession or custody all of your financial and nonfinancial records related to this engagement. We will not host, and will not accept responsibility to host, any of your records. We, however, may maintain a copy of any records of yours necessary for us to comply with applicable law and/or professional standards or to exercise our rights under this engagement letter. Any such records retained by us will be subject to the confidentiality obligations set forth herein and destroyed in accordance with our record retention policies.



Berger, Toombs, Elam,  
Gaines & Frank  
Certified Public Accountants PL

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,

*Berger Toombs Elam  
Gaines + Frank*

BERGER, TOOMBS, ELAM, GAINES & FRANK  
J. W. Gaines, CPA

Confirmed on behalf of the addressee:

---

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Judson B. Baggett  
MBA, CPA, CVA, Partner  
Marci Reutimann  
CPA, Partner

6815 Dairy Road  
Zephyrhills, FL 33542  
(813) 788-2155  
(813) 782-8606

## Report on the Firm's System of Quality Control

To the Partners

October 30, 2019

Berger, Toombs, Elam, Gaines & Frank, CPAs, PL  
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, (the firm), in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [aicpa.org/prsummary](http://aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs, PL, in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs, PL has received a peer review rating of *pass*.

*Baggett, Reutimann & Associates, CPAs, PA*  
BAGGETT, REUTIMANN & ASSOCIATES, CPAs, PA  
Signed Electronically by Baggett, Reutimann & Associates, CPAs, PA. U.S. 18161 email [jbaggett@brap.com](mailto:jbaggett@brap.com)

**ADDENDUM TO ENGAGEMENT LETTER BETWEEN BERGER, TOOMBS,  
ELAM, GAINES AND FRANK AND POINCIANA WEST COMMUNITY  
DEVELOPMENT DISTRICT  
(DATED SEPTEMBER 25, 2022)**

**Public Records.** Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.



**IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:**

**GMS-CF, LLC  
6200 LEE VISTA BLVD, SUITE 300  
ORLANDO, FL 32822  
TELEPHONE: 407-841-5524  
EMAIL: \_\_\_\_\_**

**Auditor: J.W. Gaines**

**District: Poinciana West CDD**

**By: \_\_\_\_\_**



**By: \_\_\_\_\_**

**Title: Director**

**Title: \_\_\_\_\_**

**Date: September 15, 2021**

**Date: \_\_\_\_\_**

## SECTION VII

Resolution 2007-13

A RESOLUTION OF THE BOARD OF SUPERVISORS OF POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT, ADOPTING THE ALTERNATIVE INVESTMENT GUIDELINES FOR INVESTING PUBLIC FUNDS IN EXCESS OF AMOUNTS NEEDED TO MEET CURRENT OPERATING EXPENSES, IN ACCORDANCE WITH SECTION 218.415(17), FLORIDA STATUTES

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board" of Poinciana West Community Development District, hereinafter referred to as "District" is required to adopt an investment policy in accordance with Section 218.415, Florida Statutes, and

WHEREAS, the Board desires to adopt the alternative investment guidelines for the investment of public funds in excess of amounts needed to meet current operating expenses, in accordance with Section 218.415, Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT:

1. The District hereby adopts the alternative investment guidelines for the investment of public funds in excess of the amounts needed to meet current operating expenses, in accordance with Section 218.415(17), Florida Statutes. The District may invest in the following instruments and may divest itself of investments, at prevailing prices or rates:

- a. The Local Government Surplus Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes.
- b. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- c. Interest-bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes.
- d. Direct obligations of the U. S. Treasury.

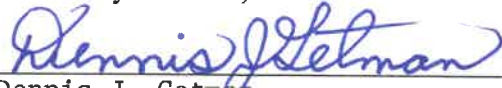
2. Securities listed in paragraphs c and d shall be invested to provide sufficient liquidity to pay obligations as they come due.

3. This Resolution shall become effective this 26<sup>th</sup> day October, 2006.



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Bill Neron  
Secretary



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Dennis J. Getman  
Chairman

## SECTION IX

# SECTION C

# SECTION 1

# Poinciana West Community Development District

## Summary of Check Register

September 13, 2022 to November 8, 2022

Fund	Date	Check No.'s	Amount
General Fund	9/14/22	1893-1894	\$ 5,333.69
	9/23/22	1895-1897	\$ 7,142.46
	10/6/22	1898-1901	\$ 13,468.26
	10/19/22	1902-1905	\$ 6,699.87
	10/26/22	1906-1910	\$ 12,029.92
	11/3/22	1911-1912	\$ 5,006.89
	11/8/22	1913-1914	\$ 5,002.97
			<hr/>
			\$ 54,684.06
Payroll			
	<b><u>September 2022</u></b>		
	Joseph Clark	50115	\$ 184.70
	Maneck Master	ACH	\$ 184.70
	Mayra Skeete	ACH	\$ 184.70
	Peggy Gregory	ACH	\$ 184.70
	Roy LaRue	ACH	\$ 184.70
			<hr/>
			\$ 923.50
			<hr/>
			<b>\$ 55,607.56</b>



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
9/14/22	00001	9/01/22 136	202209 310-51300-34000		P	3,862.50	
			MANGEMENT FEES - SEP22				
		9/01/22 136	202209 310-51300-35200		P	62.50	
			WEBSITE MAINT - SEP22				
		9/01/22 136	202209 310-51300-35100		P	93.75	
			INFO TECHNOLOGY - SEP22				
		9/01/22 136	202209 310-51300-31300		P	416.67	
			DISSEMINATION SVC - SEP22				
		9/01/22 136	202209 310-51300-51000		P	.27	
			OFFICE SUPPLIES				
		9/01/22 136	202209 310-51300-42000		P	39.67	
			POSTAGE				
		9/01/22 137	202209 320-53800-12000		P	858.33	
			FIELD MANAGEMENT - SEP22				
GOVERNMENTAL MANAGEMENT SERVICES-CF						5,333.69	901893
-----							
TOTAL FOR BANK A						5,333.69	
TOTAL FOR REGISTER						5,333.69	

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POINCIANA WEST - GENERAL FUND  
BANK A GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	EXPENSED TO... INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT	#
9/14/22	00001	9/01/22	136	202209	310-51300-34000					*	3,862.50		
			MANAGEMENT FEES SEPT 22										
		9/01/22	136	202209	310-51300-35200					*	62.50		
			WEBSITE ADMIN SEPT 22										
		9/01/22	136	202209	310-51300-35100					*	93.75		
			INFORMATION TECH SEPT 22										
		9/01/22	136	202209	310-51300-31300					*	416.67		
			DISSEMINATION SVC SEPT 22										
		9/01/22	136	202209	310-51300-51000					*	.27		
			OFFICE SUPPLIES SEPT 22										
		9/01/22	136	202209	310-51300-42000					*	39.67		
			POSTAGE SEPT 22										
		9/01/22	137	202209	320-53800-12000					*	858.33		
			FIELD MANAGEMENT SEPT 22										
		9/01/22	136	202209	310-51300-34000					V	3,862.50-		
			MANAGEMENT FEES SEPT 22										
		9/01/22	136	202209	310-51300-35200					V	62.50-		
			WEBSITE ADMIN SEPT 22										
		9/01/22	136	202209	310-51300-35100					V	93.75-		
			INFORMATION TECH SEPT 22										
		9/01/22	136	202209	310-51300-31300					V	416.67-		
			DISSEMINATION SVC SEPT 22										
		9/01/22	136	202209	310-51300-51000					V	.27-		
			OFFICE SUPPLIES SEPT 22										
		9/01/22	136	202209	310-51300-42000					V	39.67-		
			POSTAGE SEPT 22										
		9/01/22	137	202209	320-53800-12000					V	858.33-		
			FIELD MANAGEMENT SEPT 22										
									GOVERNMENTAL MANAGEMENT SERVICES-CF			.00	001893
9/14/22	00038	9/12/22	09122022	202209	310-51300-11000					*	184.70		
			REISSUE CK#50098										
		9/12/22	09122022	202209	310-51300-11000					V	184.70-		
			REISSUE CK#50098										
									JOSEPH L CLARK			.00	001894
9/23/22	00005	9/15/22	00102704	202209	320-53800-47100					*	2,082.46		
			MOSQUITO MAINT SEPT 22										
									CLARKE ENVIRONMENTAL MOSQUITO			2,082.46	001895
9/23/22	00033	9/01/22	18072	202208	310-51300-31100					*	60.00		
			GENERAL COUNSEL AUG 22										
									CLARK & ALBAUGH, LLP			60.00	001896
9/23/22	00001	9/15/22	138	202209	300-15500-10000					*	5,000.00		
			ASSESSMENT ROLL CERT FY23										
									GOVERNMENTAL MANAGEMENT SERVICES-CF			5,000.00	001897
									POIW POIN WEST CDD KCOSTA				

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
10/06/22	00039	9/27/22 82523	202210 310-51300-45000	GENERAL LIABILITY FY23	*	3,650.00	
				BROWN & BROWN RISK MGMT ASSOCIATES			3,650.00 001898
10/06/22	00020	9/01/22 00001366	202209 320-53800-47000	AQUATIC MAINT SEPT 22	*	4,917.68	
				CLARKE AQUATIC SERVICES, INC			4,917.68 001899
10/06/22	00007	10/01/22 8536	202210 320-53800-46200	LANDSCAPE MAINT OCT 22	*	4,831.89	
				FLORALAWN 2, LLC			4,831.89 001900
10/06/22	00008	9/20/22 7-888-54	202209 310-51300-42000	5 DELIVERIES 9/15/22	*	68.69	
				FEDEX			68.69 001901
10/19/22	00036	9/30/22 00049244	202209 310-51300-48000	NOT BOS MEETING 9/14/22	*	421.52	
		9/30/22 00049244	202209 310-51300-48000	NOT MEETING DATES 9/20/22	*	364.04	
		9/30/22 00049244	202209 310-51300-48000	NOT FY23 DATES 9/21/22	*	282.61	
				CA FLORIDA HOLDINGS, LLC			1,068.17 001902
10/19/22	00005	10/06/22 00102727	202210 320-53800-47100	1 TIME LARVICIDE OF PONDS	*	530.00	
				CLARKE ENVIRONMENTAL MOSQUITO			530.00 001903
10/19/22	00028	9/30/22 7	202210 310-51300-31300	AMORT SCHED S17-1 11/1/22	*	100.00	
		9/30/22 7	202210 310-51300-31300	AMORT SCHED S17-2 11/1/22	*	100.00	
				DISCLOSURE SERVICES, LLC			200.00 001904
10/19/22	00001	10/01/22 139	202210 310-51300-34000	MANAGEMENT FEES OCT 22	*	3,333.33	
		10/01/22 139	202210 310-51300-35200	WEBSITE ADMIN OCT 22	*	68.75	
		10/01/22 139	202210 310-51300-35100	INFORMATION TECH OCT 22	*	103.17	
		10/01/22 139	202210 310-51300-31300	DISSEMINATION SVC OCT 22	*	291.67	
		10/01/22 139	202210 310-51300-51000	OFFICE SUPPLIES OCT 22	*	15.03	
		10/01/22 139	202210 310-51300-42000	POSTAGE OCT 22	*	.57	

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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
		10/01/22 139	202210 310-51300-42500		*	230.85	
		COPIES OCT 22					
		10/01/22 140	202210 320-53800-12000		*	858.33	
		FIELD MANAGEMENT OCT 22					
				GOVERNMENTAL MANAGEMENT SERVICES-CF			4,901.70 001905
10/26/22 00005		10/17/22 00102734	202210 320-53800-47100		*	2,144.97	
		MOSQUITO MAINT OCT 22					
				CLARKE ENVIRONMENTAL MOSQUITO			2,144.97 001906
10/26/22 00020		10/17/22 00001398	202210 320-53800-47000		*	4,991.45	
		AQUATIC MAINT OCT 22					
				CLARKE AQUATIC SERVICES, INC			4,991.45 001907
10/26/22 00033		10/02/22 18103	202209 310-51300-31500		*	1,521.00	
		GENERAL COUNSEL SEPT 22					
		10/02/22 18104	202209 310-51300-31500		*	390.00	
		TSFR TRACTS SEPT 22					
				CLARK & ALBAUGH, LLP			1,911.00 001908
10/26/22 00007		9/29/22 8255	202206 320-53800-46200		*	2,082.50	
		6 DRYPOND MOWS					
				FLORALAWN 2, LLC			2,082.50 001909
10/26/22 00016		10/10/22 2179764	202209 310-51300-31100		*	900.00	
		GENERAL ENGINEER SEPT 22					
				GAI CONSULTANTS, INC			900.00 001910
11/03/22 00006		10/03/22 86957	202210 310-51300-54000		*	175.00	
		FY23 SPECIAL DISTRICT FEE					
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 001911
11/03/22 00007		11/01/22 8584-R	202211 320-53800-46200		*	4,831.89	
		LANDSCAPE MAINT NOV 22					
				FLORALAWN 2, LLC			4,831.89 001912
11/08/22 00033		11/01/22 18135	202210 310-51300-31500		*	248.00	
		GENERAL COUNSEL NOV 22					
		11/01/22 18136	202210 310-51300-31500		*	93.00	
		TSFR TRACTS OCT 22					
				CLARK & ALBAUGH, LLP			341.00 001913
11/08/22 00001		11/01/22 141	202211 310-51300-34000		*	3,333.33	
		MANAGEMENT FEES NOV 22					
		11/01/22 141	202211 310-51300-35200		*	68.75	
		WEBSITE ADMIN NOV 22					

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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/01/22	141		202211 310-51300-35100	INFORMATION TECH NOV 22	*	103.17	
11/01/22	141		202211 310-51300-31300	DISSEMINATION SVC NOV 22	*	291.67	
11/01/22	141		202211 310-51300-51000	OFFICE SUPPLIES NOV 22	*	.33	
11/01/22	141		202211 310-51300-42000	POSTAGE NOV 22	*	6.39	
11/01/22	142		202211 320-53800-12000	FIELD MANAGEMENT NOV 22	*	858.33	
GOVERNMENTAL MANAGEMENT SERVICES-CF							4,661.97 001914
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TOTAL FOR BANK A						49,350.37	
TOTAL FOR REGISTER						49,350.37	

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**GMS-Central Florida, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 136  
Invoice Date: 9/1/22  
Due Date: 9/1/22  
Case:  
P.O. Number:

**Bill To:**  
Poinciana West CDD  
219 E. Livingston St.  
Orlando, FL 32801

1-1  
**RECEIVED**

SEP 13 2022

Description	Hours/Qty	Rate	Amount
Management Fees - September 2022	3,115.13	3,862.50	3,862.50
Website Administration - September 2022	352	62.50	62.50
Information Technology - September 2022	351	93.75	93.75
Dissemination Agent Services - September 2022	313	416.67	416.67
Office Supplies	51	0.27	0.27
Postage	42	39.67	39.67
<b>Total</b>			<b>\$4,475.36</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,475.36</b>

**GMS-Central Florida, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

1-1

Invoice #: 137  
Invoice Date: 9/1/22  
Due Date: 9/1/22  
Case:  
P.O. Number:

**Bill To:**Poinciana West CDD  
219 E. Livingston St.  
Orlando, FL 32801**RECEIVED**

SEP 13 2022

Description	Hours/Qty	Rate	Amount
Field Management - September 2022 320 53812		858.33	858.33
<b>Total</b>			<b>\$858.33</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$858.33</b>



# INVOICE

Page: 1(1)

www.clarke.com

TOLL-FREE: 800-323-5727

PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com,

AR Dept. Ext.: 3139

**Payment Instructions:** Clarke Environmental Mosquito Management, Inc.

**ACH Banking:** Bank of America - Account: 8666607231 - Routing: 071000039

**Payment Online:** Visit our website at <https://www.clarke.com/billpay>

**Paper Check:** 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800

Customer PO #: N/A

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Poinciana West Community Dev. Dist.  
6200 Lee Vista Blvd.  
Suite 300  
Orlando, FL 32822-5149

Stacie Vanderfilt

Invoice #: 001027043

Invoice Date: 09/15/22

Terms: Net 30 Days

Due Date: 10/14/22

1-5538471  
320

RECEIVED  
SEP 16 2022

Agreement no 1000002502

Consultant Cherrief Jackson

Description	Total
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE	
W9's can be found on our website at <a href="http://www.clarke.com">www.clarke.com</a>	
Service Sept 2022	
<b>Order total</b>	<b>2,082.46</b>

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

**\*\* Fraud Alert: Our banking details have not changed.**

**Please call 800-323-5727 x3139 if you are asked to change banking information.**

**Total: 2,082.46**

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.



1-33  
30 513 311

**Clark & Albaugh, LLP**  
219 Shiloh Cove  
Heathrow, Florida 32746

Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District  
6200 Lee Vista Blvd., Suite 300  
Orlando, FL 32822

September 1, 2022

**Attention:** George S. Flint, District Manager

File # 7784-001  
Invoice # 18072

**RE:** General matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Aug-05-22	review of request for information regarding HB 7053 (Sea Level Rise)	0.20	60.00	SDC
	Totals	0.20	\$60.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$60.00</b>
	Previous Balance			1,530.00
	Previous Payments			1,530.00
	<b>Balance Now Due</b>			<b>\$60.00</b>

Please use the invoice address for PAYMENTS ONLY:

RECEIVED

SEP 07 2022

219 Shiloh Cove  
Heathrow, FL 32746

Effective August 1, 2022, our new physical address  
for all other correspondence is:

1800 Town Plaza Court  
Winter Springs, FL 32708

TAX ID Number 26-1572385

**GMS-Central Florida, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 138

Invoice Date: 9/15/22

Due Date: 9/15/22

Case:

P.O. Number:

**Bill To:**Poinciana West CDD  
219 E. Livingston St.  
Orlando, FL 32801**RECEIVED**

SEP 19 2022

1-1  
300 155 10

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2023		5,000.00	5,000.00
<b>Total</b>			<b>\$5,000.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,000.00</b>



Mail payment to:  
Risk Management Associates, Inc.  
P.O. Box 745959  
Atlanta, GA 30374-5959

Overnight payment to:  
Risk Management Associates, Inc.  
Lockbox 745959  
6000 Feldwood Road  
College Park, GA 30349

1-39 45  
310 513

Poinciana West CDD  
Poinciana West Community Development District  
c/o Governmental Management Services-CF, LLC  
1412 S. Narcoossee Rd  
St. Cloud, FL 34771

## INVOICE

Customer	Poinciana West CDD
Acct #	1749
Date	09/27/2022
Customer Service	Robin Russell Emily Bailey
Page	1 of 1

Payment Information	
Invoice Summary	\$ 3,650.00
Payment Amount	
Payment for:	Invoice#82523
PK FL1 0534023 22-01	

Thank You

Please detach and return with payment

Customer: Poinciana West CDD

Invoice	Effective	Transaction	Description	Amount
82523	10/01/2022	New business	Policy #PK FL1 0534023 22-01 10/01/2022-10/01/2023 Preferred Governmental Insurance Trust (PGIT)	
			General Liability - New business	2,000.00
			Public Officials & Employment Practices Liability - New business	1,650.00

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SEP 30 2022

Total

\$ 3,650.00

Thank You

Date

09/27/2022



# INVOICE

1-20  
320 538 47

Page: 1(1)

www.clarke.com  
TOLL-FREE: 800-323-5727  
PHONE: 630-894-2000  
AR Email: accountsreceivable@clarke.com,  
AR Dept. Ext. 3139

**Payment Instructions:** Clarke Aquatic Services, Inc.  
**ACH Banking:** Bank of America - Account: 8666607118 - Routing: 071000039  
**Payment Online:** Visit our website at <https://www.clarke.com/billpay>  
**Paper Check:** 16308 Collections Center Drive, Chicago, IL 60693

Customer #: 088096  
Customer PO #: NA

Invoice #: 000013665  
Invoice Date: 09/01/22  
Terms: Net 30 Days  
Due Date: 09/30/22

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Poinciana West Community Dev. Dist.  
6200 Lee Vista Blvd.  
Suite 300  
Orlando, FL 32822-5149

Stacie Vanderbilt

RECEIVED

SEP 02 2022

Agreement no 1000009685

Consultant Lori Clemence

Description	Total
CLARKE AQUATIC MAINTENANCE SERVICES	
W9's can be found on our website at <a href="http://www.clarke.com">www.clarke.com</a>	
Poinciana West CDD Aquatic Weed and Algae Control	
Invoice Due September 2022	
Invoice 12 of 12	
<b>Order total</b>	<b>4,917.68</b>

1-20  
320 538 47

Clarke Aquatic Services, Inc. is a Clarke Company

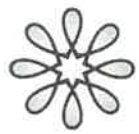
**\*\* Fraud Alert: Our banking details have not changed.**

**Please call 800-323-5727 x3139 if you are asked to change banking information.**

**Total: 4,917.68**

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.



**floralawn2, LLC**

Premier Lawn & Pest

P.O. Box 91597  
Lakeland, FL 33804

# Invoice

Date	Invoice #
10/1/2022	8536

**Bill To**

Poinciana West Community Development Dist  
c/o Governmental Management Services  
Central Florida, LLC  
9145 Narcoossee Road Suite A206  
Orlando, FL 32827

1-7  
320 538 462

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Lawn Maintenance per original contract - November 2016 - Poinciana West CDD	4,831.89	4,831.89
	Billing for October 2022		
<div>RECEIVED</div> <div>SEP 30 2022</div>			
Thank you for your business.		<b>Total</b>	\$4,831.89

Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com



Invoice Number	Invoice Date	Account Number	Page
7-888-54549	Sep 20, 2022	7630-6931-1	1 of 3

FedEx Tax ID: 71-0427007

**Billing Address:**

POINCIANA WEST CDD  
6200 LEE VISTA BLVD STE 300  
ORLANDO FL 32822-5149

**Shipping Address:**

POINCIANA WEST CDD  
POINCIANA WEST CDD  
ORLANDO FL 32801

**Invoice Questions?**

**Contact FedEx Revenue Services**

Phone: 800.645.9424

M-F 7-5 (CST)

Internet: fedex.com/usgovt

1-8  
310 512 42

**Invoice Summary**

**FedEx Express Services**

Total Charges USD \$68.69

**TOTAL THIS INVOICE USD \$68.69**

Other discounts may apply.

To pay your FedEx invoice, please go to [www.fedex.com/payment](http://www.fedex.com/payment). Thank you for using FedEx.

**Account Summary as of Sep 20, 2022**

Previous Balance 0.00

Payments 0.00

Adjustments 0.00

New Charges 68.69

**New Account Balance \$68.69**



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SEP 26 2022

Detailed descriptions of surcharges can be located at [fedex.com](http://fedex.com)

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number	Invoice Amount	Account Number	Account Balance
7-888-54549	USD \$68.69	7630-6931-1	USD \$68.69

**Remittance Advice**

**Your payment is due by Nov 04, 2022**

788854549300000686927630693112000006869200000686920

0033240 01 AB 0.491 \*\*AUTO T9 0 1262 32822-514975 -C01-P33273-11



POINCIANA WEST CDD  
6200 LEE VISTA BLVD STE 300  
ORLANDO FL 32822-5149



FedEx  
P.O. Box 371461  
Pittsburgh PA 15250-7461



63309620019914

1262-01-00-0033240-0002-0063499



Invoice Number	Invoice Date	Account Number	Page
7-888-54549	Sep 20, 2022	7630-6931-1	3 of 3

**Ship Date:** Sep 15, 2022

**Payor:** Third Party

**Cust. Ref.:** Poinciana West CDD

**Ref.#3:**

**Ref.#2:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 18.25% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation INET  
Tracking ID 777936769913  
Service Type FedEx Standard Overnight  
Package Type FedEx Pak  
Zone 02  
Packages 1  
Rated Weight 2.0 lbs, 0.9 kgs  
Delivered Sep 16, 2022 13:07  
Svc Area A3  
Signed by see above  
FedEx Use 000000000/158093/02

**Sender**  
George Flint  
GMS - CF, LLC  
219 E Livingston Street  
ORLANDO FL 32801 US

**Recipient**  
Joseph Clark  
306 MOORPARK WAY  
KISSIMMEE FL 34759 US

Transportation Charge	6.92
Fuel Surcharge	0.83
Residential Delivery	4.95
Third Party Billing	0.00
<b>Total Charge</b>	<b>USD \$12.70</b>

**Ship Date:** Sep 15, 2022

**Payor:** Third Party

**Cust. Ref.:** Poinciana West CDD

**Ref.#3:**

**Ref.#2:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 18.25% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation INET  
Tracking ID 777936779568  
Service Type FedEx Standard Overnight  
Package Type FedEx Pak  
Zone 02  
Packages 1  
Rated Weight 2.0 lbs, 0.9 kgs  
Delivered Sep 16, 2022 12:24  
Svc Area A3  
Signed by see above  
FedEx Use 000000000/158093/02

**Sender**  
George Flint  
GMS - CF, LLC  
219 E Livingston Street  
ORLANDO FL 32801 US

**Recipient**  
Mayra Skeete  
467 BEL AIR WAY  
KISSIMMEE FL 34759 US

Transportation Charge	6.92
Fuel Surcharge	0.83
Residential Delivery	4.95
Third Party Billing	0.00
<b>Total Charge</b>	<b>USD \$12.70</b>

**Ship Date:** Sep 15, 2022

**Payor:** Third Party

**Cust. Ref.:** Poinciana West CDD

**Ref.#3:**

**Ref.#2:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 18.25% to this shipment.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address - Release Authorized

Automation INET  
Tracking ID 777936793804  
Service Type FedEx Standard Overnight  
Package Type FedEx Pak  
Zone 02  
Packages 1  
Rated Weight 2.0 lbs, 0.9 kgs  
Delivered Sep 16, 2022 14:49  
Svc Area A3  
Signed by see above  
FedEx Use 000000000/158093/02

**Sender**  
George Flint  
GMS - CF, LLC  
219 E Livingston Street  
ORLANDO FL 32801 US

**Recipient**  
Maneck Master  
759 SAN RAPHAEL ST  
KISSIMMEE FL 34759 US

Transportation Charge	6.92
Fuel Surcharge	0.83
Residential Delivery	4.95
Third Party Billing	0.00
<b>Total Charge</b>	<b>USD \$12.70</b>


<b>Third Party Subtotal</b>	<b>USD</b>	<b>\$68.69</b>
<b>Total FedEx Express</b>	<b>USD</b>	<b>\$68.69</b>



# LOCALiQ

## FLORIDA

1-36  
310 513 48

ACCOUNT NAME		ACCOUNT #	PAGE #
Poinciana West Cdd		534838	1 of 1
INVOICE #	BILLING PERIOD	PAYMENT DUE DATE	
0004924442	Sep 1- Sep 30, 2022	October 20, 2022	
PREPAY (Memo Info)	UNAPPLIED (included in amt due)	TOTAL AMOUNT DUE	
\$0.00	\$0.00	<b>\$1,423.08</b>	
BILLING ACCOUNT NAME AND ADDRESS		BILLING INQUIRIES/ADDRESS CHANGES	FEDERAL ID
Poinciana West Cdd 6200 Lee Vista Blvd. Ste. 300 Orlando, FL 32822-5149 		1-877-736-7612 or smb@ccc.gannett.com	47-2390983
<b>Legal Entity:</b> Gannett Media Corp. <b>Terms and Conditions:</b> Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. <b>All funds payable in US dollars.</b>			

000053483800000000000000049244420014230867179

Starting in October ad placements will be assessed a monthly creative processing fee to cover fees associated with award winning ad design, toning, imaging, and sizing. Previous Account Number: **CFL\_758309**

Date	Description	Amount
9/1/22	Balance Forward	\$718.50
9/20/22	PAYMENT - THANK YOU	-\$368.83
9/30/22	Finance Charge	\$5.24

### Package Advertising:

Start-End Date	Order Number	Description	PO Number	Package Cost
9/14/22	7761567	Regular Meeting - 9/21/22		\$421.52
9/20/22	7804610	FY 23		\$364.04
9/21/22	7804530	FY23 Meeting Dates	FY23 Meeting Dates	\$282.61

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OCT 17 2022

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

# LOCALiQ

## FLORIDA

<b>LOCALiQ</b> <b>FLORIDA</b>		ACCOUNT NAME		PAYMENT DUE DATE		AMOUNT PAID
		Poinciana West Cdd		October 20, 2022		
		ACCOUNT NUMBER		INVOICE NUMBER		
		534838		0004924442		
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL AMOUNT DUE
\$1,073.41	\$0.00	\$349.67	\$0.00	\$0.00	\$0.00	<b>\$1,423.08</b>
<b>REMITTANCE ADDRESS</b> (Include Account# & Invoice# on check)  CA Florida Holdings, LLC PO Box 631244 Cincinnati, OH 45263-1244				<b>TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:</b>  <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX  Card Number _____ Exp Date ____/____/____    CVV Code _____ Signature _____    Date _____		

000053483800000000000000049244420014230867179



# LOCALiQ

The Gainesville Sun | The Ledger  
Daily Commercial | Ocala StarBanner  
News Chief | Herald-Tribune

PO Box 631244 Cincinnati, OH 45263-1244

## PROOF OF PUBLICATION

Poinciana West Cdd  
6200 Lee Vista BLVD # 300  
Orlando FL 32822-5149

STATE OF WISCONSIN, COUNTY OF BROWN

The Ledger-News Chief, a newspaper printed and published in the city of Lakeland, and of general circulation in the County of Polk, State of Florida, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue dated or by publication on the newspaper's website, if authorized, on:

09/14/2022

and that the fees charged are legal.

Sworn to and subscribed before on 09/14/2022

Legal Clerk

Notary, State of WI County of Brown

My commission expires

Publication Cost: \$421.52

Order No: 7761567

Customer No: 534838

PO #:

# of Copies:  
-1

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Please do not use this form for payment remittance.

SARAH BERTELSEN  
Notary Public  
State of Wisconsin

### NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING FOR

#### POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the Board of Supervisors ("Board") of the Poinciana West Community Development District ("District") will hold a regular meeting of the Board of Supervisors on Wednesday, September 21, 2022 at 9:00 a.m. via Zoom communications media technology and in person at the Starlite Ballroom, 384 Village Drive, Poinciana, FL 34759. Others not attending in person will be able to participate using the Zoom options specified below, which allow for public participation and comment.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. A copy of the agenda for this meeting may be obtained by contacting the District Manager by mail at 219 E. Livingston Street, Orlando, FL 32801, by telephone at 407-841-5524, or by visiting the District's website, <http://poincianawestcdd.org>. This meeting may be continued to a date, time, and place to be specified on the record at the meeting.

The District recommends that any member of the public interested in listening to and participating in the meeting remotely do so by logging into Zoom via their computer at <https://zoom.us/j/94240027437> and entering the meeting ID of 942 4002 7437 or by dialing in telephonically at (646) 876-9923 and entering the meeting ID of 942 4002 7437. Questions and comments can be submitted to the District Manager at [tdams@mscd.com](mailto:tdams@mscd.com) by Tuesday, September 20, 2022 at 3:00 p.m. in advance of the meeting to facilitate the Board's consideration and/or discussion of such questions and comments during the meeting.

One or more Supervisors, staff or other individuals are anticipated to participate by Zoom. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting or to obtain access to the telephonic, video conferencing, or other communications media technology used to conduct this meeting is asked to advise the District Office at least forty-eight (48) hours prior to the meeting by contacting the District Manager at 219 E. Livingston Street, Orlando, FL 32801; 407-841-5524. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Tricia L. Adams  
Governmental Management  
Services - Central Florida, LLC  
District Manager  
9/14/22 7761567

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SEP 20 2022

# LOCALiQ

The Gainesville Sun | The Ledger  
Daily Commercial | Ocala StarBanner  
News Chief | Herald-Tribune

PO Box 631244 Cincinnati, OH 45263-1244

## PROOF OF PUBLICATION

Poinciana West Cdd  
Poinciana West Cdd  
6200 Lee Vista BLVD # 300  
Orlando FL 32822-5149

STATE OF WISCONSIN, COUNTY OF BROWN

The Ledger-News Chief, a newspaper printed and published in the city of Lakeland, and of general circulation in the County of Polk, State of Florida, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue dated or by publication on the newspaper's website, if authorized, on:

09/20/2022

and that the fees charged are legal.  
Sworn to and subscribed before on 09/20/2022

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$364.04

Order No: 7804610

Customer No: 534838

PO #:

# of Copies:

1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

SARAH BERTELSEN  
Notary Public  
State of Wisconsin

## BOARD OF SUPERVISORS MEETING DATES SANDMINE ROAD COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2023

The Board of Supervisors of the Sandmine Road Community Development District will hold their regular meetings for Fiscal Year 2023 on the Third Thursday of each month, at 1115 Aloha Blvd., Davenport FL 33897, at 2:00 p.m. unless otherwise indicated as follows:

October 20, 2022  
November 17, 2022  
December 15, 2022  
January 19, 2023  
February 16, 2023  
March 16, 2023  
April 20, 2023  
May 18, 2023  
June 15, 2023  
July 20, 2023  
August 17, 2023  
September 21, 2023

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager, at 219 E. Livingston Street, Orlando, FL 32801. Additionally, interested parties may refer to the District's website for the latest information: [www.sandmineroadccdd.com](http://www.sandmineroadccdd.com)

The meetings may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

There may be occasions when one or more Supervisors or staff will participate by speaker telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint  
District Manager  
Governmental Management  
Services - Central Florida, LLC  
#7804610, September 20, 2022

RECEIVED

SEP 27 2022



# INVOICE

Page: 1(1)

www.clarke.com  
TOLL-FREE: 800-323-5727  
PHONE: 630-694-2000  
AR Email: accountsreceivable@clarke.com,  
AR Dept. Ext.: 3139

**Payment Instructions:** Clarke Environmental Mosquito Management, Inc.  
**ACH Banking:** Bank of America - Account: 8666607231 - Routing: 071000039  
**Payment Online:** Visit our website at <https://www.clarke.com/billpay>  
**Paper Check:** 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800  
Customer PO #: N/A

Invoice #: 001027277  
Invoice Date: 10/06/22  
Terms: Net 30 Days  
Due Date: 11/04/22

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Poinciana West Community Dev. Dist.  
6200 Lee Vista Blvd.  
Suite 300  
Orlando, FL 32822-5149  
Stacie Vanderfild

1-5  
320 538 471

Agreement no 1000002502 Consultant Cherrief Jackson

Description	Total
CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE	
W9's can be found on our website at <a href="http://www.clarke.com">www.clarke.com</a>	
1 time larvicide of ponds 15 & 21 @ \$265 per pond	
<b>Order total</b>	<b>530.00</b>

RECEIVED  
OCT 07 2022

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

**\*\* Fraud Alert: Our banking details have not changed.**

**Please call 800-323-5727 x3139 if you are asked to change banking information.**

**Total: 530.00**

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.

1005 Bradford Way  
Kingston, TN 37763

Date	Invoice #
9/30/2022	7

1-28  
310 513 313

Bill To
Poinciana West CDD c/o GMS

<b>Terms</b>	<b>Due Date</b>
<b>Net 30</b>	<b>10/30/2022</b>

[illegible]

<b>Total</b>	\$200.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$200.00

Phone #
865-717-0976

E-mail
<a href="mailto:tcarter@disclosureservices.info">tcarter@disclosureservices.info</a>

**GMS-Central Florida, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 139

Invoice Date: 10/1/22

Due Date: 10/1/22

Case:

P.O. Number:

**Bill To:**Poinciana West CDD  
219 E. Livingston St.  
Orlando, FL 32801

RECEIVED

OCT 12 2022

1-1

Description	Hours/Qty	Rate	Amount
Management Fees - October 2022 310 513 34		3,333.33	3,333.33
Website Administration - October 2022 352		68.75	68.75
Information Technology - October 2022 351		103.17	103.17
Dissemination Agent Services - October 2022 313		291.67	291.67
Office Supplies 51		15.03	15.03
Postage 42		0.57	0.57
Copies 425		230.85	230.85

**Total** \$4,043.37**Payments/Credits** \$0.00**Balance Due** \$4,043.37





# INVOICE

Page: 1(1)

www.clarke.com

TOLL-FREE: 800-323-5727

PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com,

AR Dept. Ext.: 3139

**Payment Instructions:** Clarke Environmental Mosquito Management, Inc.

**ACH Banking:** Bank of America - Account: 8666607231 - Routing: 071000039

**Payment Online:** Visit our website at <https://www.clarke.com/billpay>

**Paper Check:** 16300 Collections Center Drive, Chicago, IL 60693

Customer #: P07800

Customer PO #: N/A

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Poinciana West Community Dev. Dist.

6200 Lee Vista Blvd.

Suite 300

Orlando, FL 32822-5149

Stacie Vanderfilt

Invoice #: 001027340

Invoice Date: 10/17/22

Terms: Net 30 Days

Due Date: 11/16/22

RECEIVED

OCT 18 2022

Agreement no 1000002502

Consultant Cherrief Jackson

Description	Total
-------------	-------

CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICE

W9's can be found on our website at [www.clarke.com](http://www.clarke.com)

Service Oct 2022

**Order total**

**2,144.97**

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

**\*\* Fraud Alert: Our banking details have not changed.**

**Please call 800-323-5727 x3139 if you are asked to change banking information.**

**Total:**

**2,144.97**

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.





# INVOICE

1-20  
32053847

Page: 1(1)

www.clarke.com

TOLL-FREE: 800-323-5727

PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com,

AR Dept. Ext.: 3139

Payment Instructions: Clarke Aquatic Services, Inc.

**ACH Banking:** Bank of America - Account: 8666607118 - Routing: 071000039

**Payment Online:** Visit our website at <https://www.clarke.com/billpay>

**Paper Check:** 16308 Collections Center Drive, Chicago, IL 60693

Customer #: 088096

Customer PO #: NA

Invoice #: 000013981

Invoice Date: 10/17/22

Terms: Net 30 Days

Due Date: 11/16/22

B  
I  
L  
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O

Poinciana West Community Dev. Dist.  
135 W. Central Blvd.  
Suite 320  
Orlando, FL 32801-2430

Clayton Smith

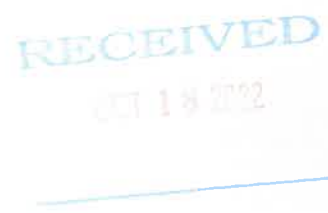
S  
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Poinciana West Community Dev. Dist.  
1408 Hamlin Avenue  
Unit E  
St. Cloud, FL 34771-8588

Agreement no 1000011914

Consultant Lori Clemence

Description	Total
CLARKE AQUATIC MAINTENANCE SERVICES	
W9's can be found on our website at <a href="http://www.clarke.com">www.clarke.com</a>	
Pond Management Services	
October 2022 Services	
Invoice 1 of 12	
<b>Order total</b>	<b>4,991.45</b>



Clarke Aquatic Services, Inc. is a Clarke Company

**\*\* Fraud Alert: Our banking details have not changed.**

**Please call 800-323-5727 x3139 if you are asked to change banking information.**

**Total:**

**4,991.45**

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

*Helping make communities around the world more livable, safe and comfortable.*



*Clark & Albaugh, LLP*  
219 Shiloh Cove  
Heathrow, Florida 32746

1-33  
310 513 315

Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District  
6200 Lee Vista Blvd., Suite 300  
Orlando, FL 32822

October 2, 2022

RECEIVED

OCT 06 2022

**Attention:** George S. Flint, District Manager

File # 7784-001  
Invoice # 18103

**RE:** General matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Sep-01-22	review of correspondence and exchange of correspondence regarding letter from HOA; conference call with manager and chair	0.80	240.00	SDC
Sep-09-22	review of and transmit letter objecting to maintenance agreement termination	0.30	90.00	SDC
	Drafting letter to attorney Camareno at Bush Ross, P.A., responding to ineffective Solivita agreement termination letter.	0.60	171.00	MEA
Sep-16-22	initial review of agenda package, minutes and backup documents;	0.50	150.00	SDC
Sep-19-22	additional meeting preparation; correspondence with manager regarding handling of meeting topics	0.70	210.00	SDC
Sep-21-22	additional review of agenda items; attendance at board meeting (video)	2.20	660.00	SDC
	Totals	5.10	\$1,521.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$1,521.00</b>
	Previous Balance			60.00

**Balance Now Due**

**\$1,581.00**

**Please use the invoice address for PAYMENTS ONLY:**

**219 Shiloh Cove  
Heathrow, FL 32746**

**Effective August 1, 2022, our new physical address  
for all other correspondence is:**

**1800 Town Plaza Court  
Winter Springs, FL 32708**

TAX ID Number 26-1572385

*Clark & Albaugh, LLP*  
219 Shiloh Cove  
Heathrow, Florida 32746

RECEIVED

OCT 06 2022

1-33

310 513 315

Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District  
6200 Lee Vista Blvd., Suite 300  
Orlando, FL 32822

October 2, 2022

**Attention:** George S. Flint, District Manager

File # 7784-002  
Invoice # 18104

**RE:** Transfer of tracts to District

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Sep-12-22	preparation of revisions to property acquisition agreement; correspondence to manager; correspondence with TM counsel	0.50	150.00	SDC
Sep-14-22	correspondence with TM attorney (2); correspondence with manager regarding agenda	0.30	90.00	SDC
Sep-16-22	correspondence with developer counsel regarding agenda presentation and followup	0.10	30.00	SDC
Sep-22-22	telephone call with Jere Earlywine	0.40	120.00	SDC
	Totals	1.30	\$390.00	
	<b>Total Fee &amp; Disbursements</b>			<b>\$390.00</b>
	Previous Balance			720.00
	Previous Payments			720.00
	<b>Balance Now Due</b>			<b>\$390.00</b>

Please use the invoice address for PAYMENTS ONLY:

219 Shiloh Cove  
Heathrow, FL 32746

**Effective August 1, 2022, our new physical address  
for all other correspondence is:**

**1800 Town Plaza Court  
Winter Springs, FL 32708**

TAX ID Number 26-1572385





# INVOICE

Orlando  
618 E. South Street, Suite 700  
Orlando, FL 32801

T 407.423.8398  
F 407.843.1070

1-16  
310 513 311

Tricia Adams  
Governmental Management Services  
6200 Lee Vista Blvd Ste 300  
Orlando, FL 32822

October 10, 2022  
Project No: A171207.00  
Invoice No: 2179764

Project A171207.00 Poinciana West Community Development District Engineering Services

**Professional Services Through September 30, 2022**

Task 006 2022 General Support  
Sub-Task 001 COM

**Professional Personnel**

	Hours	Rate	Amount
Principal			
Leo, Kathleen	3.00	300.00	900.00
Totals	3.00		900.00
<b>Total Labor</b>			<b>900.00</b>

**Total this Sub-Task \$900.00**

**Total this Task \$900.00**

Task 007 Developer Turnover

**Total this Task 0.00**

**Total this Invoice \$900.00**

RECEIVED

OCT 14 2022

# Billing Backup

Monday, October 10, 2022

GAI Consultants, Inc.

Invoice 2179764 Dated 10/10/2022

8:25:12 AM

Project	A171207.00	Poinciana West Community Development District Engineering Services
Task	006	2022 General Support
Sub-Task	001	COM

## Professional Personnel

			Hours	Rate	Amount	
	Principal					
04136	Leo, Kathleen	9/1/2022	1.00	300.00	300.00	
	emails					
04136	Leo, Kathleen	9/21/2022	1.00	300.00	300.00	
	CDD Meeting					
04136	Leo, Kathleen	9/30/2022	1.00	300.00	300.00	
	project emails, pond/storm					
	Totals		3.00		900.00	
	<b>Total Labor</b>					<b>900.00</b>

**Total this Sub-Task \$900.00**

**Total this Task \$900.00**

**Total this Project \$900.00**

**Total this Report \$900.00**

**Florida Department of Economic Opportunity, Special District Accountability Program**  
**FY 2022/2023 Special District Fee Invoice and Update Form**  
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

<b>Invoice No.: 86957</b>			<b>Date Invoiced: 10/03/2022</b>
<b>Annual Fee: \$175.00</b>	<b>Late Fee: \$0.00</b>	<b>Received: \$0.00</b>	<b>Total Due, Postmarked by 12/02/2022: \$175.00</b>

**STEP 1:** Review the following information, make changes directly on the form, and sign and date:

**1. Special District's Name, Registered Agent's Name, and Registered Office Address:**



**Polnciana West Community Development District**

Mr. Scott D. Clark

Clark and Albaugh, LLP

700 West Merse Boulevard, Suite 101

Winter Park, FL 32789

1800 Town Plaza Court

Winter Springs, FL 32708

<b>2. Telephone:</b>	(407) 647-7600
<b>3. Fax:</b>	(407) 647-7622
<b>4. Email:</b>	sclark@winterparklawyers.com
<b>5. Status:</b>	Independent
<b>6. Governing Body:</b>	Elected
<b>7. Website Address:</b>	Polncianawestcdd.org
<b>8. County(ies):</b>	Polk
<b>9. Function(s):</b>	Community Development
<b>10. Boundary Map on File:</b>	11/13/2006
<b>11. Creation Document on File:</b>	11/13/2006
<b>12. Date Established:</b>	10/06/2006
<b>13. Creation Method:</b>	Local Ordinance
<b>14. Local Governing Authority:</b>	Polk County
<b>15. Creation Document(s):</b>	County Ordinances 2006-052 and 2007-043
<b>16. Statutory Authority:</b>	Chapter 190, Florida Statutes
<b>17. Authority to Issue Bonds:</b>	Yes
<b>18. Revenue Source(s):</b>	Assessments
<b>19. Most Recent Update:</b>	10/07/2021

**RECEIVED**

**OCT 27 2022**

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature:  Date 10-26-2022

**STEP 2:** Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at [www.Floridajobs.org/SpecialDistrictFee](http://www.Floridajobs.org/SpecialDistrictFee) or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

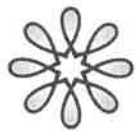
1.        This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
2.        This special district is in compliance with the reporting requirements of the Department of Financial Services.
3.        This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2020/2021 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved:        Denied:        Reason:       

**STEP 3:** Make a copy of this form for your records.

**STEP 4:** Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.





**floralawn2, LLC**

Premier Lawn & Pest

P.O. Box 91597  
Lakeland, FL 33804

# Invoice

Date	Invoice #
11/1/2022	8584-R

**Bill To**

Poinciana West Community Development Dist  
c/o Governmental Management Services  
Central Florida, LLC  
9145 Narcoossee Road Suite A206  
Orlando, FL 32827

1-7  
320 538 462

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly Lawn Maintenance per original contract - November 2016 - Poinciana West CDD	4,831.89	4,831.89
	Billing for November 2022		
<div>RECEIVED</div> <div>OCT 26 2022</div>			

Thank you for your business.

**Total**

\$4,831.89

Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com

*Clark & Albaugh, LLP*  
219 Shiloh Cove  
Heathrow, Florida 32746

1-33  
310 513 315

Phone: (407) 647-7600

Fax: (407) 647-7622

Poinciana West Community Development District  
6200 Lee Vista Blvd., Suite 300  
Orlando, FL 32822

November 1, 2022

RECEIVED

NOV 08 2022

**Attention:** George S. Flint, District Manager

File # 7784-001  
Invoice # 18135

**RE:** General matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Oct-05-22	telephone call with manager regarding storm and property issues	0.30	93.00	SDC
Oct-06-22	review of manager's summary regarding hurricane event	0.10	31.00	SDC
Oct-28-22	correspondence regarding investment decision on US bonds; review of policy and correspondence	0.40	124.00	SDC
Totals		0.80	\$248.00	

**Total Fee & Disbursements**

\$248.00

Previous Balance

1,581.00

**Balance Now Due**

\$1,829.00

pd  
10/26/22  
#1908

**Please use the invoice address for PAYMENTS ONLY:**

219 Shiloh Cove  
Heathrow, FL 32746

**Effective August 1, 2022, our new physical address  
for all other correspondence is:**

**1800 Town Plaza Court  
Winter Springs, FL 32708**

TAX ID Number 26-1572385

*Clark & Albaugh, LLP*  
219 Shiloh Cove  
Heathrow, Florida 32746

Phone: (407) 647-7600

Fax: (407) 647-7622

1-33  
310 513 315

Poinciana West Community Development District  
6200 Lee Vista Blvd., Suite 300  
Orlando, FL 32822

November 1, 2022

RECEIVED

NOV 08 2022

**Attention:** George S. Flint, District Manager

File # 7784-002  
Invoice # 18136

**RE:** Transfer of tracts to District

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Oct-26-22	review of communication regarding TM pond maintenance program; telephone call with manager regarding same	0.30	93.00	SDC
	Totals	0.30	\$93.00	
	<b>Total Fee &amp; Disbursements</b>			\$93.00
	Previous Balance			390.00
	<b>Balance Now Due</b>			\$483.00

pol  
10/26/22  
\* 1908

Please use the invoice address for PAYMENTS ONLY:

219 Shiloh Cove  
Heathrow, FL 32746

Effective August 1, 2022, our new physical address  
for all other correspondence is:

1800 Town Plaza Court  
Winter Springs, FL 32708

TAX ID Number 26-1572385

**GMS-Central Florida, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 141

Invoice Date: 11/1/22

Due Date: 11/1/22

Case:

P.O. Number:

**Bill To:**Polyclina West CDD  
219 E. Livingston St.  
Orlando, FL 32801RECEIVED  
11/01/22

1-1

Description	Hours/Qty	Rate	Amount
Management Fees - November 2022	310 513 34	3,333.33	3,333.33
Website Administration - November 2022	352	68.75	68.75
Information Technology - November 2022	351	103.17	103.17
Dissemination Agent Services - November 2022	313	291.67	291.67
Office Supplies	51	0.33	0.33
Postage	42	6.39	6.39
<b>Total</b>			<b>\$3,803.64</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$3,803.64</b>

**GMS-Central Florida, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Bill To:**

Poinciana West CDD  
219 E. Livingston St.  
Orlando, FL 32801

**Invoice #:** 142**Invoice Date:** 11/1/22**Due Date:** 11/1/22**Case:****P.O. Number:**

RECEIVED  
11/1/22

Description	Hours/Qty	Rate	Amount
Field Management - November 2022  1-1 320538-12		858.33	858.33
<b>Total</b>			<b>\$858.33</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$858.33</b>

## SECTION 2

***Poinciana West***  
***Community Development District***

***Unaudited Financial Reporting***  
***September 30, 2022***





# Table of Contents

1	<u>Balance Sheet</u>
2-3	<u>General Fund</u>
4	<u>Debt Service Fund - Series 2017R-1 &amp; 2017R-2</u>
5-6	<u>Month to Month</u>
7	<u>Assessment Receipt Schedule</u>

**Poinciana West**  
**Community Development District**  
**Combined Balance Sheet**  
**September 30, 2022**

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Totals Governmental Funds</i>
<b>Assets:</b>			
<u>Cash</u>			
Operating Account	\$ 165,672	\$ -	\$ 165,672
Money Market Account	\$ 494,048	\$ -	\$ 494,048
<u>Investments</u>			
<u>Series 2017R-1 &amp; R-2</u>			
Reserve R-1	\$ -	\$ 392,347	\$ 392,347
Reserve R-2	\$ -	\$ 121,829	\$ 121,829
Revenue	\$ -	\$ 273,488	\$ 273,488
Prepayment R-1	\$ -	\$ 20,536	\$ 20,536
Prepayment R-2	\$ -	\$ 8,499	\$ 8,499
Prepaid Expenses	\$ 5,000	\$ -	\$ 5,000
<b>Total Assets</b>	<b>\$ 664,720</b>	<b>\$ 816,699</b>	<b>\$ 1,481,419</b>
<b>Liabilities:</b>			
Accounts Payable	\$ 11,101	\$ -	\$ 11,101
<b>Total Liabilities</b>	<b>\$ 11,101</b>	<b>\$ -</b>	<b>\$ 11,101</b>
<b>Fund Balance:</b>			
Nonspendable:			
Prepaid Items	\$ 5,000	\$ -	\$ 5,000
Restricted for:			
Debt Service	\$ -	\$ 816,699	\$ 816,699
Unassigned	\$ 648,619	\$ -	\$ 648,619
<b>Total Fund Balances</b>	<b>\$ 653,619</b>	<b>\$ 816,699</b>	<b>\$ 1,470,318</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 664,720</b>	<b>\$ 816,699</b>	<b>\$ 1,481,419</b>

**Poinciana West**  
**Community Development District**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending September 30, 2022**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/22	Thru 09/30/22	Variance
<b><u>Revenues:</u></b>				
Assessments - Tax Roll	\$ 291,294	\$ 291,294	\$ 292,431	\$ 1,137
Interest	\$ 500	\$ 500	\$ 523	\$ 23
<b>Total Revenues</b>	<b>\$ 291,794</b>	<b>\$ 291,794</b>	<b>\$ 292,954</b>	<b>\$ 1,160</b>
<b><u>Expenditures:</u></b>				
<b><u>General &amp; Administrative:</u></b>				
Supervisors Fees	\$ 6,000	\$ 6,000	\$ 6,600	\$ (600)
FICA Expense	\$ 459	\$ 459	\$ 505	\$ (46)
Engineering	\$ 15,000	\$ 15,000	\$ 6,853	\$ 8,147
Attorney	\$ 20,000	\$ 20,000	\$ 12,878	\$ 7,123
Arbitrage	\$ 450	\$ 450	\$ 450	\$ -
Dissemination	\$ 5,500	\$ 5,500	\$ 5,400	\$ 100
Annual Audit	\$ 3,310	\$ 3,310	\$ 3,310	\$ -
Trustee Fees	\$ 7,050	\$ 7,050	\$ 7,004	\$ 46
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Management Fees	\$ 46,350	\$ 46,350	\$ 46,350	\$ -
Information Technology	\$ 1,125	\$ 1,125	\$ 1,125	\$ -
Website Maintenance	\$ 750	\$ 750	\$ 750	\$ -
Telephone	\$ 100	\$ 100	\$ -	\$ 100
Postage	\$ 1,250	\$ 1,250	\$ 594	\$ 656
Printing & Binding	\$ 1,000	\$ 1,000	\$ 203	\$ 797
Insurance	\$ 8,100	\$ 8,100	\$ 6,025	\$ 2,075
Legal Advertising	\$ 2,500	\$ 2,500	\$ 3,918	\$ (1,418)
Other Current Charges	\$ 2,400	\$ 2,400	\$ 2,065	\$ 335
Office Supplies	\$ 300	\$ 300	\$ 92	\$ 208
Property Appraiser	\$ 3,100	\$ 3,100	\$ 3,099	\$ 1
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
<b>Total General &amp; Administrative:</b>	<b>\$ 129,919</b>	<b>\$ 129,919</b>	<b>\$ 112,395</b>	<b>\$ 17,524</b>

**Poinciana West**  
**Community Development District**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending September 30, 2022**

	Adopted Budget	Prorated Budget Thru 09/30/22	Actual Thru 09/30/22	Variance
<b><u>Operations &amp; Maintenance</u></b>				
Field Services	\$ 10,300	\$ 10,300	\$ 10,300	\$ 0
Landscape Maintenance	\$ 61,713	\$ 61,713	\$ 59,643	\$ 2,070
Aquatic Control Maintenance	\$ 66,865	\$ 66,865	\$ 58,509	\$ 8,356
Aquatic Midge Maintenance	\$ 30,000	\$ 30,000	\$ 24,990	\$ 5,010
R&M Plant Replacement	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
Storm Structure Repairs	\$ 10,000	\$ 10,000	\$ 2,225	\$ 7,775
Contingency	\$ 20,000	\$ 20,000	\$ 4,360	\$ 15,640
Capital Outlay	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
<b>Total Operations &amp; Maintenance:</b>	<b>\$ 211,878</b>	<b>\$ 211,878</b>	<b>\$ 160,027</b>	<b>\$ 51,851</b>
<b>Total Expenditures</b>	<b>\$ 341,797</b>	<b>\$ 341,797</b>	<b>\$ 272,422</b>	<b>\$ 69,375</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (50,003)</b>		<b>\$ 20,532</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 50,003</b>		<b>\$ 633,087</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 653,619</b>	

**Poinciana West**  
**Community Development District**  
**Debt Service Fund - Series 2017R-1 & 2017R-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending September 30, 2022**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/22	Thru 09/30/22	Variance
<b>Revenues:</b>				
Assessments - Tax Roll	\$ 1,046,815	\$ 1,046,815	\$ 1,048,978	\$ 2,163
Assessments - Prepayments	\$ -	\$ -	\$ 40,817	\$ 40,817
Interest	\$ -	\$ -	\$ 51	\$ 51
<b>Total Revenues</b>	<b>\$ 1,046,815</b>	<b>\$ 1,046,815</b>	<b>\$ 1,089,846</b>	<b>\$ 43,031</b>
<b>Expenditures:</b>				
Property Appraiser	\$ 11,200	\$ 11,200	\$ 11,088	\$ 112
<b>Series 2017R-1</b>				
Interest - 11/1	\$ 178,771	\$ 178,771	\$ 178,771	\$ -
Special Call - 11/1	\$ -	\$ -	\$ 15,000	\$ (15,000)
Principal - 5/1	\$ 425,000	\$ 425,000	\$ 425,000	\$ -
Interest - 5/1	\$ 178,771	\$ 178,771	\$ 178,483	\$ 289
Special Call - 5/1	\$ -	\$ -	\$ 15,000	\$ (15,000)
<b>Series 2017R-2</b>				
Interest - 11/1	\$ 66,075	\$ 66,075	\$ 66,075	\$ -
Special Call - 11/1	\$ -	\$ -	\$ 5,000	\$ (5,000)
Principal - 5/1	\$ 95,000	\$ 95,000	\$ 95,000	\$ -
Interest - 5/1	\$ 66,075	\$ 66,075	\$ 65,941	\$ 134
Special Call - 5/1	\$ -	\$ -	\$ 40,000	\$ (40,000)
<b>Total Expenditures</b>	<b>\$ 1,020,893</b>	<b>\$ 1,020,893</b>	<b>\$ 1,095,358</b>	<b>\$ (74,465)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 25,922</b>		<b>\$ (5,512)</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 290,113</b>		<b>\$ 822,210</b>	
<b>Fund Balance - Ending</b>	<b>\$ 316,035</b>		<b>\$ 816,699</b>	

**Poinciana West**  
Community Development District  
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<b>Revenues:</b>													
Assessments - Tax Collector	\$ -	\$ 47,800	\$ 210,560	\$ 9,242	\$ 10,560	\$ 3,616	\$ 7,103	\$ 1,024	\$ 1,695	\$ 830	\$ -	\$ -	\$ 292,431
Interest	\$ 43	\$ 42	\$ 48	\$ 45	\$ 41	\$ 45	\$ 43	\$ 44	\$ 43	\$ 44	\$ 44	\$ 42	\$ 523
<b>Total Revenues</b>	<b>\$ 43</b>	<b>\$ 47,842</b>	<b>\$ 210,608</b>	<b>\$ 9,287</b>	<b>\$ 10,601</b>	<b>\$ 3,661</b>	<b>\$ 7,146</b>	<b>\$ 1,068</b>	<b>\$ 1,738</b>	<b>\$ 874</b>	<b>\$ 44</b>	<b>\$ 42</b>	<b>\$ 292,954</b>
<b>Expenditures:</b>													
<b>General &amp; Administrative:</b>													
Supervisors Fees	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 800	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 800	\$ -	\$ 1,000	\$ 6,600
FICA Expense	\$ -	\$ 77	\$ -	\$ 77	\$ 61	\$ 77	\$ -	\$ -	\$ 77	\$ 61	\$ -	\$ 77	\$ 505
Engineering	\$ 480	\$ 320	\$ 165	\$ 1,650	\$ -	\$ 1,373	\$ -	\$ 990	\$ 165	\$ 750	\$ 60	\$ 900	\$ 6,853
Attorney	\$ 269	\$ -	\$ 270	\$ 3,600	\$ -	\$ 1,590	\$ -	\$ 2,100	\$ 888	\$ 2,250	\$ -	\$ 1,911	\$ 12,878
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450
Dissemination	\$ 617	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 617	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 5,400
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,310	\$ -	\$ -	\$ -	\$ 3,310
Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,004
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Management Fees	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 3,863	\$ 46,350
Information Technology	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 94	\$ 1,125
Website Maintenance	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 750
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 4	\$ 63	\$ 22	\$ 117	\$ 4	\$ 82	\$ 10	\$ 40	\$ 74	\$ 68	\$ 0	\$ 108	\$ 594
Printing & Binding	\$ 11	\$ -	\$ 11	\$ -	\$ 137	\$ -	\$ 1	\$ -	\$ 4	\$ -	\$ 39	\$ -	\$ 203
Insurance	\$ 6,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,025
Legal Advertising	\$ -	\$ 584	\$ -	\$ -	\$ -	\$ 848	\$ -	\$ 699	\$ -	\$ 719	\$ -	\$ 1,068	\$ 3,918
Other Current Charges	\$ 125	\$ 125	\$ 88	\$ 359	\$ 141	\$ 161	\$ 156	\$ 258	\$ 130	\$ 229	\$ 140	\$ 153	\$ 2,065
Office Supplies	\$ 15	\$ 0	\$ 15	\$ 15	\$ 15	\$ 0	\$ 0	\$ 0	\$ 15	\$ 0	\$ 15	\$ 0	\$ 92
Property Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,099	\$ -	\$ 3,099
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
<b>Total General &amp; Administrative:</b>	<b>\$ 16,739</b>	<b>\$ 6,604</b>	<b>\$ 5,007</b>	<b>\$ 11,253</b>	<b>\$ 6,044</b>	<b>\$ 16,569</b>	<b>\$ 4,803</b>	<b>\$ 8,523</b>	<b>\$ 10,098</b>	<b>\$ 9,312</b>	<b>\$ 7,789</b>	<b>\$ 9,653</b>	<b>\$ 112,395</b>

**Poinciana West**  
**Community Development District**  
**Month to Month**

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<b><i>Operation and Maintenance</i></b>													
Field Services	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	\$ 858	10,300
Landscape Maintenance	\$ 4,691	\$ 4,691	\$ 4,691	\$ 4,832	\$ 4,832	\$ 4,832	\$ 4,832	\$ 4,832	\$ 6,914	\$ 4,832	\$ 4,832	\$ 4,832	59,643
Aquatic Control Maintenance	\$ 4,750	\$ 4,750	\$ 4,750	\$ 4,918	\$ 4,918	\$ 4,918	\$ 4,918	\$ 4,918	\$ 4,918	\$ 4,918	\$ 4,918	\$ 4,918	58,509
Aquatic Midge Maintenance	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,082	24,990
R&M Plant Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Storm Structure Repairs	\$ 2,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,225
Contingency	\$ -	\$ -	\$ -	\$ -	\$ 720	\$ -	\$ -	\$ 3,640	\$ -	\$ -	\$ -	\$ -	4,360
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Operations &amp; Maintenance:</b>	<b>\$ 14,607</b>	<b>\$ 12,382</b>	<b>\$ 12,382</b>	<b>\$ 12,690</b>	<b>\$ 13,410</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>\$ 16,330</b>	<b>\$ 14,773</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>160,027</b>
<b>Total Expenditures</b>	<b>\$ 31,346</b>	<b>\$ 18,986</b>	<b>\$ 17,389</b>	<b>\$ 23,943</b>	<b>\$ 19,455</b>	<b>\$ 29,260</b>	<b>\$ 17,494</b>	<b>\$ 24,854</b>	<b>\$ 24,871</b>	<b>\$ 22,002</b>	<b>\$ 20,479</b>	<b>\$ 22,343</b>	<b>272,422</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (31,303)</b>	<b>\$ 28,856</b>	<b>\$ 193,218</b>	<b>\$ (14,656)</b>	<b>\$ (8,853)</b>	<b>\$ (25,599)</b>	<b>\$ (10,347)</b>	<b>\$ (23,786)</b>	<b>\$ (23,134)</b>	<b>\$ (21,128)</b>	<b>\$ (20,435)</b>	<b>\$ (22,301)</b>	<b>20,532</b>

**Poinciana West**  
**Community Development District**  
**Special Assessment Receipts**  
**Fiscal Year 2022**

**MAINTENANCE ASSESSMENTS**

Gross Assessments \$ 309,892.74  
Certified Net Assessments \$ 288,200.25

100.00%

Date	Distribution	Gross Assessments		Commissions Paid	Interest Income	Net Assessments	
		Received	Discounts/Penalties			Received	General Fund
11/18/21	ACH	\$559.71	(\$22.38)	(\$10.74)	\$0.00	\$526.59	\$526.59
11/19/21	ACH	\$23,694.39	(\$947.42)	(\$454.94)	\$0.00	\$22,292.03	\$22,292.03
11/24/21	ACH	\$4,590.40	(\$233.85)	(\$87.13)	\$0.00	\$4,269.42	\$4,269.42
11/30/21	ACH	\$22,015.26	(\$880.28)	(\$422.70)	\$0.00	\$20,712.28	\$20,712.28
12/14/21	ACH	\$75,187.71	(\$3,006.38)	(\$1,443.63)	\$0.00	\$70,737.70	\$70,737.70
12/17/21	ACH	\$118,939.49	(\$4,753.44)	(\$2,283.72)	\$0.00	\$111,902.33	\$111,902.33
12/31/21	ACH	\$29,627.91	(\$1,138.03)	(\$569.80)	\$0.00	\$27,920.08	\$27,920.08
01/18/22	ACH	\$9,719.90	(\$289.39)	(\$188.61)	\$0.00	\$9,241.90	\$9,241.90
02/18/22	ACH	\$11,055.47	(\$279.48)	(\$215.52)	\$0.00	\$10,560.47	\$10,560.47
03/16/22	ACH	\$3,731.40	(\$41.12)	(\$73.81)	\$0.00	\$3,616.47	\$3,616.47
04/19/22	ACH	\$7,253.77	(\$5.60)	(\$144.96)	\$0.00	\$7,103.21	\$7,103.21
05/17/22	ACH	\$1,044.72	\$0.00	(\$20.90)	\$0.00	\$1,023.82	\$1,023.82
06/14/22	ACH	\$1,729.53	\$0.00	(\$34.59)	\$0.00	\$1,694.94	\$1,694.94
07/01/22	ACH	\$748.07	\$0.00	(\$14.96)	\$0.00	\$733.11	\$733.11
07/18/22	ACH	\$98.66	\$0.00	(\$1.97)	\$0.00	\$96.69	\$96.69
<b>Total Collected</b>		<b>\$ 309,996.39</b>	<b>\$ (11,597.37)</b>	<b>\$ (5,967.98)</b>	<b>\$ -</b>	<b>\$ 292,431.04</b>	<b>\$ 292,431.04</b>
<b>Percentage Collected</b>		<b>101%</b>					

**DEBT SERVICE ASSESSMENTS**

Gross Assessments \$ 1,111,573.02  
Certified Net Assessments \$ 1,033,762.91

100%

Date	Distribution	Gross Assessments		Commissions Paid	Interest Income	Net Assessments	
		Received	Discounts/Penalties			Received	Debt Service Fund
11/18/21	ACH	\$2,059.74	(\$82.38)	(\$39.55)	\$0.00	\$1,937.81	\$1,937.81
11/19/21	ACH	\$84,449.34	(\$3,377.61)	(\$1,621.43)	\$0.00	\$79,450.30	\$79,450.30
11/24/21	ACH	\$16,892.83	(\$860.53)	(\$320.65)	\$0.00	\$15,711.65	\$15,711.65
11/30/21	ACH	\$76,896.96	(\$3,075.55)	(\$1,476.43)	\$0.00	\$72,344.98	\$72,344.98
12/14/21	ACH	\$267,079.62	(\$10,682.15)	(\$5,127.95)	\$0.00	\$251,269.52	\$251,269.52
12/17/21	ACH	\$429,459.91	(\$17,167.85)	(\$8,245.84)	\$0.00	\$404,046.22	\$404,046.22
12/31/21	ACH	\$106,971.40	(\$4,106.39)	(\$2,057.30)	\$0.00	\$100,807.71	\$100,807.71
01/18/22	ACH	\$35,769.46	(\$1,064.44)	(\$694.10)	\$0.00	\$34,010.92	\$34,010.92
02/18/22	ACH	\$39,311.10	(\$1,000.86)	(\$766.20)	\$0.00	\$37,544.04	\$37,544.04
03/16/22	ACH	\$13,731.60	(\$151.10)	(\$271.61)	\$0.00	\$13,308.89	\$13,308.89
04/19/22	ACH	\$26,007.39	\$0.00	(\$520.15)	\$0.00	\$25,487.24	\$25,487.24
05/17/22	ACH	\$3,844.56	\$0.00	(\$76.89)	\$0.00	\$3,767.67	\$3,767.67
06/14/22	ACH	\$6,364.61	\$0.00	(\$127.29)	\$0.00	\$6,237.32	\$6,237.32
07/01/22	ACH	\$2,752.83	\$0.00	(\$55.06)	\$0.00	\$2,697.77	\$2,697.77
07/18/22	ACH	\$363.07	\$0.00	(\$7.26)	\$0.00	\$355.81	\$355.81
<b>Total Collected</b>		<b>\$ 1,111,954.42</b>	<b>\$ (41,568.86)</b>	<b>\$ (21,407.71)</b>	<b>\$ -</b>	<b>\$ 1,048,977.85</b>	<b>\$ 1,048,977.85</b>
<b>Percentage Collected</b>		<b>101%</b>					



## SECTION D

# SECTION 1

# Poinciana West Community Development District



November 16, 2022  
Clayton Smith - Field Services Manager  
GMS

# Site Review

## Landscaping and Pond Maintenance



- ✚ Shoreline grasses have been sprayed.
- ✚ Algae issues are under control.
- ✚ Overall, the ponds are in good condition and being maintained satisfactorily.
- ✚ There are few items being worked on with the vendors.





# Site Items

## Storm Update



- ✚ The site was reviewed shortly after the storm, and complaints reviewed.
- ✚ A few skimmers were damaged during the hurricane.
- ✚ These have been reviewed and repairs will be arranged when water levels are lower.
- ✚ Other items were reported to be indicative of such a major storm event, and not a symptom of an issue



# Site Items

## Midge Management



- ✚ An increased amount of complaints at pond 15 and 21.
- ✚ This season has been especially major with midge populations in many locations.
- ✚ Issue appears to have gotten more under control.
- ✚ Midge prevalence has decreased.
- ✚ Continuing to work with the vendor on managing these areas.



# Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at [csmith@gmscfl.com](mailto:csmith@gmscfl.com). Thank you.

Respectfully,  
Clayton Smith



## PW Monthly Treatment Report

Date between : 9/1/2022 and 9/30/2022

Customer Site ID	Treatment Date	Condition/Weeds Treated
4A	9/14/22	Clean
16A	9/14/22	Clean
1	9/14/22	Alligator Weed
1	9/14/22	Shoreline Grasses
2	9/27/22	Clean
3	9/27/22	Clean
4	9/27/22	Clean
5	9/14/22	Hydrilla
6	9/27/22	Clean
7	9/27/22	Clean
8	9/27/22	Clean
9	9/27/22	Clean
10	9/27/22	Clean
11	9/27/22	Clean
12	9/27/22	Clean
13	9/14/22	Clean
15	9/27/22	Clean
16	9/19/22	Shoreline Grasses
17	9/19/22	Shoreline Grasses
18	9/27/22	Clean
20	9/19/22	Duckweed
20	9/19/22	Filamentous
21	9/27/22	Clean
22	9/19/22	Duckweed
22	9/19/22	Filamentous





## PW Monthly Treatment Report

Date between : 10/1/2022 and 10/31/2022

Customer Site ID	Treatment Date	Condition/Weeds Treated
4A	10/11/22	Clean
4A	10/18/22	Clean
16A	10/11/22	Clean
16A	10/18/22	Clean
1	10/18/22	Shoreline Grasses
2	10/18/22	Shoreline Grasses
3	10/18/22	Shoreline Grasses
4	10/18/22	Shoreline Grasses
5	10/11/22	Clean
5	10/31/22	Clean
6	10/31/22	Clean
7	10/31/22	Clean
8	10/31/22	Clean
9	10/31/22	Clean
10	10/11/22	Clean
10	10/31/22	Clean
11	10/11/22	Clean
11	10/18/22	Clean
12	10/31/22	Clean
13	10/11/22	Clean
13	10/31/22	Clean
15	10/31/22	Clean
16	10/31/22	Clean
17	10/18/22	Shoreline Grasses
18	10/31/22	Clean
20	10/31/22	Clean
21	10/31/22	Clean
22	10/31/22	Clean



Run By: cchallacombe

## PW All Services By Customer Summary

Page 1 of 1  
Tuesday, October 4, 2022  
1:16:49 PM

Poinciana West Community Dev. Dist. (P07800)

Filter Date between 09/01/2022 and 09/30/2022

Customer	Work Type	Service Item	Start Date	End Date	Used Quantity	Unit Of Measure
P07800 - Poinciana West Community Dev. Dist.	Comfort Pack	KIS2911 - Talstar BP Barrier	09/01/2022	09/01/2022	0.31	mi
P07800 - Poinciana West Community Dev. Dist.	Comfort Pack	KIS2911 - Talstar BP Barrier	09/22/2022	09/22/2022	1.00	mi
					<b>1.31</b>	
P07800 - Poinciana West Community Dev. Dist.	Municipal Back Park	KIS1768 - Nat G30 12 lbs per acre	09/15/2022	09/15/2022	<b>4.20</b>	acr
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	09/01/2022	09/01/2022	2.50	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	09/06/2022	09/06/2022	2.30	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	09/08/2022	09/08/2022	2.50	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	09/12/2022	09/12/2022	2.30	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	09/16/2022	09/16/2022	2.50	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	09/19/2022	09/19/2022	2.30	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	09/22/2022	09/22/2022	2.50	mi
P07800 - Poinciana West Community Dev. Dist.	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	09/26/2022	09/26/2022	2.30	mi
					<b>19.20</b>	

## SECTION 2

## Customer Complaint Log Poinciana West CDD

Date	Resident	Address	Pond	Complaint	Assigned To	Resolution	Resolved
9/19/22	Anthony Rosario	428 Bel Air Way	21	Midges	Clayton	Sent to Clarke	
9/19/22	Sheila Baker	1854 Pelican Hill Way	16	Midges	Clayton	Sent to Clarke	
9/19/22	Rosa Morales	1842 Pelican Hill Way	16	Midges	Clayton	Sent to Clarke contacted resident	
9/22/22	Carol Dillon	811 Jasmine Creek Rd	15	Midges	Clayton		
9/23/22	Cindy Snyder	432 Bel Air Way	21	Midges	Clayton	sent to vendor	
9/23/22	Derek Hall	815 Jasmine Creek Rd	15	Midges	Clayton	sent to vendor	
9/29/22	Larry Horwitz	101 Rancho Mirage Dr	7C	Stormwater pond overflow	Clayton		
10/3/22	Mr. Bucker	325 La Jolla Ln	3	Flood wall needs attention	Clayton		
10/3/22	Bea Jones		15	Midges	Clayton	Contacted Resident/Treated	10/4/22
10/5/22	Cordel Hall	Jasmine Creek Rd	15	Midges	Clayton	sent to vendor	
20-Oct	Brett S	806 Ebb Tide Ln		Tree broken	Rudy Bautista	HOA owned	
10/26/22	Joe Koniar	496 Indian Wells Ave		Overgrowth	Sheri Wollschlager	HOA owned	10/26/22
11/3/22	Bruce Menzies	532 Villa Park Rd	6	grass in pond	Clayton	sent to vendor	11/4/22